

CROMWELL WATER POLLUTION CONTROL AUTHORITY  
REGULAR MEETING  
MONDAY, NOVEMBER 13, 2006  
7:00PM ROOM 224/225  
**MINUTES**

---

**1. Call to Order**

Chairman Pie' calls the meeting to order at 7:02PM

**2. Roll Call and Seating of Alternates**

Present: Chairman, William B. Pie, Jr., Vice Chair, Alice Kelly,  
Secretary/Treasurer, Eric Zeilor, Tom Gunn, Jonathan Beatty

Also Present: Richard Newton, BOS Liaison, Sewer Administrator, Richard Peck,  
Commission Clerk, Sarah Voog

Excused: Director of Public Work, Robert R. Jahn

**3. Approve/Amend Agenda**

Alice Kelly makes a motion to amend the agenda by moving 9. New Business a.  
Pasco Hill Road to follow 6. Citizens Comments as item 6.a., 2<sup>nd</sup> Jonathan  
Beatty.

All in Favor, Motion Passes

**4. Approval of Minutes**

- a. October 16, 2006 Regular Meeting (Amended Date to October 16, 2006  
from 2005 as recorded)

Tom Gunn makes a motion to approve the minutes of October 16, 2006  
meeting, 2<sup>nd</sup> by Eric Zeilor.

All in Favor, Motion Passes

**5. Report of Chairman**

- a. Member's Report – None  
b. Staff Report – None

**6. Citizens Comment – None**

- a. Pasco Hill Road - Sanitary Sewer Extension Request by Sebastian  
Mazzotta

Frank Magnotta, Consulting Engineer representing the Mazzotta's  
presents the site plan for the proposed sewer extension. The Plan  
proposes to connect a parcel on North Road (lot #5) to an extension of the  
sewer, to be constructed by the applicant, via Pasco Hill Road. The  
proposal will provide additional sewer services to lots on Pasco Hill Road,  
owned by the Mazzota's, as well as provide future expansion of sewer  
services to surrounding parcels. Rich Peck explains that gravity fed line  
could be continued off the proposed line to service more of the

surrounding area. He comments that the Town will benefit in the future from the proposed extension and recommends the Authority approve the plans with conditions met.

Alice Kelly makes a motion to approve the signing of a Sewer Extension Permit-Agreement (SEP-A) for the #3 Pasco Hill Road sewer extension plan/request with the stipulation that all conditions required in Richard Peck's review memo dated 10/30/06 be met, 2<sup>nd</sup> by Tom Gunn.  
All in Favor, Motion Passes

Alice Kelly makes a motion to set the approved project Performance Bond at \$21,000 and to charge half of the sewer inspection fees (SIF) fees incurred, to the applicant, 2<sup>nd</sup> by Jonathan Beatty.  
All in Favor, Motion Passes

## **7. Bills and Correspondence**

- a. Approval Request of Stearns & Wheeler, LLC Project #60028, Invoice #29014 for \$4,065.00.  
Alice Kelly makes a motion to approve payment of Project #60028, Invoice #29014 for \$4,065.00, 2<sup>nd</sup> by Jonathan Beatty.  
All in Favor, Motion Passes
- b. Approval Request of Weston & Sampson Engineers, Inc Project #2060080, Invoice #142055 for \$1,431.00.  
Alice Kelly makes a motion to approve payment of Project #2060080, Invoice #140055, for \$1,431.00, 2<sup>nd</sup> by Jonathan Beatty.  
All in Favor, Motion Passes
- c. Approval Request of Tighe & Bond Project #1630286, Invoice #106129 for \$7,181.78, Project Status Legend Enclosed Separately.  
Jonathan Beatty makes a motion to approve payment of Project #1630286, Invoice #106129 for \$7,181.78, 2<sup>nd</sup> by Tom Gunn.  
All in Favor, Motion Passes

## **8. Old Business**

- a. Financial Report
  1. Delinquent Assessment & Usage Account Updates – October (Over \$500.00 Printed Lists and Accounts Status as of 11/6/06) - Reviewed, No Action
  2. Budget Update- a. Assessment, b. Usage Reports - Reviewed, No Action
  3. EDU Report Budgeted 2006-2007, 7318.25/Units @ 95% = 6952.33, Current EDU Report 7359.15 @ 95% = 6991.19 - Reviewed, No Action
  4. Current Bond/SIF Data - 11/06  
Alice Kelly inquires on the final release of Pasco Hill from the maintenance phase. Rich Peck indicates that punch list items for the project are under completion. He anticipates that next month the project will be ready for

release approval. The bond held is cash; therefore there is no expiration date to consider.

- b. Assessment Study – Stearns & Wheler Working on Assessment Options  
Discussion was held regarding the project status. A special meeting will be scheduled to discuss the different options for fill-in assessment of residential and commercial properties as well as new Town installed sewer project assessment.

- c. Sewer Line Rehab – Presentation of Rehab. Recommendation by Weston & Sampson (Dennis Obie)

Denis Obie of Weston & Sampson presents the trenchless rehab study proposal prepared by his Firm to the Authority. He indicates that the study focuses on the older section of sewers constructed with vitrified clay (vc) pipe and asbestos cement (ac) pipe and a short section of ductile iron pipe. 30 to 40 hours of video tape representing approximately 21,000 LF of pipe was reviewed with each type of defect assigned a price for repair. Different repair options such as point repair vs lining the pipe vs removal and replacement were explored. Sections of pipe and type of defects present affected the priority status assigned for the repair. Phase 1 (priority ranking 1-11) is estimated to be complete in 104 days from onset of the repair work. The most critical area will comprise phase 1 where root intrusion has caused damage to the pipes described as high priority for repair, but not necessarily a crisis status, left unattended serious problems such as collapse would occur. The sewer lines will be treated with root killer and left for six week to allow for the roots to die off. Once the lines are ready they will be cleaned, inspected, tested, and sealed where needed. The resin lining requires 6-8 hours to cure. The lining is rated for 50 to 100 years. The current estimated cost averages approximately \$300,000 per mile.

Discussion on the balance of the fund established for repairs is held. The CNR Fund has approximately \$714,000. Rich Peck indicates the fund monies will not be totally depleted as a result of the 1<sup>st</sup> phase, but will required continued funding for the remaining phases.

Alice Kelly makes a motion to approve the expenditure of \$608,000 for the Pipeline Rehabilitation Construction, Engineering Services and Inspection of the selected pipe segments priority ranking 1-11, as indicated in Table 3 of the Study, and to recommend the approval process proceed to the Board of Finance and the Board of Selectmen, 2<sup>nd</sup> by Erik Zeilor  
All in Favor, Motion Passes

Chairman Pie makes a motion to approve Weston & Sampson to remain as consultants overseeing the sewer rehab project, 2<sup>nd</sup> by Alice Kelly.  
All in Favor, Motion Passes

- d. User Charge Study – Pilot Targeted for November  
Sarah Voog reports that a pilot for single-family homes will be conducted to determine how close recent consumption figures compare to the current EDU value of 62,000 gallons per year. The 2<sup>nd</sup> phase of the pilot program will include the commercial accounts.
- e. Cider Hill Subdivision – Project in Construction Phase  
Rich Peck indicates that the project will be completed soon and will likely be inspected and TV'd for release to the maintenance phase by next month.
- f. Evergreen Active Adult – Phase 1 Complete, Project Construction Continues-  
No Action
- g. Harper's Meadow Subdivision- Developer Provided "Draft" DA (may be selling before construction begins) -No Action
- h. MDC – FYI, Line Item Transfer to Pay July, August, September Invoices  
Discussion was held and Alice Kelly remarks that no monies are to be transferred without the CWPCA's prior approval.

Alice makes a motion to transfer \$4000 from line item 15803000-75100, Departmental Expenses to 15803000-78410, Payment for Sewage Treatment (formerly named Payment to Mattabassett District) to pay invoices from the Metropolitan District, Jonathan Beatty.  
All in Favor, Motion Passes

- i. Newbury Estates – Project Constructed, Working on Final Inspection Punch List  
Rich Peck comments that the sewer construction is complete, final inspections need to be done for potential release to a maintenance phase for next month's meeting. No Action
- j. North Brook Estates – Project in Construction Phase  
Rich Peck indicates that the project is underway for the sewer construction and pump station placement. No Action
- k. West Street Commons (Active Adult) – Draft DA Pending Acceptance/Signing by Developer. No Action

## 9. New Business

- a. Pasco Hill Road - Sanitary Sewer Extension Request by Sebastian Mazzotta, Staff Response & Request for Approval Recommended - agenda amended item moved to 6. a.

- b. FOI Complaint RE: Docket #FIC 2006-510; Marvin Selsky v. Water Pollution control Agency (Authority)  
Chairman Pie' indicates that the FOI matter is in the hands of the Town Attorney. He also states to set the record straight Lowes proposal for sewer assessment was worked up as a courtesy and that the Assessment Study was being considered for years before Lowes proposal existed. At no time did the Authority ever discuss a sewer assessment abatement of 90% off.
- c. Approval Request to Revisit w/ Town Attorney –Deny/Revocation of Building Permit(s) to Delinquent Sewer Accounts  
A brief discussion was held regarding the prior inquiry into the possibility that the CWPCA could prevent issuance or have a building permit revoked if a property owner has delinquent sewer charges.  
Tom Gunn makes a motion to allow the Town Attorney to revisit the prevention or revocation of a building permit issue, 2<sup>nd</sup> by Alice Kelly.  
All in Favor, Motion Passes
- d. Request Approval of Sewer Extension Permit-Agreement (SEP-A), Track Change Document from Residential DP-A Enclosed Separately (To Illustrate the Changes for the New SEP-A)  
Chairman Pie' makes a motion to approve the proposed Sewer Extension Permit-Agreement (SEP-A), 2<sup>nd</sup> by Alice Kelly.  
All in Favor, Motion Passes

## 10. Miscellaneous

- a. 2007 CWPCA Meeting Schedule – Approval Request  
Alice Kelly makes a motion to approve the proposed 2007 CWPCA Meeting Schedule, 2<sup>nd</sup> by Jonathan Beatty.  
All in Favor, Motion Passes
- b. New Commission Clerk Policy – Reviewed, No Action

## 11. Adjournment

- Alice Kelly makes a motion to adjourn the meeting at 8:50, 2<sup>nd</sup> by Eric Zeilor.  
All in Favor, Motion Passes

Respectfully Submitted By,

Sarah A. Voog  
CWPCA Commission Clerk