

CROMWELL LIBRARY COMMISSION  
Monday, May 11, 2009 at 7:30 p.m.

Arch Room

Record of Votes and Minutes

Present: Chairman Barbara Grotheer, Margaret Colella, Marie Roberto, Martha Rennie, Al Dickerson  
Absent: Wynn Muller, Allan Spotts  
Also Present: Fran Monnes-Board of Selectmen Liaison, Eileen Branciforte, Gerald Seagrave

1. Call to Order—The meeting was called to order at 7:36 p.m. by Chairman Barbara Grotheer.
2. Roll Call—The presence of the above members was noted.
3. Additions to the Agenda—None.
4. Approval of Agenda—*Martha Rennie moved to approve the minutes of April 13, 2009, as amended. Seconded by Margaret Colella. In favor: Barbara Grotheer, Margaret Colella, Marie Roberto, Martha Rennie, Al Dickerson. Amendment: Delete: Election of Officers under 6.a.*
5. Approval of April 13, 2009 Meeting Minutes—*Martha Rennie moved to approve the meeting minutes of April 13, 2009, as amended. Seconded by Margaret Colella. In favor: Barbara Grotheer, Margaret Colella, Marie Roberto, Martha Rennie. Abstained: Al Dickerson. Amendment: Al Dickerson was not present.*
6. Reports
  - a. Chairman—No report.
  - b. Library Director—Eileen distributed the April 2009 Library Director's Report. After a brief review, *Margaret Colella made a motion to accept the April 2009 Library Director's Report. Seconded by Marie Roberto. In favor: Barbara Grotheer, Margaret Colella, Marie Roberto, Martha Rennie, Al Dickerson.*

Eileen also distributed first quarter circulation statistics. It was requested to take quarterly statistics for this year and compare them to last year. The system that produces these statistics has its headquarters in Windsor. Marie asked what types of reports this system generates because that list could be beneficial in saving our library staff time. For the next meeting, Eileen will provide a comparison of last year's circulation statistics to this year on a quarterly basis. She will also see if Library Connection, Inc. can provide a list of reports they can generate for us and bring that list to the next meeting.

- c. Finances—Eileen distributed the April 2009 Finance Report. Purchased Chilton's Auto Repair on-line car repair database. Originally costing \$2,395 at a recent conference special cost was \$2,000. *Martha Rennie moved to accept the April 2009 Finance Report. Seconded by Al Dickerson. In favor: Barbara Grotheer, Margaret Colella, Marie Roberto, Martha Rennie, Al Dickerson.*

## 7. Old Business

- a. FY 2009-2010 Budget update—The budget referendum is being held this Saturday, May 16<sup>th</sup> from noon to 8 p.m. at the high school.
- b. Fines and Fees—This item will be going to the Board of Selectmen meeting this Wednesday and is on their agenda. Eileen sent a memo to the members of the Board of Selectman dated May 6, 2009 regarding this request.
- c. Helen Loveless—Still pending.

## 8. New Business

- a. Next steps for the library—Barbara noted will be attending the Board of Selectmen's meeting this Wednesday at which time they will be taking up the CNR (Capital Non-Recurring) funds and the Library's request for \$100,000 for bonding. She would like to briefly reiterate what was in her letter sent to the Board of Selectmen (basically the same as the letter sent to the Board of Finance) stating what we are asking for, saving the town money, etc. If we get the funding, a building committee can be formed and then we can move ahead and get bids for the architect. Marie spoke with the First Selectman and asked him about the \$100,000 for bonding. He stated it would be covered in next year's budget, if not now. Discussion followed on bonding. It was noted the Board of Selectmen should be made aware of the time involved for us to receive this funding (we don't want to

lose it), that the library serves everyone, and it is a wise move for our tax dollars, etc. Eileen will be seeing the First Selectman tomorrow.

9. Announcements—Gerald noted he attended the Connecticut Library Association’s Annual Meeting held at the Omni in New Haven. He attended the following workshops: (1) Can Christmas Trees Get You Into Trouble? (It’s ok to have them.) (2) Dewey Or Don’t We? (3) Trends in Cataloging; and (4) FOI 101. Information on these and other workshops can be found on the Connecticut Library Association website.
10. Adjournment—*Marie Roberto moved to adjourn at 8:45 p.m. Seconded by Martha Rennie. In favor: Barbara Grotheer, Margaret Colella, Marie Roberto, Martha Rennie, Al Dickerson.*

Respectfully submitted,

Linda K. Sellew  
Library Commission Clerk