

**TOWN OF CROMWELL
BOARD OF SELECTMEN
REGULAR MEETING
WEDNESDAY, FEBRUARY 8, 2006
7:10 P.M. TOWN HALL ROOM 224/5
MINUTES**

Present: First Selectman P. Beaulieu, Deputy First Selectman S. Stachura, R. Newton,
A. Waters, M. Johnson, S. Salvatore, F. Monnes

Absent: None

Also Present: Chief of Police A. Salvatore, Captain R. Nelson, Town Clerk D. DiProto,
Tax Collector S. Ramsay, Tax Assessor S. O'Neil, Director Public Works R. Jahn,
Human Resources Director T. Roohr, Staff Accountant M. Sylvester, Town Engineer J.
Mazurek, Board of Finance Chairman M. Gengler, Public and Press

A moment of silence was held in honor and memory of Director of Finance Ted Alsup

A. CALL TO ORDER

First Selectman Beaulieu called the Regular Meeting to order at 7:10 p.m.

B. APPROVAL OF AGENDA

First Selectman Beaulieu added the following items to the agenda: Under E. Financial
#2. Tax Refunds, a. Sold, #8 Robert Rosenfeld -\$7.40. b. Overpayment, #5.
Robert J. Busa (duplicate) -\$30.87, #6. Countrywide Tax Service -\$162.27
#7. Fidelity Residential Solutions -\$1,111.51, #8. Indymac Bank -\$136.08
Under New Business, #7. Appoint Marianne Sylvester, Acting Finance
Director. Under I. Appointments, # 2. Park and Recreation Commission, d.
Joanne Massey, term expire 12/09. #4. Economic Development Commission,
a. David Beauchemin, Alternate –Term expires 3/10. #5. CWPCA, a.
Jonathan Beatty, term expires 1/10. #6. I/W, a. Ann Halibozek, Regular
Member, term expires 2/07. #7. Insurance Commission, a. Robert Milardo,
term expires 1/10. #8. Conservation Commission, a. Anthony Varricchio Jr.,
term expires 1/10. G. New Business, #2. remove (settled) replace with
Executive Session for Union and Personnel issues. #3. becomes # G7, #7
becomes #G3.

Motion made by S. Stachura seconded by R. Newton and *unanimously carried* to
approve the agenda as amended.

C. CITIZEN COMMENTS

1. Linda Sellev, Nordland Avenue -spoke regarding several issues.
2. Bob Jahn, Woodside Road –inquired where the funding would come from
regarding item E6. (First Selectman Beaulieu responded that it would come from
General Fund Balance).
3. Michael Gengler –Forest Road, Chairman Board of Finance –spoke regarding G6
stating that the Board of Finance approved the item and reminded that all
procedures need be followed.
4. Rich Waters, South Street, spoke regarding several issues.

D. STAFF/COMMISSION CHAIRMAN REPORTS

1. Selectman's Punch List.
 - a. First Selectman Beaulieu inquired if the board had any questions regarding the responses that were given for last month's punch list questions.
 - b. Items for March
 1. Selectman Salvatore requested further information regarding last month question; how much it cost the Town for insuring the vehicles that were not being used and how long they had been there.
 2. Selectman Johnson – What can be done to make the Municipal Parking Signs on Main Street more prominent? Selectman Johnson also submitted a written punch list for next month's meeting.
 3. Requested an update regarding the status of the Town Hall/Library/Senior Services Sign for the front of Town Hall.

E. FINANCIAL

1. Budget Reports

Staff Account M. Sylvester presented the budget reports to the Board.
No action necessary
2. Tax Refunds
 - a. Sold
 1. GMAC -\$594.27
 2. Chase Man. Auto Fin. Corp. -\$285.55
 3. Toyota Motor Credit Corp. - \$697.73
 4. Honda Lease Trust -\$1,810.34
 5. Wheels Inc. -\$169.62
 6. Ford Motor Credit -\$667.61
 7. Ford Motor Credit -\$893.84
 8. Robert Rosenfeld -\$7.40
 - b. Overpayment
 1. Kevin Janicke -\$726.40
 2. Banknorth Mortgage Group -\$367.94
 3. Chase Home Finance LLC -\$712.84
 4. Nationwide Advantage Mortgage -\$165.38
 5. Robert J. Busa (duplicate) -\$30.87
 6. Countrywide Tax Service -\$162.27
 7. Fidelity Residential Solutions -\$1,111.51
 8. Indymac Bank -\$136.08
 - c. Court Settlement
 1. Dominic Marandino -\$49.16
 - d. Disposed January
 1. Mark Peluso -\$216.38
 - e. Over assessed
 1. Katherine Hesselbach -\$100.64
 2. Brett Trepanier -\$7.25

f. Sent to Portland

1. William or Jadwiga Pestritto -\$1,579.45

Motion made by R. Newton seconded by S. Salvatore and *unanimously carried* to approve tax refunds a – f.

3. Discussion and action on request from Town Clerk to establish a \$5.00 fee for notarizing for non-residents.

Town Clerk D. DiProto presented the request. Discussion followed.

Motion made by A. Waters seconded by S. Stachura and *unanimously carried* to approve a town wide policy for all departments to charge a \$5.00 fee for notarizing for non-residents.

4. Discussion and action on request from Tax Assessor of an appropriation of \$350,000 from the General Fund Balance for upcoming 2007 revaluation.

Assessor S. O'Neil was available to answer questions and concerns.

Motion made by S. Stachura seconded by S. Salvatore and *unanimously carried* to approve appropriation request for \$350,000 from the General Fund Balance for upcoming 2007 revaluation.

5. Authorize First Selectman to apply for STEAP Grants in the amount of \$500,000 to, redevelop the Historic Downtown/Riverfront and for Infrastructure Improvements to Northern Tier Industrial Land.

Motion made by R. Newton seconded by S. Stachura and *unanimously carried* to authorize First Selectman to apply for STEAP Grant in the amount of \$500,000 to redevelop the Historic Downtown/Riverfront and for Infrastructure Improvements to Northern Tier Industrial Land.

6. Discussion and action to adopt resolution appropriating \$250,000 for improvements to Geer Street. Authorize First Selectman to set time and date of Special Town Meeting.

Engineer J. Mazurek and Public Works Director Jahn presented the request. First Selectman Beaulieu stated that the project would be financed with short-term notes. Discussion followed. Selectman Newton recommended, as a result of the discussion, that the amount of the request should be changed to \$300,000. Discussion continued on whether the Town Crew would do the work. Engineer Mazurek stated that the project would be going out to bid.

Motion made by S. Stachura seconded by S. Salvatore to adopt resolution, which is attached to the minutes, appropriating an amended amount of \$300,000 for improvements to Geer Street.

Lengthy discussion followed.

Motion made by R. Newton seconded by A. Waters and *unanimously carried* to move the question as amended

Motion amended by S. Stachura seconded by S. Salvatore and *unanimously carried* to amend all appropriate documents, which are attached to the minutes, to approve appropriation of \$300,000 for improvements to Geer Street and authorize First Selectman to set time and date of Special Town Meeting.

7. Authorize First Selectman to sign contract for 2006/07 with the Portland VNA. **Motion** made by R. Newton seconded by S. Stachura and *unanimously carried* to authorize First Selectman to sign contract for 2006/07 with the Portland VNA.

F. OLD BUSINESS

1. Discussion and action to approve Fire District's request of adding a Fire Hydrant Ordinance to the Cromwell Code - Tabled

Motion made by R. Newton seconded by S. Stachura and *unanimously carried* to remove from table.

Attorney Mark Ciarciello presented the request on behalf of the Cromwell Fire District. Chief Salvatore clarified several points regarding the Fire District's request. The proposed ordinance would not affect private homeowners. It would affect shopping centers and Condominiums Associations.

Attorney Ciarciello advised the board that a few minor changes were made changing the word Fire Chief with Fire Marshal. Discussion followed. The board agreed to vote on the articles separately.

Motion made by S. Stachura seconded by F. Monnes and *unanimously carried* to approve Article 1 of the proposed ordinance and authorize First Selectman to set time and date of Public Hearing.

Motion made by R. Newton seconded by S. Salvatore and *unanimously carried* to approve Article 2 of the proposed ordinance and authorize First Selectman to set time and date of Public Hearing.

First Selectman Beaulieu advised the Board that he notified the Fire-District's Attorney that if approved the costs will be borne by the Fire District.

G. NEW BUSINESS

1. Proposal by Central Connecticut Woodturners.

Cory Anderson, President of the Central Connecticut Woodturners, made a proposal to the board that once the tree was cut down his organization would remove the wood and make various wood products. They would share a portion of the turned wood products with the town.

It was the consensus of the Board that the proposal should be accepted and the First Selectman would work out the details with Central Connecticut Woodturners as to the amount of turned pieces that would be given back to the town. First Selectman Beaulieu will also look into having a bench made out of a portion of the wood for the Woodside Intermediate School.

2. Grievance C.I.L.U. #65 Labor Union – Executive Session if required.

- a. David Jolly -Step 3 -withdrawn

- b. John Egan - Step 3 -withdrawn

Executive Session (*added to agenda*)

- a. For the purpose of Personnel and Union matters.

Motion made by S. Stachura seconded by R. Newton and *unanimously carried* to adjourn to Executive Session at 9:00 p.m.

Human Resources Director Roohr was invited into Executive Session.

Motion made by S. Stachura seconded by R. Newton and *unanimously carried* to come out of Executive Session at 9:38 p.m.

Motion made by S. Stachura seconded by R. Newton and *unanimously carried* to accept resolution with NAGE Local RI#158.

3. Appoint Marianne Sylvester Acting Finance Director.

Motion made by R. Newton seconded by S. Salvatore and *unanimously carried* to appoint Marianne Sylvester as Acting Finance Director at salary step one of E-7 effective Monday February 13, 2006.

4. Discussion regarding revised Road Construction Specifications. Authorize First Selectman to set time and date of Public Hearing.

Public Works Director Jahn presented the request. Discussion followed.

Motion made by S. Salvatore seconded by S. Stachura and *unanimously carried* to authorize First Selectman to set time and date of Public Hearing.

5. Discussion and appointment of Board of Selectmen Personnel Sub-committee. First Selectman Beaulieu presented the item to the board. Discussion followed. S. Salvatore requested that the word permanent be removed from the draft.

Motion made by R. Newton seconded by S. Stachura and *unanimously carried* to approve Resolution, which is attached to the minutes, appointing a Board of Selectmen Personnel Sub-committee as amended.

First Selectman Beaulieu appointed, S. Stachura, R. Newton and A. Waters to the Personnel Sub-Committee. The Human Resource Director will be the staff representative to the committee.

6. Authorize First Selectman to sign contract with New England Energy Management.

Motion made by S. Stachura seconded by R. Newton and *unanimously carried* to authorize First Selectman to sign contract with New England Energy.

7. Set Board of Selectmen 2006/07 Budget Workshops dates.

The Board agreed to set the dates of Wednesday March 1st and Thursday March 2nd at 7:00 p.m. for the Board of Selectmen Budget Workshop dates.

H. RESIGNATION

1. Inland Wetlands and Watercourses Agency

a. Jim Barnes

Motion made by R. Newton seconded by S. Stachura and *unanimously carried* to accept the resignation with regret.

I. APPOINTMENTS

1. Board of Finance
 - a. John Henehan, Alternate, Term expires December 2007
2. Park and Recreation
 - a. Diane Flanigan, Term expires 12/09
 - b. James Mullen, Term expires 12/09
 - c. Phil Gregory, Term expires 12/09
 - d. Joanne Massey, term expires 12/09
3. Library Commission
 - a. Barbara Grotheer, Term expires 2/10
 - b. Wynn Muller, Term expires 2/10
4. Economic Development Commission
 - a. David Beauchemin, Alternate – Term expires 3/10
5. Cromwell Water Pollution Control Authority
 - a. Jonathan Beatty, Regular Member, term expires 1/10
6. Inland Wetlands and Watercourses Agency
 - a. Ann Halibozek, Regular Member, term expires 2/07
7. Insurance Commission
 - a. Robert Milardo, term expires 1/10
8. Conservation Commission
 - a. Anthony Varricchio Jr., term expires 1/10.

Motion made by R. Newton seconded by S. Stachura and *unanimously carried* to approve appointments 1 – 8.

J. APPROVAL OF MINUTES

1. Regular Meeting, January 11, 2006.

Motion made by R. Newton seconded by S. Stachura and *carried* to approve the January 11, 2006 minutes.

Aye: A. Waters, R. Newton, S. Stachura, M. Johnson, S. Salvatore

F. Monnes was absent and did not vote.

K. SELECTMEN COMMISSION REPORTS

- A. Waters –Economic Development Commission
- P. Beaulieu-School Building Committee and Senior Services Committee
- S. Stachura –Plan of Conservation and Development
- M. Johnson –Cromwell Riverport Upper House Society – DOT Meeting
- S. Salvatore –Board of Education

L. GOOD AND WELFARE

- A. Waters –Board of Education
- P. Beaulieu- Updated the board regarding 14 Alcap Ridge.
- S. Stachura –Suggested that the Code of Ethics Subcommittee be reinstated and the Board should consider appointing a Charter Revision Commission.

M. ADJOURNMENT

Motion made by R. Newton seconded by A. Waters and *unanimously carried* to adjourn the meeting at 10:45 p.m.

Respectfully submitted,

Re Matus
Secretary

Paul C. Beaulieu
First Selectman