

**TOWN OF CROMWELL BOARD OF FINANCE
REGULAR MEETING
THURSDAY, OCTOBER 27, 2022 7:00 pm
CROMWELL TOWN HALL – COUNCIL CHAMBERS
MEETING MINUTES**

PRESENT: Chairman John Ireland, Vice Chairman Steve Wygonowski, Dan Kelly, Ed Maley, Brian Stermer, Matthew Blanchette,

ALSO PRESENT: Town Manager Anthony Salvatore, Director of Finance Marianne Sylvester, Assistant Director of Finance Sharon DeVoe, Board of Education member Katherine Russ, Mayor Steve Fortenbach, Town Assessor Shawna Baron

- A. CALL TO ORDER – John Ireland called the meeting to order at 7:01:PM
- B. PLEDGE OF ALLEGIANCE – was said by all.
- C. APPROVE AGENDA – John Ireland wanted to move Board of Education to under Citizen Comments, New Business next, then Update overview from Town Assessor and add an Update from the Building committee before Report of the Town Manager.
- D. SEAT ALTERNATES – None
- E. CITIZENS COMMENTS – John Ireland read an email from Town Council Member James Demetriades where he expressed his support for the Organizational Culture Assessment and that as member of the selection committee he supports the low bidder.
- F. BOARDS OF EDUCATION LIASON REPORT – Katherine Russ, Board of Education Member, gave a quick overview of what is happening with the Board of Education.
- G. NEW BUSINESS
 - 1. Discussion and action to approve an appropriation of \$100,000 within the CNR Fund for the Organizational Culture Assessment.
 - a. Steve Wygonowski made a motion to discuss and approve an appropriation of \$100,000 within the CNR Fund for the Organizational Culture Assessment, Dan Kelly seconded. Marianne Sylvester, Director of Finance, presented the request. Mayor Steve Fortenbach and Town Manager Anthony Salvatore explained more about what the project entailed and the time frame in which it would be completed . **ALL IN FAVOR. MOTION PASSES**
- H. UPDATE AND OVERVIEW FROM TOWN ASSESSOR – Town Assessor Shawna Baron gave an overview of the department and the role of the office. There was discussion vehicle taxes and the re-evaluation process.

I. APPROVAL OF MINUTES OF PREVIOUS MEETINGS

1. Regular Meeting, September 22, 2022- John Ireland asked to add his comment in Chairman's Comments about asking the Board for feedback on the budget process and fixing New Business 2A adding a 0 to \$1,500,000. Ed Maley made a motion to approve the minutes from September 22, 2022 with changes; Steve Wygonowski seconded. **BRIAN STERMER, JOHN IRELAND, STEVE WYGONOWSKI, DAN KELLY AND ED MALEY VOTED IN FAVOR. MATTHEW BLANCHETTE ABSTAINED. MOTION PASSES**

J. BUILDING COMMITTEE UPDATE – Matthew Blanchette gave a brief update on everything happening with the Building Committee.

K. REPORT OF THE TOWN MANAGER – Town Manager, Anthony Salvatore, announced that the Director of Finance, Marianne Sylvester, would be retiring and Assistant Director of Finance, Sharon DeVoe would be promoted. He also gave an update on various projects happening throughout Cromwell.

L. REPORT OF THE FINANCE DIRECTOR– Assistant Director of Finance Sharon DeVoe presented the reports given to the Board. There were no areas of concern. Discussion followed on the CNR Fund and General Fund.

M. REPORT OF THE TAX COLLECTOR – Assistant Director of Finance Sharon DeVoe stated that the cash collections from September have been reconciled.

N. CHAIRMAN'S COMMENTS – John Ireland thanked Marianne Sylvester for her service, and he looked forward to working with Sharon DeVoe. He also stated that he has been sitting in with Board of Education with their union meetings.

O. VICE CHAIRMAN'S COMMENTS – Steve Wygonowski thanked Marianne Sylvester for her time as Finance Director. He also asked the Town Manager about the \$5,000,000 that was put aside for the appeal of the Gilead ruling. There was also discussion on investing town money.

P. GOOD AND WELFARE – Discussion on the when the November and December meetings were.

Q. ADJOURNMENT- John Ireland adjourned the meeting at 8:39PM

Respectfully Submitted,

Sara Kennedy

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