

TOWN OF CROMWELL  
SCHOOL ROOFS AND SOLAR PANEL BUILDING COMMITTEE  
REGULAR MEETING  
THURSDAY, NOVEMBER 6, 2008  
6:00 P.M. TOWN HALL ACTIVITY ROOM

MINUTES AND RECORD OF VOTE

A. CALL TO ORDER

Chairman Peter Hanson called the meeting to order at 6:02 p.m.

B. ROLL CALL

Present: Peter Hanson, Bryan Garcia, Joe Corlis, Kim Larson, Paul Sousa, Michael Gengler (arrived at 6:20), Rick Mandeville.

Also present: Jim Barrett and Paul Brown of DRA, Doug Lajoie of CES

C. APPROVAL OF MINUTES

1. October 2, 2008

A **motion** was made by Joe Corlis, **seconded** by Peter Hanson and it was **approved** to approve the minutes of October 2, 2008, with Bryan Garcia abstaining. *Motion passed.*

D. APPROVAL OF AGENDA

The agenda was approved by general consent.

E. NEW BUSINESS

1. Jennifer Janelle: Departure from Shipman & Goodwin

Mr. Garcia noted that Jennifer Janelle has resigned from Shipman and Goodwin. She has suggested two other attorneys from the firm to serve as our counsel. The Committee discussed the implications of Ms. Janelle's departure and decided to continue to use Shipman and Goodwin's services as needed. There is an outstanding issue regarding the solar panel financing that the new attorneys will consult on.

2. Asbestos Baseline Testing Services

Mr. Hanson said Jack Bradley recommended the committee approve this one-time reimbursable expense of testing services, which was not included in the contract.

A **motion** was made by Kim Larson, **seconded** by Joe Corlis and it was **unanimously approved** to approve payment of the asbestos baseline testing services in the amount of \$5,000. *Motion passed.*

3. Project Update from DRA

Jim Barrett of DRA presented an update of current issues including:

- Discussion of the Board of Education presentation on 10/13/08
- MEP site visits to ECS
- Clarification of project scope
- Hazardous materials scooping

Doug Lajoie of CES presented an in-depth report on possible energy efficiency improvements. (Attached).  
There was lengthy discussion of the recommendations and possible funding sources.

Paul Brown of DRA discussed an analysis and overview of the solar panel projects.

The Committee and DRA discussed the scope of work and the need to facilitate a schedule that would be the least disruptive to the operation of the schools.

4. Additional Committee Members

Mr. Garcia said he would contact members of the Clean Energy Task Force to see if anyone would be interested in serving on this committee. The Committee agreed, by general consent, that the preferred number of members is seven; currently there are only six members.

F. OLD BUSINESS

There was no old business.

G. PUBLIC COMMENT

There was no public comment.

H. ADJOURNMENT

The meeting was adjourned by general consent at 8:20 p.m.

Respectfully submitted,

Kimberly Larson  
Secretary  
11/10/08