

CROMWELL LIBRARY COMMISSION

Monday, April 13, 2009 at 7:30 p.m.

Children's Program Room

Record of Votes and Minutes

Present: Chairman Barbara Grotheer, Margaret Colella, Marie Roberto, Wynn Muller, Allan Spotts, Martha Rennie (arrived at 7:50 p.m.)

Also Present: Eileen Branciforte, Gerald Seagrave

1. Call to Order - The meeting was called to order at 7:32 p.m. by Chairman Barbara Grotheer.
2. Roll Call - The presence of the above members was noted.
3. Additions to the Agenda - Riverport Festival added to Announcements.
4. Approval of Agenda - Wynn Muller moved to approve the Agenda as amended. Allan Spotts seconded and the motion passed.
5. Approval of March 9, 2009 Meeting Minutes - Allan Spotts moved to approve the minutes of March 9th as amended. Marie Roberto seconded and the motion passed. Margaret Colella abstained. Amendments: Margaret Colella was not present March 9th and did not vote on #4 Agenda, #5 Minutes, #6b Director's Report, #6c Finances or #10 Adjournment. Also, #6c Finances should read "would **receive** grant money."
6. Reports
 - a. Chairman - Barbara Grotheer said it was time for the election of officers. Allan Spotts nominated Barbara Grotheer for Chairman. Wynn Muller seconded. Allan Spotts nominated Margaret Colella for Vice-Chairman. Wynn Muller seconded. Wynn Muller moved that the Secretary cast one ballot for the slate of officers as presented. Allan Spotts seconded and the motion passed.
 - b. Library Director - Eileen Branciforte distributed the March 2009 Library Director's Report. After reviewing the Library Statistics for March, Eileen offered to bring quarterly statistics to the next meeting. There was discussion of circulation methods, patron notices and renewals, part time workers' vacation time, the energy audit and the capital plan. Marie Roberto moved to accept the March 2009 Library Director's Report. Wynn Muller seconded and the motion passed. (Martha Rennie arrived at this point of the meeting.)
 - c. Finances - Eileen distributed the March 2009 report. There was discussion of part-time hours and of trying Chilton's on-line car repair database. Eileen said the State Library grant funds would be used for "green" books. Martha Rennie moved to accept the Financial Report. Wynn Muller seconded and the motion passed.

7. Old Business

- a. FY 2009-2010 Budget - Eileen distributed copies of the proposed budget with the Board of Selectmen's recommendations.
- b. Fines and Fees - Eileen distributed an updated fines and fees schedule. There was discussion of the higher rates and procedures for replacement of lost books. Wynn Muller moved to approve the new Fines and Fees Schedule. Marie Roberto seconded and the motion passed. The schedule will go to the Board of Selectmen.
- c. Helene Loveless Estate - Eileen has submitted the necessary forms and is waiting for a check from the estate of Helene Loveless.

8. New Business

- a. Strategic Planning Committee - Marie Roberto said things are on hold. There was discussion of architectural plans and the next steps to take on the addition to the library. Barbara Grotheer will write a letter about Capital Funds to the Board of Finance with a copy to the Board of Selectmen.

9. Announcements

Allan Spotts reported that the Riverport Festival is to be held July 30, July 31 and August 1. Allan and Lori McKnight are co-chairs. Pierson Park is scheduled to get a sprinkler system, which will cause problems in trying to locate a place for amusement rides. The next Riverport Festival Committee meeting is April 22nd.

10. Adjournment

Margaret Colella moved to adjourn. Barbara Grotheer declared the meeting adjourned at 9:36 p.m.

Respectfully submitted,

Gerald Seagrave

Acting Library Commission Clerk