

12-26-17P02:46 RCVD

Cromwell Library Commission
Regular Meeting
Monday December 11, 2017
7:30 p.m.
Arch Room
Record of Votes and Minutes

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12-26-2017 at 2:46 P.M.
TOWN CLERK'S OFFICE
CROMWELL, CONN.

Rui L. Mongold, Asst.
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Present: Chairman Marie Roberto, Barbara Grotheer, Margaret Colella, Kathy Newton, Martha Rennie, Al Dickerson
Absent: Diane Mongold
Also Present: Kara Canney, Library Director; Gerald Seagrave

1. The meeting was called to order at 7:34 p.m. by Chairman Marie Roberto.
2. Approve/Amend Agenda-- Barbara Grotheer moved to approve the December 11, 2017 agenda. Seconded by Martha Rennie. In favor: Marie Roberto, Barbara Grotheer, Kathy Newton, Martha Rennie, Margaret Colella, Al Dickerson.
3. Approval of the Minutes of November 13, 2017-- Barbara Grotheer moved to approve the minutes of the November 13, 2017 as amended. Seconded by Kathy Newton. The following amendments were made: (1) page 1 item 4 should read Ken Wiggin, (2) page 3 item 8 should read Re Matus, (3) page 3 item 9, should read: If there is anyone in town that has or knows of someone who would like to contribute to her efforts for the Cromwell Historical Society, please let her know. In favor: Marie Roberto, Barbara Grotheer, Kathy Newton, Margaret Colella, Al Dickerson. Martha Rennie abstained.
4. Citizen's Comments—none
5. Town Council Liaison Comments—None
6. Reports
 - a. Chairman—No report. The Commission discussed the fact that Cromwell will need to have it's matching funds in place before the March 1, 2018 deadline.
 - b. Library Director—Kara distributed the November Director's Report and Statistics Report.
 - * 70 guests enjoyed the Christmas Concert by the Hartford Chorale. The Friends sponsored the concert, hosted, and served delicious refreshments. Thanks to the Friends for such a wonderful evening.
 - * There will be a Virtual Reality Museum Tour held on Saturday, December 16. Patrons are enjoying the technology programs.
 - * Emma is continuing with new ideas in programming.
 - * One very exciting program for all ages, will be the Noon Year's Eve- Countdown to the New Year, on December 30 at 11:30 a.m.
 - * Staffing- Rosie Beranis left to take a full time position. Progress is being made to fill that position quickly.

* Expansion/Renovation Update- still waiting to hear from the Town. The Commission is requesting the architectural plans be made available for display prior to the Town Meeting.

*Materials/Collections-Staff continues to move things around, evaluate, and make materials more relevant and continues to make the library more attractive.

*Staff Spotlight- Will spotlight one staff member a month on Facebook, the newsletter and the website. It's a good way for patrons to learn about our staff members.

* CBPL 5K- Exploring the idea of a 5K run as a fund raiser for the library in June.

* Logo- Feedback has been positive on the new logo. Looking at new library cards with key tags, and also bar code readers for patron cell phones.

Statistics Report for November 2017 was also presented by Kara. Computer use is up and seventeen new computers have been ordered. Two of the better, older computers will be cycled into the teen area. Barbara Grotheer moved to accept these reports. Seconded by Martha Rennie. In favor: Marie Roberto, Margaret Colella, Kathy Newton, Barbara Grotheer, Martha Rennie and Al Dickerson.

c. Library Finance Report—Kara handed out the report. There is not a lot left in the budget. We will be leasing a copier/fax machine instead of purchasing one, which will be more cost effective. Martha Rennie moved to accept the report and Kathy Newton seconded. In favor: Marie Roberto, Barbara Grotheer, Martha Rennie, Margaret Colella, Kathy Newton and Al Dickerson.

7. Old Business

a. The subcommittee discussed the progress made on generating a fact sheet on the Expansion and Renovation Project. The group will meet again to discuss suggestions made by the commission members and will produce an edited copy for the commission for the January 8 meeting.

8. New Business

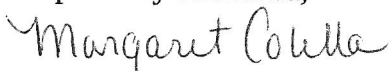
a. Kara distributed copies of the CBPL Fax Policy which will be discussed and revised at the January meeting.

9. Other-- There was no other business

10. Next Regular Meeting Date: January 8, 2018.

11. Adjournment—Barbara Grotheer moved to adjourn at 9:24 p.m. Seconded by Kathy Newton. In favor: Marie Roberto, Barbara Grotheer, Martha Rennie, Margaret Colella, Al Dickerson, Kathy Newton.

Respectfully submitted,



Margaret Colella
Acting Secretary