# BUILDER'S PACKAGE

• APPLICATIONS ONLY

TOWN OF CROMWELL

TAX COLLECTOR'S OFFICE 41 WEST STREET CROMWELL, CT 06416 PHONE (860) 632-3445 FAX (860) 632-3494



SHARON A. RAMSAY, CCMC TAX COLLECTOR KIMBERLY LARSON, CCMC ASST. TAX COLLECTOR PATRICIA KRATOCHVIL, CCMC ASST. TAX COLLECTOR

Tax Approval Form (In accordance with Public Act 95-320)

(III accordan	ice with Public Act 95-320)
BUILDING PERMIT	CERTIFICATE OF OCCUPANCY
RESIDENTIAL (SEC. 1)	COMMERCIAL (SECS. 1 & 2)
REAL ESTATE TAXES PROPERTY LOCATION:	
SECTION 1	PAID IN FULL THRU  BALANCE DUE:
PERSONAL PROPERTY TAXES BUSINESS NAME:	
SECTION 2	PAID IN FULL THRU BALANCE DUE:
TAX OFFICE APPROVED:	YES NO
DATE:	
Sharon Ramsay, Tax Collector	

### TOWN OF CROMWELL GENERAL INFORMATION FORM (Please Print)

1.	Address of proposed proje	ect:	
2.	Lot No.:	_	
3.	General Developer:		
	Address:		
			Cell No.:
4.	General Contractor:		
			Cell No.:
5.	Homeowner:		
	Address:		
			Cell No.:
6.	Land Surveyor:		
	Tel. No.:	Fax No.:	Cell No.:
7.	Engineer:		
	Tel. No.:	Fax No.:	Cell No.:
8.	Description of Proposed Pro	oject:	
	[ ] New House [ ] Commercial/	/Industrial	
	Description:		

### REQUEST FOR ZONING APPROVAL

Date of Application			
Applicant Name			
Applicant Address			
Owner Name			
Address of proposed activity			
Address of proposed activity	Evening	Cell	
	. ,		
AdditionAc	cessory Building	Filling	Garage
New Construction	SignSw	imming Pool	Other
Erosion and Sediment Bond Rec	uired Yes	N/A E & S Bo	nd#
Zoning District Assess	or Map# Blo	ock# Lot#	
ZBA Approved Yes	N/A V	olume	Page
Is there Wetlands/Vernal Pool or	Watercourse on thi	s Property or with	in 100 feet of the
requested			ar and rect of the
Activity. Yes	No		
Is a Inland Wetland Permit Requ	ired. Yes	No Permit	#
Description of proposed activity:	***************************************		I I
Dimensions: Height	Width L	ength	
Living Floor Area: First Floor_	Second Floor	r Garage	
Special Permit Required: Ye	s No Record V	olume: P	2 oe-
Plot Plan Attached			a50
Are the approved mylars signed a	nd filed in the Town	Clerk's office	Yes N/A
		Oldrad Ollico.	103IVA
This request, if approved is based	upon information as	nd plot plan submi	tted
Falsification by misrepresentation	or omission or fail	re to comply with	the conditions
of approval shall constitute a viola	ation of the Town of	Cromwell Zoning	or Wetlanda
Regulations.		Cromwon Zoming	or wellands
Signature:			
Check One: Own	ner Applicant	Acent	
Condition of approval:	Трричин	Agent	
FOUNDATION'S FOR NEW PI	III DINCE DECIN	DE CUDA OCCIO	
FOUNDATION'S FOR NEW BU APPROVAL OF A FOUNDATION	ON AS DITH TODA	KE SURMISSIO	N AND
CONSTRUCTION.	ON AS BUILT PRI	OK TO FURTH	<u>ek</u>
CONSTRUCTION.			
Approved by:	Date:		•
Rejected by:	Date:		



### TOWN OF CROMWELL PLANNING & ZONING 41 WEST STREET, CROMWELL, CT 06416

ESC Bond #
------------

## EROSION AND SEDIMENT CONTROL AND SITE DEVELOPMENT COMPLIANCE BOND

SITE DEV	ELOPMENT COMPLIANCE BOND
ADDRESS OF SITE WOR	CK:
PERSON RESPONSIBLE	
ADDRESS:	
CITY/TOWN	N:
TELEPHON	E#: DAY #EVENING #
I hereby have read and understa Compliance Regulation.	nd the Erosion and Sediment Control and Site Development Plan
Upon written request, a site inspfor bond return.	pection will be done to determine if the site is totally stabilized
SIGNED:	DATE:
RECEIPT OF	DOLLARS
BY:	DATE

BUILDING • CODE ENFORCEMENT • ECONOMIC DEVELOPMENT • ENGINEERING • PLANNING & ZONING • PUBLIC
HEALTH Office (860) 632-3422
Business Hours: M - F 8:30AM - 4:00PM
www.cromwellct.com

### BUILDING PERMIT APPLICATION - TOWN OF CROMWELL

5/1/14

41 West Street, Cromwell, CT 06416 - Tel. (860) 632-3428 (Please Print or Type all Entries) Fax – (860) 632-3477

DATE: Job Site Address:\_\_\_\_\_ Estimated Cost of Construction.....\$ (Including Value of Labor & Material) Owner's Name: Building Fee.....\$ Plan Review Fee.....\$ C.O. Fee.....\$ Address: State Education Fund Fee.....\$ TOTAL....\$ City: \_\_\_\_ State: \_\_\_ Zip\_ Hm. phone:\_\_\_\_\_ Wk. phone:\_\_\_\_ TAXES ☐ 2011 NEC □ 09 IRC FEE INCLUDES MECHANICALS: Y N APPLICANT PLEASE NOTE: Call 24 hours in advance for inspections and for final inspection before use. Name:\_\_\_\_\_\_Business Phone:\_\_\_\_\_ Address: Cell Phone: City:\_\_\_\_\_ State:\_\_\_\_ Zip:\_\_\_\_ Home Phone:\_\_\_\_\_ Business Name: \_\_\_\_\_ Fax Number: \_\_\_\_\_ PURPOSE OF PERMIT: **NUMBER OF:** THIS LOT IS \_\_\_\_ CITY SEWER CITY WATER Bedrooms: **SERVICED BY:** WELL WATER SEPTIC SYSTEM **Bathrooms:** LICENSE NUMBERS: Elec. Contractor License\_\_\_\_\_ Home Improvement Reg. No.\_\_\_\_\_ Plumbing Contractor License\_\_\_\_\_\_ New Home Const. Cont. No. \_\_\_\_\_ H.V.A.C. Contractor License CERTIFICATION: I hereby certify that: I am the owner of record of the named property or that the proposed work is authorized by the owner of record and/or I have been authorized to make this application as an authorized agent, and we agree to conform to applicable laws, regulations and ordinances. We further understand that it is our responsibility to request all required inspections, to ascertain the results of all required inspections and to call for a final inspection prior to use. All information contained within is true and accurate to the best of my knowledge and belief. Signature:\_\_\_\_\_\_Building Official: \_\_\_\_\_\_ Print Name:\_\_\_\_\_ Date Approved:

### LICENSED CONTRACTORS

ELE	CIRICIAN:
•	Business Name
	License noticer's Name
•	Electise Nutriber
•	Expiration Date:
PLU.	MBER:
	Business Name
•	Diconse fronce s realite
•	License Number  Expiration Date:
•	Expiration Date:
	TING AND COOLING:
•	Business Name
•	License Holder's Name
•	License Number
	Expiration Date:
	NKLER SYSTEM:
•	Business Name
•-	License Holder's Name
•	Electise Trainbel
•	Expiration Date:
LAWI	SPRINKLER:
•	Business Name
•	License Holder's Name
•	License Number
€	Expiration Date:
Low	VOLTAGE – SECURITY SYSTEMS, FIRE ALARM:
	Business Name
•	License Holder's Name
•	License Number
•	Expiration Date:
I	(builder) certify that the above sub-contractors
perfe	(builder) certify that the above sub-contractors

RETURN COMPLETED FORM(S) TO: TOWN OF CROMWELL SEWER DEPARTMENT @ 41 WEST ST PHONE (860) 632-3430 FAX (SOUTH OF THE PROPERTY OF	TREET, CROMWELL, CT 06416 860) 632-3477 DATE:
RETURN COMPLETED FORM(S) TO: TOWN OF CROMWELL SEWER DEPARTMENT @ 41 WEST ST PHONE (860) 632-3430 FAX (8	TREET, CROMWELL, CT 06416 860) 632-3477
RETURN COMPLETED FORM(S) TO: TOWN OF CROMWELL SEWER DEPARTMENT @ 41 WEST ST	TREET, CROMWELL, CT 06416
RETURN COMPLETED FORM(S) TO: TOWN OF CROMWELL	
RETURN COMPLETED FORM(S) TO:	
INFORMATION RELEVENT TO YOUR	
CONTACT SEWER DEPARTMENT FO	OR APPROPRIATE FORMS, PERMITS, .
Other: (Please provide details)	
Addition (Single-Family, Conversion	n to Multi-Family, Commercial etc.)
New Construction (Single-Family, M	Aulti-Family, Commercial, ect.)
WHAT TYPE OF PROJECT ARE YOU	DOING?
	•
PHONE	
	·
CONTACT NAME (CONTRACTOR/AC	GENT)
PROPERTY OWNER'S PHONE	
PROPERTY OWNER'S PHONE	
PROPERTY OWNER'S NAME	
SERVICE ADDRESS	
SERVICE ADDRESS	

### HEALTH DEPARTMENT PLAN REVIEW

FOR:	1. 2.	Addition up or out, 3 sease Garages	on rooms, decks	
	3.	Sheds		
	4. 5.	Pools New Food Establishments		
	6.	Commercial Food Establis		
	7.	Finishing off any unfinished	ed rooms	
	8. 9.	Plan Review – fee \$50.00	250.00	
	9. 10.	Septic Plan Review – fee \$ Soil Testing – fee 50.00 pe		
DATE				
Signat	ure of C	Owner:	Signature of owner	
			Print name	
Signature of Agent:		Agent:	Signature of Agent	
Print n	iame:		Print name of Agent	
Teleph	none nui	mber of Agent:		
DESCI	RIBE P	ROJECT:		***************************************
	: The	any documents that will help property owner is responsible approval is for Health Dep	e for providing accurate and appr	ropriate information.
Approv	ve:		Date:	
Rejecte	ed:		Date:	
Comme	ents:			
NOTE	: The p	roperty owner is responsible	for providing accurate and appro-	opriate information.
☐ Plai	n Revie	w fee \$50.00	Date	Check #
□ Plot	t Plan o	f Property		

# TOWN OF CROMWELL Department of Public Works

	The state of the s		7.	6.	5.			4.		$\dot{\omega}$	2.	-	
Application reviewed by:	Approved w/conditions Not approved	Application Review:  Approve as submitted	"Call Before You Dig" Ticket #:	Desired Date of Starting Work:	Location of Proposed Activity:	*Plumbers li	Address:	Contractor (s) Name:	Address:	Applicant Name:	Application: [ ] Prir	Date of Application:	
ewed by:	— — ,	Principal Building General Site For Plan Review As	Ticket #:	Work:	ctivity: Road:	*Plumbers Irrigation License #:					Principal Building Site Plan Review Driveway/Access Permit		
	t t t t t	ding Foundation As-Built		Approxim	- a	#:					ite Plan Review rmit		General H
Date:		Grading As-Built Plan Review		Approximate Time Required to Complete	Lot#:		City/Town:	Telephone #:	City/Town:	Telephone #:	[ ] Draina; [ ] Underg		General Excavation Permit Application
e.		Driveway/ Access Permit f 1	("Call Befor	Complete Work:	Subdi						Drainage/Utility Excav Underground Irrigation		ication
		Drainage/ Utility  Excavation Permit	Before You Dig" Telephone # 1-800-922-4455)		Subdivision Name:		State: Zij	•	State: Zi		Drainage/Utility Excavation Permit Underground Irrigation System Installation Permit (UIS)*		Permit #
		Underground Irrigation System Installation Permit	e#1-800-922-4455)				Zip Code:		Zip Code:		'ermit (UIS)*		

Date:

### TOWN OF CROMWELL DEPARTMENT OF PUBLIC WORKS RELEASE OF DRIVEWAY CLAIM

In accordance with item numbered (4) four of the Town of Cromwell, Department of Public Works "Regulations Concerning Driveways", I, \_\_\_\_\_ the \_\_\_\_\_(Developer/Homeowner/etc.), hereby relieve the Town of Cromwell from any responsibility for surface water entering the property at \_\_\_\_\_\_\_, because of lot/driveway grading. I am aware that my driveway access (apron) onto the Town Road does not meet the minimum required positive slope. Therefore, I am holding the Town of Cromwell harmless for storm water entering the property through my driveway cut. In Witness Whereof, the Owner has set his hand and seal this \_\_\_\_\_ day of APPLICANT'S SIGNATURE: PRINT NAME DATE: \_\_\_\_\_ STATE OF CONNECTICUT } COUNTY OF MIDDLESEX } On the \_\_\_\_\_ day of \_\_\_\_\_\_, 20\_\_\_ came and appeared to me known to be the individual(s) described in and who executed the foregoing instrument and who duly acknowledged to me that they executed the same. NOTARY

### TOWN OF CROMWELL DEPARTMENT OF PUBLIC WORKS PRIVATE DRAINAGE PERMISSION AND RELEASE OF CLAIM

In consideration of the Town of Cromwell, Connecticut, (hereinafter or granting to:	called "Town")
(hereinafter called "Owner") permission to connect a private drain to t system owned by the Town for the purpose of draining water from the pro	
in Cromwell, Connecticut, the said Owner hereby assumes all responsibil for said private drain including, but not limited to, the construction maintenance of said private drain, all responsibility and liability for any by the existence, location and operation of said private storm drain to property, and further agrees to indemnify and save the Town harmless from Said Owner further waives any claim against the Town for any damphimself or any person or property as a result of the malfunctioning of the storm drain system to which the private drain is connected. The Owner abide by all Federal, State and Local laws and regulations pertaining to private drains.	on, repair and damage caused any person or om such claims, ages caused to be Town owned also agrees to
The Owner understands that an Excavation Permit must be taken of construction commences and that all provisions of the Town Excavation of the met. Said Excavation Permit must be taken out within two weeks of said connect or else applicant will have to reapply. In the event that the Owner by said rules, regulations and ordinances of the Town of Cromwell, conviction to the Town right-of-way, this connection will be severed by the Owner shall pay the cost of same. The Town shall notify the owner at leprior to any such severance unless such severance is deemed an emergence point immediate severance will be necessary.	Ordinance must d application to does not abide oncerning work Town and the east two weeks
OWNER	
In Witness Whereof, the Owner has set his hand and seal this,20	_day of
STATE OF CONNECTICUT }	
COUNTY OF MIDDLESEX }	
On the, 20	, before me
personally came and appeared	
to me known to be the individual(s) described in and who executed instrument and who duly acknowledged to me that they executed the same.	

NOTARY PUBLIC

	9
'n	Ackı
Applicant agrees to reimburse the Town of Cromwell for expenses and damages caused by the execution of the Worl	Acknowledgements by applicant and/or Owner where appropriate:

0

perform the work in accordance with the plan submitted; and as specified by the Director of Public Works k; and to

Ģ The applicant hereby agrees to construct a driveway and/or access onto the Town of Cromwell Public Right-of-Way; or to make an described herein. The owner of the property for whom this work is being performed agrees to accept all future responsibility for the work as

Ö

Ö The applicant and/or contractor has submitted the appropriate insurances, fees and bond amounts in accordance with all Town excavation, ditch, dig or otherwise alter, open or remove the surface of the above named street or highway under jurisdiction of the Town of Cromwell in accordance with the "Road Construction Specifications"

ordinances.

0 "Release of UIS Claim"; as may be required and attached hereto. The applicant and/or owner has submitted the "Release of Private Drainage Claim" and/or "Release of Driveway Claim" and/or

<u>i</u> Applicant has submitted two (2) sets of the appropriate plot plan or sketch with all information requested and required for review

åσ Review Applications Appropriate Foundation As-Built Plan and Certificate of Occupancy Plan shall be submitted for Principal Building Site Plan

10.
Insu
Insurance,
Fees,
Bonds

j <del>eres 1</del> 6
Excavation for Drainage/Uti
lity
Connections (

ಶಾ Fees; Section 125-4, "Excavation Ordinance"

Ò, Insurance & Bonds; Section 125-5, "Excavation Ordinance"

Ö Excavation Site within Public Right-of-Way:

Estimated Excavation Fee: \$ (per Excavation Ordinance)

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Fee: \$25.00 Ġ Construction Bond (Driveway Bond): \$500.00

# jamai jamai ė **Application Approvals:**

Ò		'n
Final Approval for Release of Bonds:		Permit Approved by: _
ease of Bonds:	Director of Public Works or Authorized Agent)	
Date:	zed Agent)	Date:

(Director of Public Works or Authorized Agent)

12 Permit Issued to: Permit #

Town/City:	Name:	A CLEEKE ADDRESS FOR A CLEEKE !!
State:	Address:	distribution of the state of th
Zip Code:	-	

# تن Additional information to Applicant:

- restricted traffic flows. The Cromwell Police and Fire Department should be advised if the construction will involve a road closing, detour, or any
- Ö services of same will be made directly to the Town of Cromwell The Police Department will be the sole judge of the need for protection of the excavation by uniform officers. Payment for

### TOWN OF CROMWELL, DEPARTMENT OF PUBLIC WORKS "EXCAVATION PERMIT" CHECKLIST.

Application:	[ ] Principle Building Site Plan Review	[ ] Driveway/Access Permit	
	[ ] Drainage/Utility Permit	[ ] Underground Irrigation S	ystem Permit
		Presented	Approved
Driveway Info	rmation:		
1. Street gutter	elevation:		·
2. Driveway ele	evation (20' from gutter elevation):		
	evation (at building):		***************************************
4. Driveway slo	ope:		***************************************
	e of road pavement/curb width:		
6. Driveway op		<del></del>	<del></del>
	material (first 20 feet)	and the second s	· warman
8. Release of D	riveway Clauri:		
Drainage Info	rmation:		
1. Existing Con	atours:	***************************************	
2. Proposed Co	ntour:		
3. Foundation,	sub-drainage, roof leader, & downspouts &		
disposal met	hod:	-	
4. Street draina		- Automobile for the second se	
	rivate Drainage Claim:	and the state of t	
6. Property drai	inage connection:	***************************************	
7. Drainage swi	ales shown with arrows:		
Utility Informa	ation:		
1 Electric Tele	ephone, Cable service to building:		
2. Gas service t			
3. Water Service			
	e to building, including cleanout:		
5. Existing elec	tric, telephone, cable, gas, water, sewer utilities	in street:	
6. Underground	Irrigation System:	Management	
Site Information	<u>on</u> :		
1 Proposed sid	ewalks & H.C. ramps:		
	Datum Reference:	4	
	Benchmark Reference:	<del></del>	************
4 Seal Signatu	re and A-2 Certification of Surveyor and/or En	gineer:	
5. Property Cor			
J. 110porty Cor	F		
Notes:			
1. $N/R = Not$	<del></del>		
2. $N/P = Not$			
3 N/A = Not	Approved		

### TOWN OF CROMWELL "EXCAVATION PERMIT" REVIEW COMMENTS & CONDITIONS [INQUIRIES SHOULD BE DIRECTED TO THE ENGINEERING DEPARTMENT AT 632-3420]

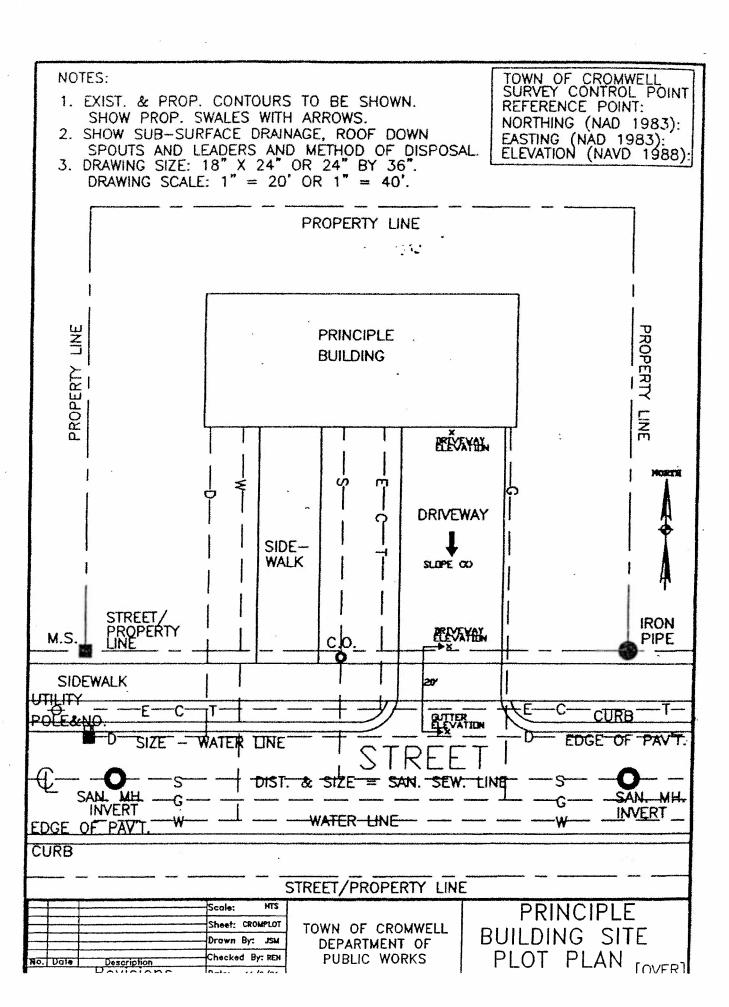
#### Comments:

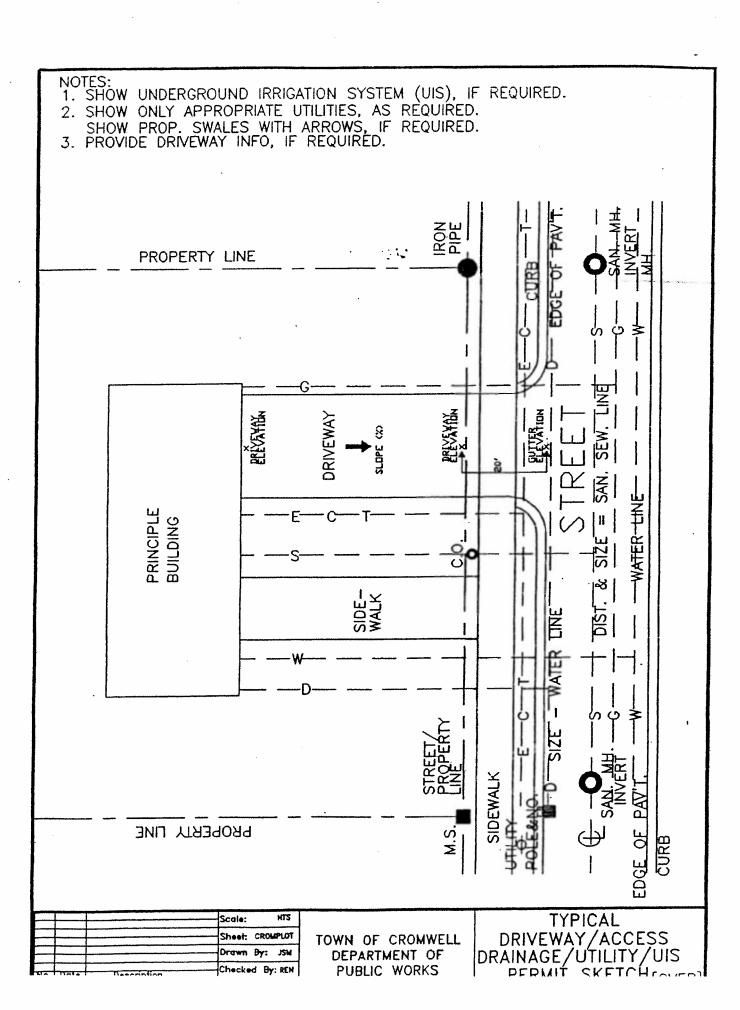
- 1. Mandatory Inspections include: a. Final Driveway/Access Construction
  - b. Underground Irrigation System Construction Within Right of Way
  - c. Storm Drainage Connection to Public Facility
- 2. Notice must be given a minimum of two (2) business days, prior to required mandatory inspection.
- 3. No side yard drainage swales are to be extended through the front property line, unless a formal drainage structure is placed on the applicant's property and connected to the town's formal system.

4

#### Conditions:

1.





Rev. 11/17/99

#### STATEMENT REGARDING WORKERS' COMPENSATION INSURANCE/ AFFIDAVIT

Public Act 96-216 requires that any persons engaged in construction, remodeling, refinishing, refurbishing, rehabilitation, alteration or repair work within the state be covered by Workers' Compensation insurance, and produce proof of such coverage to the local building official prior to issuance of a building permit, unless they are specifically exempted under the law.

(Pro	operty Address)	
I the	undersigned, am the:	
[ ]	Owner in Fee of the above referenced Prop	perty. or:
	Building Permit applicant and owner/agen	₩ * ·
and lo	ocated at:	
[ ]	I am the property owner and will be perform the above cited property.	ming all the construction work personally at
[ ]	I am the sole proprietor of the above busine Section 31-275 of the Workers' Compensat	ess, and have no employees as defined under ion Act, as amended.
[ ]	I am the Owner/Agent of the above business Town Building Department with [ ] Work or [ ] a sworn notarized affidavit stating the Compensation Insurance for all those employers of the Workers' Compensation Agents	ters' Compensation Certificate of Insurance, nat I will require proof of Workers' oyed on the job site in accordance with the
[ ]	I am the sole proprietor or property owner at I will provide the Town Building Department Certificate of Insurance, or [ ] a sworn not proof of Workers' Compensation Insurance accordance with the provisions of the Workers'	nt with [ ] Workers' Compensation arized affidavit stating that I will require for all those employed on the job site in
subject facts or	stand and agree that failure to comply with the me to civil penalties thereunder. I further un conditions I have represented herein constitute he law apply.	derstand that falsification in any way of the
(Lega	l Signature)	(Date)
	Name)	(Notary)
( ) tx	vner of Property or Business [ ] Corporat	e ( )threer

# CROMWELL BUILDING DEPARTMENT APPLICATION CERTIFICATE OF OCCUPANCY

The following will have to be completed before a Certificate of Occupancy can be issued.

(please print)	hereby apply for a Certificate of Occupancy
	building located at
(indicate type)	(street)
ermit NoOwner	
certify that the building is constructed in complia odes. Also, that the following items have been cor	nce with all applicable statutes and local regulations ar mpleted and accepted:
All Zoning permits and requests of Town Pl	lanning and Zoning complied with;
All applicable building permits have been is	ssued;
All inspections required by Building Depart	ment have been completed and work accepted;
Septic system installed. As built plan submi	itted and approved;
Well installed and completion report submit	ted and accepted;
Complete water analysis submitted and acc	epted;
Driveway approved by Public Works Directo	r;
Final as built survey of property showing exa	act location of all buildings;
Fire Marshal inspection and approval in writi	ing.
plication of Certificate of Occupancy must be sub- days prior to issuance of Certificate, or date of C	mitted with all above information completed at least ten Occupancy.
Signature	(owner or agent)
Address	
Telephone N	0
Date	
Date C O	requested

# TOWN OF CROMWELL PLANNING AND ZONING COMMISSION APPLICATION FOR CERTIFICATE OF ZONING COMPLIANCE

Owner Name			
Owner Address			
Property Location			
Date Submitted:	Permit #		
Have an approved as-built been submitted? As built must be furnished by a Land Surveyor certified locations, setbacks, grading to A-2 requirements.	Yes by the State of Connect	No icut showing	
Are all conditions of approval complied with? If No, has a site bond been posted?	Yes Yes	No No	
Are there any outstanding zoning or wetland violations?	Yes	No	
Has the Open Space fee been paid?	Yes	No	
Signature			
Check one: Owner Applican	ntAgent		
CERTIFICATE OF ZONING COMPLIANCE			
I certify that all structures established under this application have been examined and meet the requirements of the Town of Cromwell Zoning Regulations.			
Development Compliance Officer	Date		

### TOWN OF CROMWELL APPLICATION FOR FINAL APPROVAL SANITARY SEWER USE OR SEPTIC SYSTEM USE

Owner Name:	
Owner Address:	
Property Location:	
Contact # Date	Submitted:
Signature:	
Check one:   Owner   A	
FOR OFFICE USE ONLY	
Permit #:	
Has an approved as-built been submitted	d? □ Yes □ No
Are all conditions of approval met?	□ Yes □ No
Are there any outstanding septic or sewer violations?	□ Yes □ No
All structures established under this a examined and substantially meet the recof Cromwell Regulations and any applications	quirements of the Town
Approval Signature	Date
☐ Public Health Director	
☐ Sewer Division	