

**Town of Cromwell
Economic Development Commission**

Regular Meeting
6:30pm Thursday, February 19, 2015
Room 224/5 Cromwell Town Hall

Minutes and Record of Votes

RECEIVED FOR FILING
2-27 2015 at 2:39 M.
TOWN CLERK'S OFFICE
CROMWELL, CONN.

Jean Chilcote
TOWN CLERK

Present: Vice Chairman Robert Jahn, Jay Polke and Stanley Stachura

Also Present: Director of Planning and Development Stuart Popper

1. Call to Order

The meeting was called to order at 6:38 pm by Vice Chairman Robert Jahn.

2. Roll Call/Seating of Alternates

The above members were noted.

3. Approval of Agenda

A **motion** was made by Stan Stachura and **seconded** by Jay Polke to approve the agenda. *All were in favor; the motion passed.*

4. Public Comments

5. New Business

6. Town Planners Report

Mr. Popper said there were some issues with accessing and making deliveries on Corporate Row due to large amount of snow in the cul-de-sac. He said he had received a request from one the businesses on Corporate Row to remove some the snow. Mr. Popper said he contacted the Public works Department and they had it cleaned up in a day. Mr. Stachura said that is a good example of one of the advantages of having your business located in a small town. He said kudos to the Public Works Department for responding and getting the job done so quickly.

7. Economic Developers Report

Mr. Popper referred to his EDC Report dated February 19, 2015. He reviewed the report and said that the highlights include:

- Application #15-02: Request for Site Plan Approval for an 11,000 square foot office building at One Willowbrook Road. The 1.93 acre site is located in the Highway Business Zone District. JKE Property LLC is the Applicant and the Owner. *Approved at the PZC meeting on February 17, 2015.*
- Application #'s 15-05: Proposed Resubdivision at 40 Sebethe Drive. NADEKA LLC is the Applicant and SNH Medical Offices Property Trust is the Owner. *On the PZC agenda for March 3, 2015.*
- Application #'s 15-06: Site Plan Approval for 74,000 square foot office building at Parcel #00066400 Sebethe Drive. NADEKA LLC is the Applicant and the Owner. *On the PZC agenda for March 3, 2015.*
- 500 Corporate Row has been purchased and is currently being renovated and will be occupied by Connecticut Temperature Control.

- A new restaurant is currently renovating and moving into the former convenience store at 554 Main Street next to the Well.

8. Old Business

a. North Tier STEAP Grant

Mr. Popper said the bid documents are out for the County Line Drive roadway improvements. He said he and Town Engineer Jon Harriman have met with some of the property owners to discuss the impact the road improvements will have on their properties.

9. Communications: (see attached P & Z minutes)

10. Chairman's Comments/Commissioner's Comments

Vice Chairman Jahn asked Mr. Popper how the Redevelopment Agency meeting went last night. Mr. Popper said the meeting went well and the Agency discussed the components of a Redevelopment Plan. He said the Agency will be holding a public hearing in April to gather ideas from residents regarding potential redevelopment sites in town. Mr. Jahn asked that the minutes of the Redevelopment Agency be included in the EDC meeting packets from now on.

Mr. Polke updated the Commission members on the status of the redesigned town web site. He encouraged Commission members to visit the site and noted that the site still needed additional photographs and information. Mr. Polke said we need to look at and update the EDC web site and to link it to the new town web site. He said anyone with any ideas should contact Ms. Eileen Hasson at the Computer Company on Commerce Drive.

Mr. Polke discussed CGI and their portal on the town web site. He talked about the efforts of CGI to update their video tour of town businesses and to recruit new businesses for the web site. Mr. Popper noted that they would be updating the town government and board of education components in the spring.

11. Approval of Minutes

a. January 15, 2015

A **motion** was made by Robert Jahn and **seconded** Jay Polke by to approve the minutes of November 20, 2014. *All were in favor; the motion passed.*

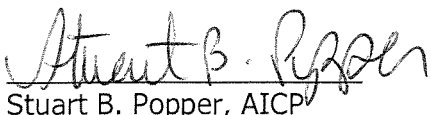
12. Good and Welfare

Mr. Polke discussed the meeting room camera recordings. He asked if the town keeps a record of the recordings. Mr. Popper said he would look into that.

13. Adjourn

A **motion** was made by Stan Stachura and **seconded** by Jay Polke to adjourn at 7:08pm. *All were in favor; the motion was passed.*

Respectfully Submitted,



Stuart B. Popper, AICP
Director of Planning and Development
Acting Recording Clerk