


**TOWN OF CROMWELL BOARD OF FINANCE
REGULAR MEETING
THURSDAY, FEBRUARY 25, 2021 7:00 pm
CROMWELL TOWN HALL – COUNCIL CHAMBERS**

Minutes and Record of Vote

RECEIVED FOR RECORD
Mar 01, 2021 10:06A
JoAnn Doyle
TOWN CLERK
CROMWELL, CT 

Present: Chairman Julius Neto, Ed Maley Jr., Steve Wygonowski, Dan Kelly, John Ireland and Alternate Ann Hulick

Also Present: Town Manager Anthony Salvatore and Finance Director Marianne Sylvester

Not Present: Vice-Chairman Allan Spotts

- A. **CALL TO ORDER** -Chairman Julius Neto called the Regular Meeting dated February 25, 2021 to order at 7:00 P.M.
- B. **PLEDGE OF ALLEGIANCE** -The Pledge of Allegiance was said by all.
- C. **SEAT ALTERNATES** -E. Maley made a motion to seat alternate Ann Hulick; seconded by D. Kelly. **All in favor; Motion Passed.**
- D. **APPROVAL OF AGENDA** -A motion was made by E. Maley and seconded by S. Wygonowski to approve the agenda dated February 25, 2021. **All in favor-Motion Passed.**
- E. **CITIZENS COMMENTS** -None
- F. **ECONOMIC UPDATE** -Marianne Sylvester Finance Director introduced George Rafael, CCM Director, Municipal Resource and Service Center. George Rafael gave an update on the economy and the State's budget.

REPORT OF THE TOWN MANAGER -Town Manager Anthony Salvatore reported on the following:

- Attended a meeting on the budget process and referendums
- Finishing up a study on job descriptions
- Looking to do a building analysis on empty buildings
- Public Works has moved to the new Public Works Facility
- He has completed his budget with an increase of 1.61%
- Library is complete and came in \$124,000 under the Town's estimate of 3.2 million
- Coles Road is complete
- North Road Bridge is complete
- River Landing ADA fishing pier is complete

- G. **REPORT OF THE FINANCE DIRECTOR** -Marianne Sylvester Finance Director reported that the budget reports in your packet are through January 31,2021. Expenditures are on target for the year. She is watching Legal Fees and Computer Service expenditures.

Gave the Board notice that the Town may be looking to borrow \$4 million for some larger capital items by either private placement or bonding.

- H. **REPORT OF THE TAX COLLECTOR** -Marianne Sylvester Finance Director reported that tax collections lag by 2 ½% compared with last year. This is mainly due to the deferment.

- I. **OLD BUSINESS** - None

- J. **NEW BUSINESS** -

1. Update on P.A. 13-60, pertaining to non-educational expenditures within the FY2021-22 Board of Education budget. **Met obligation No Action Necessary**
2. Discuss and action to appropriate \$10,620 within the Capital Non-Recurring Fund for the Expanded DUI Law Enforcement Grant. This will be fully reimbursed.

A motion was made by E. Maley and seconded by J. Ireland to transfer \$10,620 from the General Fund balance to CNR for the DUI Grant. **All in favor- Motion Passed**

3. Discussion and action to transfer \$96,000 from the General Fund fund balance to the STEAP Community Field Parking Lot Improvement Fund and set up a budget within this fund for this purpose.

Discussion took place. A motion was made by D. Kelly and seconded by J. Ireland to approve the transfer of \$96,000 from General Fund fund balance to the STEAP Community Field Parking Lot Improvement Fund. **All in favor-Motion Passed**

4. Set Hearing and Deliberation dates for the 2021-2022 budget.

First Public Hearing and deliberations will be 3/31/2021. Second Public Hearing and deliberations will be 4/6/2021 and if necessary additional deliberations 4/7/2021.

- K. **BOARD OF EDUCATION- LIASON REPORT** -J. Ireland reported that the Board of Education Committee will be finalizing the budget at the next meeting.

- L. **APPROVAL OF MINUTES OF PREVIOUS MEETINGS**

1. Regular Meeting, November 19, 2020

Marianne Sylvester stated that the minutes needed to be amended to state that it was the Town Clerk Grant not the Tax Collectors Grant.

All in favor-Motion Passed

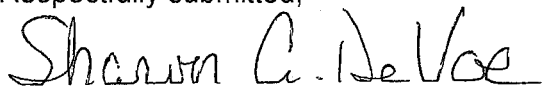
- M. **CHAIRMAN'S COMMENTS** -Chairman Julius Neto thanked the board members for their input and was looking forward to the new budget year. Board members were polled on whether they wanted to have in person meetings or do the meetings via Zoom.
- N. **VICE CHAIRMAN'S COMMENTS** -None
- O. **GOOD AND WELFARE** -Discussion on process for Capital Improvement Program.
- P. **ADJOURNMENT** -A motion was made by E. Maley and seconded by S. Wygonoski to adjourn the meeting at 9:32 p.m. **All in favor-Motion Passed**

This meeting is live-streamed at www.cromwellct.com Quick links – live Town Meetings.

Public attendance is limited due to Covid-19.

Citizen comments may be sent to msylvester@cromwellct.com and will be distributed to all Board of Finance members.

Respectfully submitted,



Sharon DeVoe
Recording Clerk