

Town of Cromwell, CT
Board of Finance
Regular Meeting
Thursday, March 22, 2018
Town Hall Room 7:00 P.M. Room 224/225

Minutes and Record of Vote

Present: Chairman John Henehan, Vice-Chairman Julius Neto, Amanda Drew, Steve Wygonowski, Bob Milardo, Ed Maley Jr., Alternate Jon Dzurka and Dan Kelly

Also Present: Town Manager Anthony Salvatore, Finance Director Marianne Sylvester and Captain Kevin VanderSloot

Called To Order – Chairman John Henehan called the Regular Meeting dated March 22, 2018 to order at 7:00 p.m.

Pledge of Allegiance – The Pledge of Allegiance was said by all.

Seat Alternates – Motion made by Mr. Neto and seconded by Ms. Drew to seat Alternate Jon Dzurka. *All in Favor – Motion Passed.*

Approval of Agenda – A motion was made by Mr. Neto and seconded by Ms. Drew to approve the agenda March 22, 2018. *All in favor – Motion Passed.*

Approval of Minutes of Previous Meetings –

Regular Meeting of February 22, 2017 – A motion was made by Ms. Drew and seconded by Mr. Wygonowski to approve the amended minutes of the Regular Meeting dated February 22, 2017. *4 Approved and 3 abstained (Mr. Neto, Mr. Milardo and Mr. Kelly) – Motion Passed*

- Correction on Page 2 first line – Change \$30,000 to \$30,000,000
- Correction on Page 4 second line – Change Mr. Malone to Mr. Maloney

Citizens Report – None

Report of the Town Manager – Town Manager Anthony Salvatore reported that the Board of Ed Budget has increased by 1.93% from last fiscal period. The Town budget is increasing by 1.84% for the upcoming fiscal year. Mr. Salvatore also noted that there have not been any additional cuts from the State. If Cromwell is successful in getting money promised from the State, the Town's budget should be good. The land swap was completed. He also mentioned that the OT funds are being monitored closely. This is an area of concern with all the snow storms this fiscal year.

Report of the Finance Director – Finance Director Marianne Sylvester reported that through March 16, 2018 \$97,000 in overtime hours. This does not include the storm for the week of 3/19/18. Revenue is tight due to the cut in State Aid and all other revenue is good and coming in strong. The last check from

the State is expected in April 2018. County and Road funds were deferred. Approximately \$276,000 was deferred. This included the Town Line Road project. Year-to-Date Budget Reports through the end of February 2018 were included in this month's packet.

Report of The Tax Collector – Finance Director Marianne Sylvester reported for the Tax Collector. Ms. Sylvester referred to the Cash Collections Report as of the end of February 2018. She noted that collections to be close to last year's numbers.

Old Business – None

New Business –

1. Approve Other Fund budgets (included in budget books):

- a. **Dog License Fund \$24,024** Motion was made by Mr. Neto and seconded by Ms. Drew to approve \$24,024 for the Dog License Fund. *All Approved – Motion Passed*

There was discussion as to why this fund is not handled in the same manner as all other budgeted items. It was explained that due the Charter and State Statue is needs to be done in this way. It was also noted that approval has been done in this manner in past years. It was also asked which dog pound which was being used. Berlin Dog Pound is being used because it is cheaper than Portland.

- b. **Sidewalk Fund \$7,500** Motion was made by Ms. Drew and seconded by Mr. Neto to approve \$7,500 for the Sidewalk Fund. *All Approved – Motion Passed*

This fund is to be used to repaid existing sidewalks. This fund is also approved in the same manner as the Dog License Fund. Public Works has a plan as to how to use the funds as they become available. Fund Balance was accumulated and that is why 2016-2017 was higher. Fund Balance balance is approximately \$12,000.

2. Discussion and action to appropriate \$10,000 in the Captial/Non-Recurring (CNR) Fund for the 2018 High Visibility Distracted Driving Enforcement Grant. (100% will be reimbursed to Town). A motion was made by Ms. Drew and seconded by Mr. Neto to approve the appropriation of \$10,000 in the Capital/Non-Recurring (CNR) Fund for the 2018 High Visibility Distracted Driving Enforcement Grant in which 100% will be reimbursed to the Town. *All in Favor – Motion Passed.*

Chief VanderSloot reported on this grant. The town will be reimbursed 100%. He referred to the application and memo provided in this month's packet. He also noted that on April 1, 2018 that Chief Lamontagne will be presenting this to the Town Council for approval. This has been done in past years with success. The application attached details the dates involved and some of the specifics of the program.

Board of Education-Liaison Report – Ms. Drew reported there was one meeting that took place since February's meeting and most of the meeting was concerned to the recent school shootings. Parents expressed concern for the student's safety and want more dollars appropriated for school safety. The Board of Ed may request additional funds to cover security/safety for the schools and the students.

Mr. Wygonowski asked if the Board of Ed had to report how the dollars allotted for their budget is used and if they had to report the changes as to how they may redistribute the funds. It was state that a certain dollar amount is determined and then the Board of Ed allocates the dollars where needed. Mr. Wygonowski as why some of the \$47,000 used on the air conditioning cannot be used for safety. The Board of Ed budget was approved with a 1.93% increase. The is a meeting on Tuesday (3/27/18) to further discuss this matter. As information becomes available, determination will be made as to whether to allocate additional funds.

Chairman's Comments – Chairman Henehan wants everyone to take their books home and review them. He encouraged everyone to make themselves available for the upcoming Public Hearing and 2018-2019 General Fund Budget on 3/28/18 with subsequent Budge workshops set for April 2, 2018 and April 4, 2018 (if needed). All being held at 7:00 p.m. in Room 224/225 of the Town Hall.

Vice-Chairman's Comments – Vice-Chairman Neto encourages the members of the Finance Board to challenge and ask questions.

Good and Welfare – None

Adjournment – A motion was made by Mr. Milardo and seconded by Mr. Maley to adjourn the meeting at 7:37 p.m. *All in Favor – Motion Passed*

Respectfully submitted,

Cynthia Hardacker

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Recording Clerk