

**TOWN OF CROMWELL BOARD OF FINANCE
REGULAR MEETING
THURSDAY, SEPTEMBER 28, 2023 7:00 pm
CROMWELL TOWN HALL – COUNCIL CHAMBERS
MEETING MINUTES**

PRESENT: Chairman John Ireland, Vice Chairman Steve Wygonowski, Dan Kelly, Ed Maley, Brian Stermer, Matthew Blanchette, Anne Hulick

ABSENT: Julie Aurigemma

ALSO PRESENT: Town Manager Anthony Salvatore, Director of Finance Sharon DeVoe, Katherin Russ, Board of Education member, Superintendent of Schools Dr. Enza Macri

- A. CALL TO ORDER – Chairman John Ireland called the meeting to order at 7:01 PM.
- B. PLEDGE OF ALLEGIANCE – Pledge of Allegiance was said by all.
- C. APPROVE AGENDA – No changes
- D. SEAT ALTERNATES – None
- E. CITIZENS COMMENTS – None
- F. BOARD OF EDUCATION UPDATE – Katherine Russ gave an update on the Board of Education. She stated at their last meeting they talked about applying for a facilities grant. They are going to end the year with a surplus and the budget year calendar was approved.
- G. NEW BUSINESS
1. Discussion and action to approve the transfer of \$7,521 from the General Fund fund balance to the BOE Capital Fund.
 - a. Steve Wygonowski made a motion to discuss and take action to approve the transfer of \$7,521 from the General Fund fund balance to the BOE Capital Fund; seconded by Matthew Blanchette. Dr. Macri presented the request to help with HVAC repairs at the Cromwell Middle School media center. Discussion followed on what exactly needed repairs and other maintenance projects that were done. **ALL IN FAVOR. MOTION PASSES.**
 2. Discussion and action to approve an appropriation in the amount of \$128,513 within the General Fund fund balance for Senior Center Bus.
 - a. Steve Wygonowski made a motion to discuss and take action to approve an appropriation in the amount of \$128,513 within the General Fund fund balance for a Senior Center Bus, seconded by Dan Kelly. Town Manager Anthony Salvatore presented the request where there is a grant with 100% reimbursement, however the Town has to have the full balance upfront to purchase the bus. Discussion followed on the if the Town is adding a Bus or replacing, as well as details about the grant. **ALL IN FAVOR. MOTION PASSES.**
 3. Discussion and action to approve an appropriation in the amount of \$45,065 within the CNR Fund for Senior Center Facility Improvements.
 1. Matthew Blanchette made a motion to discuss and take action to approve an appropriation in the amount of \$45,065 within the CNR Fund for Senior Center Facility Improvements; seconded by Brian Stermer. Town Manager Anthony Salvatore

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presented the request where the Town received a grant from the State with 100% reimbursement to do the Senior Center Facility Improvements. Discussion followed on why the money would be taken out of CNR and where the reimbursement would go. There was also discussion on what improvements were being made. **ALL IN FAVOR. MOTION PASSES.**

H. APPROVAL OF MINUTES OF PREVIOUS MEETINGS

1. Regular Meeting, July 27, 2023

- a. Steve Wygonowski made a motion to approve the Regular meeting, July 27, 2023, subject to adding the time the Board came out of Executive Session; seconded by Dan Kelly. **ALL IN FAVOR. MOTION PASSES.**

I. REPORT OF THE TOWN MANAGER

1. Town Manager, Anthony Salvatore, gave an update on development through the town.

J. REPORT OF THE FINANCE DIRECTOR

1. Director of Finance, Sharon DeVoe, stated that the fiscal year 2024 through August was in the packet. She is still finalizing Fiscal year 2023. There appears to be a surplus around 1.4 million due to revenue exceeding budgeted amounts. Discussion followed on where and how much the extra revenue came from and the estimated surplus.

K. REPORT OF THE TAX COLLECTOR

1. Director of Finance, Sharon DeVoe, presented the Tax collection through June.

L. SCHOOL BUILDING UPDATE – Matthew Blanchette gave a school building update. He states that they are under budget. State is going to review plans before they can go out to bid. They are anticipating breaking ground in mid January.

M. CHAIRMAN'S COMMENTS – none

N. VICE CHAIRMAN'S COMMENTS – Thanked Matt for his work on the School Building committee.

O. GOOD AND WELFARE - None

P. ADJOURNMENT – John Ireland made a motion to adjourn the meeting, seconded by Dan Kelly. Meeting adjourned at 8:58 PM.

Respectfully Submitted,

Sara Kennedy

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