

Cromwell Library Commission
Regular Meeting
Monday July 10, 2017
7:30 p.m.
Arch Room
Record of Votes and Minutes

RECEIVED FOR FILING
7/12 2017 at 2:07 P.M.
TOWN CLERK'S OFFICE
CROMWELL, CONN.

Gloria Brendergast, Asst
TOWN CLERK

Present: Chairman Marie Roberto, Barbara Grotheer, Margaret Colella, Kathy Newton, Martha Rennie

Absent: Al Dickerson, Diane Mongold

Also Present: Drusilla Carter, Library Director; Gerald Seagrave

1. The meeting was called to order at 7:40 p.m. by Chairman Marie Roberto.
2. Approve/Amend Agenda-- Kathy Newton moved to approve the July 10, 2017 agenda. Seconded by Martha Rennie. In favor: Marie Roberto, Barbara Grotheer, Kathy Newton, Martha Rennie, Margaret Colella.
3. Approval of the Minutes of June 12, 2017-- Barbara Grotheer moved to approve the minutes of the June 12, 2017, as amended. Seconded by Kathy Newton. In favor: Marie Roberto, Barbara Grotheer, Kathy Newton, Martha Rennie, and Margaret Colella. Amendments: Under the Statistics Report for May 2017 should read: It was noted under Inter-Library Loans that the decrease in materials loaned is because new materials are not loaned out to other libraries any more. Also, Item 7. Old Business, the following sentence was added at the end: The narrative will include options that will stay within the budget.
4. Citizen's Comments—none
5. Town Council Liaison Comments—None
6. Reports
 - a. Chairman—No report.
 - b. Library Director—Drusilla distributed the June 2017 Director's Report and Statistics Report.
- * Plans were submitted to the state library for review.
- * An "Apple Tech Time" with Rich McIntyre was held on June 19. It was well attended and well received by patrons. We hope he will return in the fall.
- * The Director spent a week at the American Library Association conference and attended sessions on new developments in libraries and met with vendors, as well as participated in committee meetings.
- * DeliverIt CT informed us that they are "retooling" their operations during the month of July. Deliveries will be severely limited from the middle of June to the end of July. Staff is stepping up to make deliveries and/or pickups at libraries in areas they frequent. Patrons are coping with the change in services.

- * Special guest dogs, (Madison and Asher), visited on June 17th for the “Puppies for Preschoolers” event. It was a big hit and another program is planned for July 19th with help from the Animal Control Officer.

Statistics Report for June 2017 was also presented by Drusilla. Barbara Grotheer moved to accept these reports. Seconded by Martha Rennie. In favor: Marie Roberto, Margaret Colella, Kathy Newton, Barbara Grotheer, Martha Rennie.

c. Library Finance Report—Drusilla handed out the report. There is no close out yet as she is waiting for the Town and the end of the fiscal year. The new part time person starts tomorrow. Also, Terry Crescimano retires at the end of July. Drusilla noted that they have begun the interview process for that position and that she was pleased with the number of quality candidates. There will be two rounds of interviews. Kathy Newton moved to accept the report and Barbara Grotheer seconded. In favor: Marie Roberto, Barbara Grotheer, Martha Rennie, Margaret Colella, Kathy Newton.

7. Old Business

a. Update on the Construction Plans—State Librarian Ken Wiggins will meet with town officials to discuss points outlined in his June 29, 2017 letter to the Town Manager, Anthony J. Salvatore. The Commission discussed the points raised in the letter and proposed the following resolution: The Commission resolves that the plan submitted to the state library, does not accurately reflect the intended use of the library expansion, specifically the Children’s Program/Technology Room, Tech Center and Multi-Function Flexible Space. Barbara Grotheer moved to approve the resolution. Seconded by Martha Rennie. In favor: Marie Roberto, Barbara Grotheer, Martha Rennie, Margaret Colella, Kathy Newton.

b. Barbara Grotheer is working on a project and using the History Room. She is most appreciative of the accessibility to materials and the orderliness of the room. She wanted to thank the Director and staff for their work in this area.

8. New Business

a. Drusilla received a request for a donation of book carts to American Friends of Kenya. There are two wooden carts no longer in service, that were purchased by the Belden Library Association. The Commission members support her in donating these two items.

The Commission went into Executive Session at 9:15 p.m. for a Personnel issue. The Executive Session ended at 9:40 p.m.

9. Other-- There was no other business

10. Next Regular Meeting Date: September 11, 2017

11. Adjournment—Margaret Colella moved to adjourn at 9:50 p.m. Seconded by Kathy Newton. In favor: Marie Roberto, Barbara Grotheer, Martha Rennie, Margaret Colella, Kathy Newton.

Respectfully submitted,



Margaret Colella
Acting Secretary