

**TOWN OF CROMWELL  
INLAND WETLANDS AND WATERCOURSES AGENCY  
SPECIAL MEETING  
5:30 PM WEDNESDAY SEPTEMBER 27, 2017  
ROOM 224 CROMWELL TOWN HALL 41 WEST STREET  
MINUTES AND RECORD OF VOTES**

**Present:** Chairman Joseph Corlis, Wynn Muller, John Whitney, and William Yeske

**Absent:** Amanda Drew, G. Alden Nettleton

**Also Present:** Director of Planning and Development Stuart Popper

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10/3 2017 at 3:21 P.M.  
TOWN CLERK'S OFFICE  
CROMWELL, CONN.

**1. Call To Order**

The meeting was called to order by Chairman Corlis at 5:38 p.m.

**2. Roll Call**

The presence of the above members was noted.

*Flavia Prendergast*  
asst. TOWN CLERK

**3. Seating of Alternates: NONE**

**4. Approval of Agenda**

A motion to approve the agenda was made by Wynn Muller, Seconded by William Yeske.  
*All in favor; motion passed.*

**5. Approval of Minutes:**

a. August 2, 2017: Wynn Muller was unable to vote on this item; therefore there was no quorum. A motion to table this item was made by John Whitney; Seconded by Wynn Muller. *All in favor; motion passed.*

**6. Development Compliance Officer Report**

- a. Status of On-Going Projects
- b. Status of Existing Cease and Desist Orders

Mr. Curtin was not present and there was no report. Mr. Popper said he would ask Mr. Curtin to forward the Agency members copies of his report to be delivered via mail.

**7. Town Planner Report**

Mr. Popper said that there were no other applications pending. The next possible application would be at 120 County Line Drive if that development moves forward.

**8. Public Comments**

There were no public comments at this time.

**9. New Business:**

- a. Application #17-10: Request to conduct regulated activities (relocate soil onsite and grade the field) within the Upland Review Area at 204 Main Street. The Town of Cromwell is the Applicant and the Owner.

Jon Harriman, Town Engineer, presented the application on behalf of the Town of Cromwell. He stated that 204 Main Street is Frisbee Park and that the work proposed would allow the park to be better utilized. Currently, all available parking is used during events such as the Farmers Market and can conflict with the boating club's parking area. The town is proposing to grade the grass field to the north, to mow the field, and to install a new gated entrance from Main Street. Mr. Harriman reviewed the map with the Agency. He stated that he did not believe that runoff would be an issue because the area was heavily vegetated. If there was additional development proposed in the future, the Town would present a separate application to the Agency.

Mr. Popper stated that the Agency could choose to authorize town staff to issue the permit for activity within the Upland Review Area in the riparian zone district or vote on the application.

There was some discussion as to the Agency members' preference for proceeding. Wynn Muller made a motion to find that there was no significant activity; Seconded by William Yeske. *All in favor; motion passed.* Wynn Muller made a motion to approve the application as presented; Seconded by John Whitney. *All in favor; motion passed.*

- b. Request to remove trees within the tree preservation area along Coles Road at 12 Twin Oaks Drive for the widening of Coles Road. The Town of Cromwell is the Applicant and Marc and Roberta Glass are the Owners.

Jon Harriman, Town Engineer, presented the request on behalf of the Town of Cromwell. He stated that the town had received a grant from the State Department of Transportation, which would be used for widening Coles Road. As part of the project, they would be adding sidewalks, resolving some sightline issues, and widening the road width to thirty (30) feet. The approval of the Twin Oaks subdivision had a provision for a tree preservation area, which was under the jurisdiction of this Agency. There was no proposed impact on any wetlands. Mr. Harriman explained that because of the steep grade of the embankment, they needed to cut into the slope in order to widen the road. He reviewed the site map and some recent photographs of the area. Per the Preservation Easement Agreement, trees over fourteen (14) inches in caliper at thirty-six (36) inches in height could only be removed by permission of the Agency. The site would ultimately be restored to DOT and DEEP stormwater management specifications. Mr. Harriman stated that the town had a 50 foot right of way, but that the project would require going beyond that, onto privately owned land. He also stated that he recommended the use of an erosion control mat.

There was some discussion regarding the position of the property owners. Mr. Harriman said that they were opposed to the installation of sidewalks on their property and that the DOT was currently in negotiations with them regarding this matter.


Wynn Muller asked if the property owners had been advised of tonight's meeting. Mr. Harriman said no, but that all affected property owners had been invited to a prior informational meeting. Mr. Popper clarified that tonight's request only concerned the cutting of trees. Any additional work, such as replanting and/or grading would require a separate application to the Agency. He also said that the text of the Agreement uses the word "Application", and if the Agency wished him to do so, he could formalize the request. Wynn Muller indicated his desire for more time to review the Agreement. There was some discussion regarding the possible impact of a delay on the project moving forward. Mr. Popper advised the Agency that they have the authority to grant permission for the tree-cutting in general. They can approve the request, conditioned on requiring a final design plan, which would detail the number and size of trees to be removed, as it concerns those over fourteen (14) inches.

John Whitney made a motion to approve the request, conditioned upon having final design review of those trees over fourteen inches in caliper proposed to be removed; Seconded by William Yeske. *All in favor; motion passed.*

**10. Commissioners' Comments and Reports: NONE**

**11. Adjourn:** Motion to adjourn at 5:58 pm by Chairman Corlis.

Respectfully Submitted,

  
Julie C. Petrella  
Recording Clerk