

CROMWELL WATER POLLUTION CONTROL AUTHORITY  
SPECIAL MEETING/USER FEE STUDY WORKSHOP  
FRIDAY, JANUARY 9, 2009  
6:30 PM, ROOM 224/225  
**Minutes**

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**1. Call to Order**

Alice Kelly calls the meeting to order at 6:35 PM.

**2. Roll Call of Attendees**

Present: Vice Chair Alice Kelly, Secretary/Treasurer Eric Zeilor, Tom Gunn, Jonathan Beatty

Also Present: BOS Liaison, Dave Murphy (arrived at 6:55 PM) Stearns & Wheler Consultant, Gary Dufel, Sewer Administrator, Richard Peck, Commission Clerk, Sarah Voog

Excused: Chairman Pie', Director of Public Works, Eric Hood

**3. Approval of Minutes**

a. December 8, 2008 Meeting

**Eric Zeilor makes a motion to accept the meeting minutes as presented, 2<sup>nd</sup> by Tom Gunn.**

**All in Favor, Motion Passes**

**4. Citizens Comment – None**

**5. Workshop Business**

a. User Fee Study - Any and All Related Topics For Discussion and Potential Resolution

The proposed "Usage Charge System" document was reviewed and compared with the current "Usage Charge System" document, line-by-line, resulting in a few deletions and amendments to the content made.

**Eric Zeilor makes a motion to approve the proposed "Usage Charge System" as proposed and amended for public hearing, with the approval of the Town Attorney, 2<sup>nd</sup> by Tom Gunn.**

**All in Favor, Motion Passes**

**6. Miscellaneous**

a. FYI - Sewer Assessment Installment Liens Recorded – Reviewed, No Action

**7. Adjournment**

Alice Kelly moves to adjourn the meeting at 7:78 PM.

Respectfully Submitted By,

Sarah A. Voog  
CWPCA Commission Clerk