

**TOWN OF CROMWELL BOARD OF FINANCE
REGULAR MEETING
THURSDAY, JANUARY 25, 2024 7:00 pm
CROMWELL TOWN HALL – COUNCIL CHAMBERS
MEETING MINUTES**

PRESENT: Chairman John Ireland, Vice Chairman Steve Wygonowski, Dan Kelly, Jamin DeProto, Ed Maley

ABSENT: Matthew Blanchette

ALSO PRESENT: Town Manager Anthony Salvatore, Director of Finance Sharon DeVoe, Tax Collector Brian Stermer


A. CALL TO ORDER – Chairman John Ireland called the meeting to order at 7:02 PM.

B. PLEDGE OF ALLEGIANCE – Pledge of Allegiance was said by all.

C. APPROVE AGENDA – No changes

D. SEAT ALTERNATES – None

E. CITIZENS COMMENT- None

RECEIVED FOR RECORD
Feb 12, 2024 08:38A
JoAnn Doyle
TOWN CLERK
CROMWELL, CT 

F. BOARD OF EDUCATION LIASON REPORT – The Board of Education meeting was moved and there is no update. There was a brief discussion on the Tri-board meeting.

G. APPROVAL IF MINUTES OF PREVIOUS MEETINGS

1. Regular Meeting, December 21, 2023

- a. Ed Maley made a motion to change the wording in the Report of the Finance Director to say that the Finance Director has no concerns; seconded by Dan Kelly. 4/0 in favor. 1 abstained. MOTION PASSES. Ed Maley made a motion to change the wording in the Report of the Tax Collector to say Director of Finance, Sharon DeVoe took questions on the tax collectors report. There were numerous issues and the Board decided to address them at the next meeting; seconded by Dan Kelly. 4/0 in favor. 1 abstained. MOTION PASSES. Steve Wygonowski made a motion to approve the minutes from December 21, 2023 with changes; seconded by Dan Kelly. 4/0 in favor. 1 abstained. MOTION PASSES.

H. REPORT OF THE TAX COLLECTOR

1. Brian Stermer went over an explanation of the process for collecting taxes. He stated the root of the problem of the Tax collection reconciliation was the check scanner not reading checks correctly and changing banks. He is meeting with the bank soon to go over the check scanner. He also went over the tax collection through the end of December. Discussion followed on how the Tax Collector will correct and the process to make sure there is no problem again. There was also discussion on the where the problem started.

I. REPORT OF THE TOWN MANAGER

1. Town Manager, Anthony Salvatore, addressed a request to add questions to the budget ballot. The request will be reviewed at the February meeting. He also gave an update on economic development. He is also working with the different departments on the budget.

REPORT OF THE FINANCE DIRECTOR

1. Director of Finance, Sharon DeVoe, presented the budget through the end of December. She also updated the Fund Balance report. There was discussion about the amounts reported on the Fund Balance Report and how much information is published in the reports. There was also discussion on different projects on the Fund Balance Report. There was additional discussion on when the Town knew there was an issue balancing the tax revenue and how moving forward the Town will report if there are discrepancies.

K. SCHOOL BUILDING UPDATE – None

L. CHAIRMAN'S COMMENTS – None

M. VICE CHAIRMAN'S COMMENTS – Steve Wygonowski thanked John for helping getting through the meeting and thanked everyone for their input. He also wanted to put together a workshop to help the Board and the Town come together to make the reports the Board receives more beneficial to them.

N. GOOD AND WELFARE – None.

O. ADJOURNMENT – Dan Kelly made a motion to adjourn the meeting, seconded by Steve Wygonowski. Meeting adjourned at 9:35 PM.

Respectfully Submitted,

Sara Kennedy

Sara Kennedy