

**TOWN OF CROMWELL BOARD OF FINANCE
REGULAR MEETING
THURSDAY, JANUARY 27, 2022 7:00 pm
CROMWELL TOWN HALL – COUNCIL CHAMBERS
MEETING MINUTES**

PRESENT: Chairman John Ireland, Vice Chairman Steve Wygonowski, Ed Maley, Matthew Blanchette, Brian Stermer, Alternate Anne Hulick, Alternate Gail Richey

ABSENT: Dan Kelly

ALSO PRESENT: Town Manager Anthony Salvatore, Assistant Director of Finance Sharon DeVoe, Police Chief Denise Lamontagne, Police Captain Fred Sifodasalakakis, Joe Centofanti (from PFK O'Connor Davies Accountants and Advisors)

- A. CALL TO ORDER – John Ireland called the meeting to order at 7:01PM.
- B. PLEDGE OF ALLEGIANCE – The Pledge of Allegiance was said by all.
- C. APPROVE AGENDA – A motion was made to approve the agenda by Ed Maley and seconded by Steve Wygonowski. **ALL IN FAVOR. MOTION PASSES.**
- D. CITIZENS COMMENTS – None.
- E. NEW BUSINESS
 - 1. Discussion and action regarding an appropriation within the Capital/ Non-Recurring Fund for the DUI Grant for \$14,328. This grant is fully reimbursable.
 - a. Police Chief Denise Lamontagne presented the DUI grant and what they would be using the funds for. Matthew Blanchette made a motion to approve the appropriation within the Capital/ Non-Recurring Fund for the DUI Grant for \$14,328, Ed Maley Seconded. **ALL IN FAVOR. MOTION PASSES.**
 - 2. Discussion and action to appropriate \$25,000 for a Justice Assistance Grant (J.A.G.) within the Capital/ Non-Recurring Fund. This grant is fully reimbursable.
 - a. Police Chief Denise Lamontagne presented the Justice Assistance Grant and what the grant would be used for. Matthew Blanchette made a motion to approve the appropriation within the Capital/ Non-Recurring Fund for the Justice Assistance Grant for \$25,000, Ed Maley Seconded. **ALL IN FAVOR. MOTION PASSES.**
- F. SPECIAL REPORTS
 - 1. Town Attorney – Was not able to make the meeting
 - 2. Town Auditor – Joe Centofanti gave a brief overview of the audit that was done on the town. There was brief discussion on how the audit is performed and how Cromwell was doing compared to other towns.
- G. APPROVAL OF MINUTES OF PREVIOUS MEETINGS
 - 1. Regular Meeting, December 16, 2021
 - a. Steve Wygonowski made a motion to approve the minutes from the December 16, 2021 meeting, Matthew Blanchette seconded. **ALL IN FAVOR MOTION PASSES.**
- H. REPORT OF THE TOWN MANAGER

1. Town Manager Anthony Salvatore gave an update on various projects happening throughout the town.
 - a. Discussed different housing developments that are happening
 - b. There is still discussion about the Red Lion but there have been no concrete plans
 - c. The Covid test kit distribution went well

I. REPORT OF THE FINANCE DIRECTOR

1. Assistant Finance Director Sharon DeVoe spoke for Director of Finance Marianne Sylvester. She stated that there are two budget areas they are watching carefully, legal expenses and Public Works. She also mentioned that with Public Works the snow season is just starting, and they will watch carefully.

J. REPORT OF THE TAX COLLECTOR

1. Assistant Finance Director Sharon DeVoe presented the tax collections. She states that the town is at 67.41% of the budget. Director of Finance Marianne Sylvester and the Tax Collector are working on how they are doing on collections compared to other years.

K. OLD BUSINESS- None

L. CHAIRMAN'S COMMENTS – Chairman John Ireland asked the board for a moment of silence for Mike Camilleri. He also gave an update from the Board of Education from Katherine Russ. At their Board of Education meeting, they had their first budget meeting, they will review the budget again at their February 8th meeting, they are hopeful they will vote at their meeting. There was also an update on the Cromwell High School Culinary project, bids came in higher, they will go to bid again and change the scope of the project, they hope to complete by the start of the next school year. The RFP for the Cromwell Middle School is complete and will go out to bid soon. The building committee has been formed as well. At the next Board of Finance meeting, they will be picking dates for budget process.

M. VICE CHAIRMAN'S COMMENTS – Vice Chairman Steve Wygonowski thanked everyone.

N. GOOD AND WELFARE - None

O. ADJOURNMENT – A motion was made to adjourn at 8:15 PM by Ed Maley and seconded by Matthew Blanchette. **ALL IN FAVOR. MOTION PASSES.**

Respectfully Submitted

Sara Kennedy

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