

**TOWN OF CROMWELL
CAPITAL EXPENDITURES COMMISSION
TUESDAY MARCH 31, 2009
6:30 P.M. TOWN HALL ROOM 224/5**

MINUTES

Present: Chairman Charles Epstein, Tom Tokarz, Steve Regula, Victor Harpley.

Also Present: First Selectman Jeremy Shingleton.

- A. **CALL TO ORDER:** Chairman Charlie Epstein called the meeting to order at 6:30 P.M.

- B. **APPROVAL OF AGENDA:** Tom Tokarz made a motion to Amend the Agenda to add item B.1. Nomination of Charlie Epstein as Chairman, seconded by Steve Regula. All were in favor. Victor Harpley nominated Charlie Epstein as Chairman, seconded by Steve Regula. All were in favor.

- C. **APPROVAL OF MINUTES:**
 - 1. **September 18, 2007**
Steve Regula made a motion to approve the minutes of September 18, 2009, seconded by Tom Tokarz. All were in favor.

- D. **PUBLIC COMMENTS:** None.

- E. **NEW BUSINESS:**
 - 1. **Discussion and recommendation on Capital Expenditures requests.**
Capital Plan 2008-2009
 - I. **PW-ADMIN**
 - **Fleet Efficiency Study - \$25,000 – Tabled.**
The First Selectman presented this item. He discussed the use of all town vehicles and upkeep of a full fleet of vehicles. Chairman Charlie Epstein questioned why do we need someone to do this study. More discussion is needed.
 - **Pool Car - \$25,000 – 1 2 3 2**
The First Selectman presented this item. He discussed the importance of and that we would look for a state grant.

 - II. **ENGINEERING**
 - **Control Points Survey – \$25,000 – Tabled.**
The First Selectman presented this item. The last Control Point Survey was done in 1994 and was significantly used by outside surveyors. The revised survey is necessary to verify existence and location of these control points. To ensure accuracy of the information contained for each and to confirm both the coordinate system and the elevation datum for each point. These controls are also for future development and upgrading of digital planimetric and topographic maps, as well as the digital ortho-photographs. A

ten-year update is needed to acquire all changes, developments, and construction in town. The current update will be performed over three years and this request is for the third year.

- GIS Update - \$19,500 – Tabled.

The First Selectman presented this item. The request is for GIS updating which is provided to various departments. This maintenance tool is used for the town tax maps, storm water, zoning, health and building as well as web page enhancing, and AT&T Digital Ortho Subscriptions.

III. HIGHWAY

- 40,000 lb Dump Truck w/Sander/Plow - \$135,000 – 3 3 3 3

Neil Swanson presented this item. A new truck is needed for the addition of a new route due to the increase in the number of new roads. With the increase in roads and without increase in staffing, another route must be created. The large increase in “new “ roads during the past 30 years warrants the need for an increase in equipment to accommodate the needed increase in personnel.

- 3-Wheel Street Sweeper - \$140,000 – 1 1 1 1

Neil Swanson presented this item. This is to replace a 1995 Elgin Pelican Street Sweeper now 13-years old. (The average life span for a road sweeper is 7 years.) Due to the environment in which the sweeper is used, the present sweeper is down a good portion of the time during in peak usage times for repairs. The extent of the repairs needed causes problems for out two mechanics with already heavy workloads. These factors along with the cost of constant parts for repairs greatly impairs our ability to accomplish the on-going sweeping of streets during the year and especially at leaf pick up season. The sweeper is used eight months out of the year: spring clean up, summer paving and leaf pick-up in the fall.

- Mason Dump Truck - \$85,000 – 3 1 2 2

Neil Swanson presented this item. This is for a 26,000-lbs Mason Dump Truck w/ plow and sander body(non-CDL) to replace an existing 1989 GMC Mason Dump Truck w/plow and sander body. The present truck has high mileage and is rusted in the frame, body, and cab.

- Micro-paving - \$75,000 – 1 1 1 1

The First Selectman presented this item. Our roads are definitely in need of repair. Board of Selectman Rich Waters discussed the super paving and how it works. It provides for less paving, is thinner, sturdier, and lasts longer. The material is purchased by the ton or square foot, is mixed in one truck, and has a life span of 5-7 years.

IV. BLDG MAINT.

- Chairs – \$2,500 – 3 3 3 2

The First Selectman presented this item. This will replace with padded chairs.

- Recording System – \$7,500 – 2 2 3 1

The First Selectman presented this item. This will replace our current system which we currently have trouble with when recording any town meetings.

V. PARKS & GRNDS

- **Zero Turn 60" Diesel Mower (2) – \$30,000 - 1 2 2 2**

Brett Trepanier presented this item. This is to replace a 15-year old Jacobsen Mower. With installation of irrigation at the schools and football area it is often too wet to use the mower because of its weight. In addition, with the fertilization program the grass grows rapidly and requires double and at times triple cuts. The purchase of this type of mower would eliminate the extra time spent that it currently takes to get the job done.

- **Storage Building for Equipment – \$75,000 – 1 1 3 1**

Brett Trepanier presented this item. This is to house the Park Maintenance Vehicles, Equipment, Etc. Presently there is no place to store vehicles, trailers, mowing equipment, etc. The garage presently used is a 2 car garage that can only house one truck. With continuing growth of Park Maintenance and the need for equipment to maintain parks, greens, athletic fields, etc. We can only store 20% of the equipment leaving the remaining 80% to be kept outside. The life expectancy of these vehicle are shorter lived by being left outside, along with vandalism, and many man hours are used loading and unloading equipment into garage. The additional storage facility would allow the trailer to remain loaded and parked in a secure facility and would allow room for future items.

VI. POLICE

- **Police Vehicle - \$33,000 – 1 1 1 1**

Chief Anthony Salvatore presented this item. This is for a replacement vehicle. The replacement of older vehicles with new vehicles eliminates costly repairs associated with the type of use. By rotating vehicles and offering them to the town for their fleet, we reduce the need for the town to purchase new vehicles from some departments within the town. This is a financial benefit to the town as a whole.

- **Mobile Filing System- \$12,000 – 2 1 3 1**

Captain Roy Nelson presented this item. The department has an obligation to maintain ten years worth of records prior to disposal under FOI mandates. The department currently has 10 verticle file cabinets and plan to replace this with a Mobile Filing system. This will benefit the Town and Department by 90%.

VII. SENIOR CTR

- **Feasibility Study-Senior Center - \$25,000 – 1 1 1 2**

Theresa Strong presented this item. The population of the senior center has outgrown. Therefore, either expansion of the current facility is needed or a new constructed senior center will be needed to meet the needs of the seniors. Theresa also mentioned the importance of being Accredited and

how we have to turn some seniors away from certain programs because of not having enough room availability.

VIII. RECREATION

- **Town Hall – Gym Floor - \$35,000 – 2 2 2 1**
Susan Schein presented this item. This is for a complete resurface of all area not done in 2007 and was recommended by the contractor based on observation of the badly worn areas which creates and unsafe situation.
- **Park Playgrounds-mulch/equipment - \$30,000 - 1 1 2 2**
Susan Schein presented this item. Both playground areas are in need of mulch under the equipment in order to meet safety guidelines. The mulch will be recycled tire products either mats or pieces.
- **Town Hall – Gym Roof - \$10,000 – 1 1 1 1**
Frank Esty presented this item. Currently the metal is deteriorated and leaking along the skylights and storage area.

IX. LIBRARY

- **Architectural Study-Expansion \$100,000 – 1 2 2 1**
Eileen Branciforte presented this item. A study was done to see if the library should move or stay at the present building. The outcome is to expand in the present building. They are being awarded a 1 million dollar grant from the State of Connecticut. Eileen Branciforte said we are hopeful to be just where we are supposed to be and surprised that we have got the grant without having more done. This is a very well used library and the library is open 6 days a week with 4 nights available to the public.
- **Library Painted - \$10,000 – 3 3 3 2**
Frank Esty presented this item. Currently it is worn down and needs upgrading.

X. BD OF EDUC.

- **Special Services Bus (repl.) - \$56,000 – 1 1 1 1**
Rick Mandeville, Director of Business and Operation Services presented this item. Special Services Department requires one replacement vehicle for the existing 1997 mini-bus that has over 151,000 miles. The new 2008 diesel Mini-bus, 11- passenger with lift similar to other units currently in fleet will be purchased. This will insure that necessary, safe and dependable transportation needs for education are met.

F. ADJOURNMENT: Tom Tokarz made a motion to adjourn at 8:30 P.M., seconded by Victor Harpley. All were in favor.

Respectfully Submitted,

Michelle Milardo, Clerk

