

CROMWELL WATER POLLUTION CONTROL AUTHORITY
REGULAR MEETING
MONDAY, JANUARY 8, 2007
7:00PM ROOM 224/225
MINUTES

1. Call to Order

Vice Chair Kelly, calls the meeting to order at 7:01PM.

2. Roll Call and Seating of Alternates

Present: Vice Chair, Alice Kelly, Secretary/Treasurer, Eric Zeilor, Tom Gunn, Jonathan Beatty

Also Present: BOS Liaison, Richard Newton, Sewer Administrator, Richard Peck, Commission Clerk, Sarah Voog

Not Present: Chairman, William B. Pie, Jr.- Excused, Robert R. Jahn, P.E. Director of Public Works- Excused

3. Approve/Amend Agenda

Jonathan Beatty makes a motion to approve the agenda as presented, 2nd by Tom Gunn.

All in Favor, Motion Passes

4. Approval of Minutes

- a. December 11, 2006 Regular Meeting –Tabled (no quorum for minutes approval only)

5. Report of Chairman

- a. Member's Report
- b. Staff Report –Alice Kelly inquires as to the status of the CWPCA approved Conference in January. Richard Peck informs the Authority that the request for him & Curt to attend has been approved by the 1st Selectman, registrations, flights & hotel stays are all processed.

6. Citizens Comment- None

7. Bills and Correspondence- None

8. Old Business

- a. Financial Report
 1. Delinquent Assessment & Usage Account – December- Reviewed, No Action
 2. Budget Update- a. Assessment, b. Usage c. CNR Report(s) - Reviewed, No Action

3. EDU Report Budgeted 2006-2007, 7318.25/Units @ 95% = 6952.33,
Current EDU Report 7362.45 @ 95% = 6994.32- Reviewed, No Action
 4. Current Bond/SIF Data – 01/07 - Reviewed, No Action
- b. Assessment Study – Stearns & Wheler Working on Assessment Options, R. Peck Email correspondence. - Richard Peck explains that Gary Dufel of Stearns & Wheler is compiling data from the surrounding communities to determine if our rates are competitive/equitable. He expects staff will meet with him this month and have something to offer for the February or March meeting
 - c. Sewer Line Rehab – Approved by BOF, on BOS Agenda - Reviewed, No Action
 - d. User Charge Study – Data West Compiling Reports, Pilot Targeted for January- Sarah Voog explains that Data West has completed the requested reports and preliminary tests were run on the “Usage Test” system. The results identified that new homes CO'd in the last 2 years need water numbers to import the consumption data needed for the pilot. Richard Peck indicates that the first phase of the pilot will be to identify consumption averages for Single Family users only.
 - e. Cider Hill Subdivision – Completed, In Maintenance Phase- Reviewed, No Action
 - f. Evergreen Active Adult – Phase 1 Complete, Project Construction Continues- Reviewed, No Action
 - g. Harper’s Meadow Subdivision- Under Construction- Reviewed, No Action
 - h. MDC – Meeting with Robert Moore held December 12, 2006- Richard Peck informs the Authority that the rate for the retro billing has been set. MDC is planning to back-bill for the past 10 years based on the flow/rate established at the 12/12/06 meeting unless a ruling from their attorney saying that there is a statute of limitations with regard to how many years an utility can legally back-bill for services. Alice Kelly states she wants to see the Attorney’s ruling in writing before payment will be made. MDC plans to bill out those charges with the June 30, 2007 billing, to be paid with July 1, 2007 new FY budget.
 - i. Newbury Estates – Completed, In Maintenance Phase- Reviewed, No Action
 - j. North Brook Estates – Project in Construction Phase- Richard Peck
 - k. Pasco Hill Subdivision – Two Year Maintenance Bond to be Released upon Final Inspection and Acceptance, Sewer Easement not Filed with Town Clerk- Richard Peck explains that we are still waiting for an approved easement and sewer as-built to be submitted, without them the project maintenance bond will not be released.
 - l. West Street Commons (Active Adult) – Draft DA Pending Acceptance/Signing by Developer- Jonathan Beatty indicates that there may be ownership details to be worked out with regard to an LLC being established.
 - m. 263 Main Street – Approved, Letter and Draft SEP-A Pending Acceptance/Signing by Developer- Discussion followed
Eric Zeilor makes a motion to 263 Main Street’s SEP-A Performance Bond at \$15,000, the Sewer Inspection Fees (SIF) at \$1,200 and to set

**the sewer assessment outlet charge at \$6,804 per lot x's 1 lot (to be adjust for 2006 year-end close CPI rate), 2nd by Tom Gunn.
All in Favor, Motion Passes**

9. New Business

a. Discuss Budget and Set Workshop Meeting Date- The Special Meeting/Budget Workshop is set for Thursday, January 25, 2007, at 6:30PM, room # to be determined based on availability.

10. Miscellaneous

a. Attorney Bradley's Response to Denial/Revocation of Permits/Licenses – Reviewed, No Action

11. Adjournment

**Tom Gunn makes a motion to adjourn the meeting at 7:21PM, 2nd by Jonathan Beatty.
All in Favor, Motion Passes**

Respectfully Submitted By,

Sarah A. Voog
Commission Clerk