

Cromwell Library Commission
Regular Meeting
Monday, November 14, 2016
7:30 p.m.
Arch Room

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11/15 2016 at 3:24 P.M.
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Record of Votes and Minutes

Present: Chairman Marie Roberto, Barbara Grotheer, Kathy Newton, Margaret Colella, Martha Rennie, Al Dickerson
Absent: Diane Mongold
Also Present: Lois Meltzer, Acting Library Director; Gerald Seagrave

1. The meeting was called to order at 7:30 p.m. by Chairman Marie Roberto.
2. Approve/Amend Agenda--*Barbara Grotheer moved to approve the November 14, 2016 agenda. Seconded by Margaret Colella. In favor: Marie Roberto, Barbara Grotheer, Kathy Newton, Margaret Colella, Martha Rennie.*
3. Approval of Minutes of September 12, 2016--*Martha Rennie moved to approve the minutes of September 12, 2016. Seconded by Barbara Grotheer. In favor: Marie Roberto, Barbara Grotheer, Kathy Newton, Martha Rennie. Abstained: Margaret Colella.*
4. Library Patron Comment: Suggested we keep the latest issue of weekly in-house magazines for one week and release copies after 10 days.
5. Town Council Liaison Comments--None.
6. Reports--
 - a. Chairman--Marie Roberto noted sending a note to Eileen Branciforte, our retired Library Director, conveying thanks and appreciation from the Library Commission for all she has done. (Al Dickerson arrived @7:37 p.m.)

Discussion followed on absenteeism.

Regarding the Library Director's position, Marie Roberto noted on November 8th five candidates were interviewed, all of which were from Connecticut. All candidates were well qualified and Marie Roberto and Kathy Newton were present and involved in the interview. The actual decision is now in the hands of our Town Manager, Anthony Salvatore. We are hopeful that a decision will be made by the end of the month.

There is no further information about the construction grant.

b. Library Director's Report--*Martha Rennie moved to accept the September 2016 Library Director's Report. Seconded by Kathy Newton. In favor: Marie Roberto, Barbara Grotheer, Kathy Newton, Martha Rennie, Al Dickerson. Abstained: Margaret Colella.*

Highlights of the October 2016 Library Director's Report: **The Library will have special holiday hours--Wednesday, November 23rd hours will be from 10 a.m. to 5 p.m. The library will be closed on Thursday, November 24th and Friday, November 25th. ** Holiday refreshments--Would like to continue our tradition of having refreshments available for our patrons on a Saturday in December from 10 a.m. to 3 p.m. In the past, the Friends of the Library and members of the Library Commission have given their time to offer food and conversation. The two dates we are looking at are December 10th or 17th. Barbara Grotheer noted the Historical Society is having their open house on December 10th. Barbara Grotheer volunteered to work on this. Marie Roberto suggested offering free books for those who attend.

A discussion was held regarding Christine Smith's upcoming retirement. Her replacement needs to be acted upon swiftly for the best transition in the library workflow.

Barbara Grotheer moved to accept the October 2016 Library Director's Report with corrections. In favor: Marie Roberto, Barbara Grotheer, Kathy Newton, Martha Rennie, Margaret Colella, Al Dickerson.

c. Finance Report--*Martha Rennie moved to accept the Revised September 2016 and October 2016 Library Finance Reports. Seconded by Kathy Newton. In favor: Marie Roberto, Barbara Grotheer, Kathy Newton, Martha Rennie, Margaret Colella, Al Dickerson.*

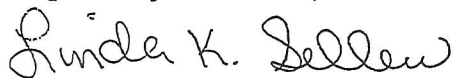
7. New Business--The proposed Cromwell Library Commission Regular Meeting Dates for 2017 were reviewed with some changes.

8. Other--Gerald Seagrave noted the State Library may have to cut the library budget by 10% which will affect Cromwell's State Library Grant.

9. Next Regular Meeting Date--December 12, 2016.

10. *Kathy Newton moved to adjourn at 8:36 p.m. Seconded by Barbara Grotheer. In favor: Marie Roberto, Barbara Grotheer, Kathy Newton, Martha Rennie, Margaret Colella, Al Dickerson.*

Respectfully submitted,



Linda K. Sellew

Library Commission Clerk