

**TOWN OF CROMWELL  
BOARD OF SELECTMEN  
SPECIAL MEETING  
BUDGET WORKSHOP  
TUESDAY MARCH 10, 2009  
TOWN HALL ROOM 224/5 7:00 P.M.**

**MINUTES**

Present: First Selectman J. Shingleton, Deputy First F. Monnes, R. Newton, A. Waters,  
D. Murphy, R. Waters, M. Johnson

Absent:

Also Present: Health Director W. Bell, Recreation Director S. Schein, Tax Collector S. Ramsay, Assessor S. O'Neil, Treasurer D. DiProto, Director Planning & Development C. Minor, Zoning/Wetlands Enforcement Officer F. Curtin, Director Developmental Services J. Mazurek, Public Works Director E. Hood, Finance Director M. Sylvester, Staff Accountant J. Murphy, Human Resources Director T. Roohr, Board of Finance Chairman M. Gengler, Labor Attorney Lisa Lazarek, Public and Press

**A. CALL TO ORDER**

First Selectman Shingleton called the meeting to order at 7:03 p.m.

**B. FIRST SELECTMAN'S PRESENTATION**

Copies of First Selectman Shingleton's March 5<sup>th</sup> power point presentation of the budget were available and the meeting and also available on line at [www.cromwellct.com](http://www.cromwellct.com).

**C. CITIZEN COMMENTS**

The following people stated their opinion regarding the budget and agenda items:

Lori McKnight, 5 MacDonald Avenue

John Egan, 7 Nooks Hill Road, Building Official

Vincent Faienza, Coles Road, Vice Chairman Planning & Zoning

Jonathan Beatty, Bellaire Manor, Chairman Inland Wetlands

Helen Zaleski, Geer Street

Shirley Jasion, Watch Hill, Town Employee Building Department

William Vincenzi, 14 Sovereign Ridge

Robin Cassella, Main Street

George LaCava, Summer Wind, Builder and President Home Builders Assoc.

Gary Dayharsh, Builder/Business Owner

Sal Petrella, Wexford Lane

Luella Landis, Prospect Hill Road, Conservation Commission

Steve Bailey, Chestnut Court

Ed Kennedy, Building Maint. President Blue Collar Workers

Ann Halizobek, Christian Hill Road, Planning and Zoning Alternate

Tom O'Neill, Country Squire Drive, Member Planning and Zoning

Selectman A. Waters read a letter from Jay Polke, Harrison Drive

**D. BUDGET WORKSHOP**

**a. Any unfinished business from March 5, 2009 Budget Workshop  
Amended Department totals:**

**1. First Selectman**

**Motion** made by R. Newton seconded by F. Monnes and *unanimously carried* to approve **\$241,581.**

**2. Town Clerk**

**Motion** made by D. Murphy seconded by M. Johnson and *unanimously carried* to approve **\$178,040.**

**35. Police Department**

**Motion** made by R. Newton seconded by F. Monnes and *unanimously carried* to approve **\$2,703,273.**

**38. Human Services**

**Motion** made by A. Waters seconded by R. Newton and *unanimously carried* to approve **\$95,256.**

**39. Senior Services**

**Motion** made by R. Newton seconded by A. Waters and *unanimously carried* to approve **\$76,431.**

**40. Transportation Services**

**Motion** made by A. Waters seconded by F. Monnes and *unanimously carried* to approve **\$91,779.**

**41. Youth Services**

**Motion** made by D. Murphy seconded by R. Newton and *unanimously carried* to approve **\$97,796.**

**43. Library**

**Motion** made by D. Murphy seconded by F. Monnes and *unanimously carried* to approve **\$510,466.**

**b. Discussion and Action on General Fund Budget Requests:**

**37. Health Department**

**Motion** made by D. Murphy seconded by R. Newton and *unanimously carried* to approve **\$150,941.**

**42. Recreation Department**

**Motion** made by J. Shingleton seconded by R. Newton and *carried* to approve the bottom line of **\$339,912** contingent increasing fees charged for the playground regular camp program from \$35.00 to \$40.00 for the second child and then from \$10.00 to \$15.00 for pre or post camp, leaving the \$60.00 for the first child intact. The fees for Parent Get Away Night will be increased to \$10.00 per child.

The consensus of the Board was to discuss the Recreation Fee Schedule at the April Board of Selectman's meeting.

**16. Finance Department**

**Motion** made by R. Newton seconded by F. Monnes and *carried* to approve **\$305,628**

Aye: A. Waters, R. Newton, J. Shingleton, F. Monnes, R. Waters, M. Johnson  
Abstained: D. Murphy recused himself and left the room.

**17. Tax Collector's Office**

**Motion** made by A. Waters seconded by F. Monnes to approve \$161,354.

**Amended Motion** made by R. Newton seconded by D. Murphy and *unanimously carried* to increase the salary line by \$3,319, restore the salary of \$38,759 and position of Assistant Tax Collector and approve bottom line of \$164,673.

**Main Motion** *unanimously carried* to approve **\$164,673**.

**18. Assessor's Office**

**Motion** made by R. Newton seconded by D. Murphy to approve \$159,571

**Motion** made by R. Newton seconded by F. Monnes and *carried* to add \$12,740 to part-time wages (an average of 17 ½ hours per week) and approve \$172,311.

Aye: A. Waters, R. Newton, J. Shingleton, F. Monnes, D. Murphy, M. Johnson  
Nay: R. Waters

**Main Motion** *carried* to approve **\$172,311**.

Aye: A. Waters, R. Newton, J. Shingleton, F. Monnes, D. Murphy, M. Johnson  
Nay: R. Waters

**19. Treasurer's Office**

**Motion** made by D. Murphy seconded by F. Monnes and *unanimously carried* to approve **\$300.00**

**20. Planning Commission**

**Motion** made by R. Newton seconded by D. Murphy and *unanimously carried* to approve **\$2,690**.

**21. Zoning Board of Appeals**

**Motion** made by A. Waters seconded by F. Monnes and *unanimously carried* to approve **\$1,100**.

**22. Inland Wetlands**

**Motion** made by R. Newton seconded by F. Monnes and *unanimously carried* to approve **\$2,685**.

**23. Developer/Planner**

**Motion** made by D. Murphy seconded by M. Johnson and *carried* to approve **\$0**

Aye: J. Shingleton, F. Monnes, D. Murphy, R. Waters, M. Johnson

Nay: R. Newton, A. Waters

**Motion** *carried* to approve **\$0**.

**24. Development Compliance**

**Motion** made by D. Murphy seconded by F. Monnes and *unanimously carried* to approve **\$68,497**.

**25. Conservation Commission**

**Motion** made by F. Monnes seconded by A. Waters to approve \$5,140.

**Amended motion** made by R. Newton seconded by J. Shingleton and *unanimously carried* to reduce the Open Space \$2,500 and approve \$2,640.

**Main Motion** *unanimously carried* to approve **\$2,640**.

**26. Developmental Services/Engineering**

**Motion** made by F. Monnes seconded by R. Newton to approve \$345,328

**Amended Motion** made by R. Newton seconded by R. Waters to maintain the Town Planner Position under Joe Mazurek and keep Mr. Minor in the job at the present salary of E4-8+. Mr. Newton asked that the H/R Director to research what the proper pay category would be for a town planner's position.

Aye: A. Waters, R. Newton, R. Waters

Nay: J. Shingleton, D. Murphy, M. Johnson

Abstained: F. Monnes

*Motion failed.*

Planning and Zoning Vice Chairman Vincent Faienza and P&Z member Mike Cannata were asked for their opinion regarding the Planner's position.

**Amended Motion** made by M. Johnson to modify the Town Planner's position and job description at Level E4 step 8. *No second received.*

**Amended motion** made by F. Monnes to cut the position by 50%. *No second received.*

First Selectman Shingleton called a short recess from 10:45 – 11 p.m. to review CCM's salary schedule for Town Planners within similar sized towns and found that the mean salary is \$70,458.

**Amended Motion** made by D. Murphy seconded by F. Monnes to approve Town Planner's position at E4 step 7, \$69,103 (with a one week furlough). The new DSD Associate position would be eliminated.

Aye: J. Shingleton, F. Monnes, D. Murphy, M. Johnson

Nay: A. Waters, R. Waters, R. Newton

*Motion carried.*

**Main Motion** *carried* to approve **\$366,996**

Aye: J. Shingleton, F. Monnes, D. Murphy, M. Johnson

Nay: A. Waters, R. Waters, R. Newton

*Main Motion carried.*

### **27. Building Inspection**

**Motion** made by R. Newton seconded by A. Waters to approve \$88,933

**Amended Motion** made by R. Newton seconded by R. Waters and *unanimously carried* to increase the salary line \$63,930 and restore John Egan in the Building Inspection Department with a 1 week furlough and approve \$152,863.

**Main Motion** *unanimously carried* to approve **\$152,863.**

### **28. Public Works – Administration**

**Motion** made by D. Murphy seconded by M. Johnson and *unanimously carried* to approve **\$167,188.**

### **29. Solid Waste Removal**

**Motion** made by D. Murphy seconded by F. Monnes and *unanimously carried* to approve **\$700,461.**

### **30. Highway Department**

**Motion** made by R. Newton seconded by F. Monnes to approve \$1,130,981.

**Amended Motion** made by J. Shingleton seconded by F. Monnes and *unanimously carried* to cut Diesel Fuel \$22,500 and approve the bottom line of \$1,108,481.

**Main Motion** *unanimously carried* to approve **\$1,108,481.**

### **30VM. Vehicle Maintenance**

**Motion** made by R. Newton seconded by A. Waters to approve \$259,408.

**Amended Motion** made by D. Murphy seconded by F. Monnes and *unanimously carried* to reduce Diesel Fuel \$1, 250 and approve the bottom line of \$258,158

**Main Motion** *unanimously carried* to approve **\$258,158**

### **31. Building Maintenance**

**Motion** made by F. Monnes seconded by M. Johnson to approve \$450,232

The following adjustments to furlough time were made at Frank Thomas's request adjusting the salaries to:

\$37,453 Building Maint. Paul Bironi (no furlough for Paul Bironi all other building maintainers 1 week)

\$58,646 Building Superintendent (4 week furlough)

\$47,443 Building Maint. Foreman (2 week furlough) making the bottom line for wages \$313,674

**Amended Motion** made by F. Monnes seconded by D. Murphy and *unanimously carried* to approve \$451,584.

**Main Motion** *unanimously carried* to approve **\$451,584.**

### **32. Parks & Grounds**

**Motion** made by F. Monnes seconded by R. Newton to approve \$ 256850

The wage line was adjusted to \$185,499. The new bottom line \$248,999.

The following adjustments to furlough time were made at Brett Trepanier's request adjusting the salaries to:

\$58,802 Park Maint. Supervisor (4 week furlough)

\$50,569 Maint. 2 (no furlough)

41,286 Maint. 1 (2 positions no furlough)

Diesel fuel decreased \$1,875, bottom line \$2,625.

Part-time summer help decreased \$2,000

Amend wages to \$191,943, Part time wages to \$14,000, Gasoline and Fuel to \$6,125.

**Amended Motion** made by F. Monnes seconded by D. Murphy and *carried* to approve \$251,568

Aye: A. Waters, R. Newton, J. Shingleton, F. Monnes, D. Murphy, M. Johnson

Abstained: R. Waters

**Main Motion** *carried* to approve the bottom line of **\$251,568.**

Aye: A. Waters, R. Newton, J. Shingleton, F. Monnes, D. Murphy, M. Johnson

Abstained: R. Waters

### **33. Public Works – Other Expense -\$450,976**

**Motion** made by D. Murphy seconded by F. Monnes to approve \$450,976.

**Amended Motion** made by A. Waters seconded by F. Monnes and *unanimously carried* to reduce Heating Oil \$1,000 and Easements \$999.00 and approve the bottom line of \$448,477.

**Main Motion** *unanimously carried* to approve **\$448,477.**

### **34. Emergency Management**

**Motion** made by D. Murphy seconded by F. Monnes and *unanimously carried* to approve **\$9,540.**

### **44. Employee Benefits**

**Motion** made by R. Newton seconded by F. Monnes to approve \$2,859,436.

**Amended Motion** made by R. Newton seconded by F. Monnes and *unanimously carried* to approve \$2,772,972

**Main Motion** *unanimously carried* to approve \$2,772,972.

**45. Bonded Debt**

**Motion** made by R. Newton seconded by A. Waters and *unanimously carried* to approve **\$3,698,257**

**c. Any other Budget matter.**

None

**d. Approve Grand Total of General Fund Budget**

**Motion** made by A. Waters seconded by D. Murphy and *unanimously carried* to approve \$12,988,092.

**D. ADJOURNMENT**

**Motion** made by R. Newton seconded by D. Murphy and *unanimously carried* to adjourn at 1:45 a.m.

Respectfully submitted,

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Re Matus  
Secretary

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Jeremy Shingleton  
First Selectman