


Item 4.a. 1 of 5

CROMWELL WATER POLLUTION CONTROL AUTHORITY
REGULAR MEETING
MONDAY, DECEMBER 12, 2011
7:00 PM, ROOM 224/225
MINUTES

RECEIVED FOR FILING
12-14-2011 at 2:36 P.M.
TOWN CLERK'S OFFICE
CROMWELL, CONN.


TOWN CLERK

1. Call to Order

Chairwoman Alice Kelly called the meeting to order at 7:05 PM.

2. Roll Call and Seating of Alternates

Present: Chairwoman Alice Kelly, Vice Chairman Eric Zeilor, Secretary/Treasurer Robert Jahn, Jonathan Beatty, Peter Keithan, Alternate Tom Gunn

Also Present: BOS Liaisons Richard Newton & Allan Spotts, Sewer Administrator Richard Peck, Town Attorney John Bradley, Commission Clerk Sarah Voog

**Eric Zeilor made a motion to seat Alternate Tom Gunn, 2nd by Jonathan Beatty.
All in Favor. Motion Passed.**

3. Approve/Amend Agenda

Eric Zeilor made a motion to amend the agenda by moving Item 9.h. Sunset Ridge to 7.b. New Business, 2nd Jonathan Beatty.

All in Favor. Motion Passed.

4. Approve/Amend Minutes

a. November 14, 2011 Regular Meeting

Eric Zeilor made a motion to approve the minutes as presented, 2nd by Jonathan Beatty.

Vote: Yes: Alice Kelly, Eric Zeilor, Robert Jahn, Jonathan Beatty, Tom Gunn

Abstain: Peter Keithan (not present for minutes meeting)

Motion Carried.

5. Report of Chairman

a. Member's Report

b. Staff Report

No one had any report not covered on the agenda.

6. Citizens Comment

Sean Hussy of Reed Builders, 73 Pebblebrook Drive, Rocky Hill, asked the Authority to consider changing the policy of charging outlet charges at the time of the signing of the DP-A to when the building permit is pulled for the construction of the dwelling. He said that it would lessen the burden of the assessment costs on the developer before any constructions has begun. Alice Kelly said that there would be no change to the policy as it was implemented to alleviate the problem of dealing with each homeowner and the potential that they did not know there would be an assessment for sewer connection due. Jonathan Beatty agreed that the policy should not change since it protects the Town by collecting the fees when the project's sewers construction is set to begin. No action was taken.

7. New Business

a. Town Attorney Jack Bradley to Discuss Bonding Legislation and CWPCA Jurisdiction Matters

Attorney Bradley explained that Public Act 11-79 is specific to the statutes pertaining to P&Z site and subdivision requirements A-3 and A-26 and does not address any other statutes including those that govern the CWPCA; therefore there is no affect on the

bonding requirements of the CWPCA. He then gave a brief synopsis of the provisions of PA 11-79.

Attorney Bradley said that as far as he could tell the CWPCA was created in 1965 by Charter Ordinance 807, consisting of five members that are appointed by the BOS, with all the powers provided for in Chapter 103 of the General Statutes, Title 7-245. He said that the Statutes' key provisions are for the WPCA to prepare and periodically update a plan for water pollution control, as well as when and where sewer service will be allowed or provided. He said that when a developer comes to Town asking to develop property that is proposed to be serviced by sewers that the Authority must make a decision within 65 days of the formal request (7-246). He then explained that 7-247 sets the powers of the WPCA that provide for the Town acting through its WPCA can acquire, construct, and operate a sewerage system, assess benefit of assessments and prepare, establish and revise fair and reasonable connection and user fees through the provisions of a public hearing.

Tom Gunn asked if the Authority can inform individuals that have not paid their fees that the Authority has the power to foreclose on their property. John Bradley said that the CWPCA has priority lien status, subordinate only to taxes, and can foreclose on any property in arrears, but that careful consideration should be given to the amount due before taking such a forceful action since liens are secured by an interest rate of 18% a year.

Robert Jahn asked if the Statutes give permission for a WPCA to set its own fiscal year since the annual use charges are billed in April of each year and it causes accounting confusion regarding old and current FY receivables. Attorney Bradley said that it doesn't specifically address that but he doesn't see anything that would prohibit the establishment of a separate fiscal year. Mr. Jahn also asked if the CWPCA would be considered Town funded since the original start up money and bonding came from Town funds. Attorney Bradley said that those bonds have been paid back by the CWPCA and therefore are not considered today as a Town funding source. He also said that the Authority has the power to do their own bonding but it would seem reasonable to always include the Town in the process, as the bond rating of the Town would be a valuable resource when appropriating bonding funds.

Rich Peck asked Attorney Bradley if any other board can alter the CWPCA's approved budget and he said that the answer is contingent upon the WPCA receiving Town funds, so if they do not then no board should alter the approved sewer budgets as the Authority has the powers to set its own budgets based on operating costs and user fees.

Jonathan Beatty said that he would like to encourage, in a short period of time, an opinion on the Authority's power to establish staffing classifications and pay grades as that question has been hanging in the balance for several years. Attorney Bradley said that he could look into it, but that union contracts and such must be considered.

Chairwoman Alice Kelly thanked Attorney John Bradley for his many years of service to the CWPCA.

7.b. Sunset Ridge- Project Update

Rich Peck said that as a result of Attorney Bradley's report, the bonding figures that were established at last month meeting will stand for the DP-A.

Attorney Sal Petrella, office located at 630 Main Street, Cromwell, representing Reed Builders explained that he is still trying to make sense of who bonds and for what purpose. He said that Sunset Ridge is a five-lot subdivision of private property and the Town is not at risk of damages that they would be liable to repair for improper construction. Rich Peck explained that the sewer Authority does not bond for the private property portion of the project, they bond only for the portion that the Town will ultimately own once the sewer construction is accepted for use.

A brief discussion was held on other types of bonding not having to do with the CWPCA.

No action was taken, as Attorney Bradley's report resolved the matter of the bonding figures that were established at last month meeting.

8. Bills and Correspondence

a. Request for payment approval for Rome McGuigan PC, Invoice #321912, in the amount of \$735.00.

Alice Kelly asked staff if the charges represented were accurate and they were.

Robert Jahn made a motion to approve payment of invoice # 32912 in the amount to \$735.00, 2nd by Jonathan Beatty.

All in Favor. Motion Approved.

b. Request for payment approval for Attorney John Watts, Invoice #225, in the amount of \$2,031.30.

Alice Kelly asked staff if the charges represented were accurate and they were.

Robert Jahn made a motion to approve payment of invoice # 225 in the amount to \$2,031.30, 2nd by Jonathan Beatty.

All in Favor. Motion Approved.

9. Old Business

a. Financial Report

1. Receivables/Delinquent Assessment & Usage Account Updates - November
2. Budget Update Revenues & Expenses - a. Usage, b. Assessment, c. CNR
3. EDU Report - Budgeted 04-11 7247.98 @ 99% = 7175.50
Current EDU 7268.54, 99% = 7195.85
4. Bond/SIF Data - 12/11

Items 9.a. 1.-4 were reviewed with no comments or action taken.

b. 14 Alcap Ridge- Status Update

Staff indicated that nothing has changed since the draft agreement that went into the packet and if something new is presented it will be forwarded to the Board immediately.

c. Cobblestone- Up for Final Release of Bond & SIF

Rich Peck said that the final inspection was done and everything looked good with the sewer construction including the portion that crosses Rte 372. He then reported that the as-builts have not been received, so no action should be taken for releasing the project.

d. First Tee 55 Golf Club Rd – Project Update- Bond Review, DP-A Required

No action was taken as Attorney Bradley's report resolved the matter of the bonding figures that were established at last month meeting.

- e. **FOG Program – Inspections Update, Separate Packet**
Jonathan Beatty and Alice Kelly thanked staff for the update and improved FOG report. Alice Kelly asked that ABC's grease container be check to make sure it is sound since it looks very rusty. Staff said they would have the FOG inspector look into it when he works next.
- f. **Mountain View Estates- Up for Final Release Bond & SIF**
Rich Peck said that the final inspections were completed and the sewer construction looked good. He said that the road paving has to be addressed and that Eric Hood and he and Sean Hussey, the Developer, are set to meet tomorrow on site to discuss how the road will be paved in a combined effort with the Public Works Department. He indicated that the sewer as-builts have been received. He said once the road costs are determined then a reduction in the \$19,800 maintenance bond held in retainage can be addressed.
- g. **Northbrook Estates – Project Update**
Rich Peck said the project status has not changed. They are still waiting on the developer to fix a couple of road issues. He said that there is a road bond and that Eric Hood called the developer and said that if the issues were not fixed in short order then he will pull the bond funds and use them to fix the road and complete the as-builts plan. He said that once those matters are concluded that the CWPCA will take over the pumpstation and the costs associated with it.
- h. **Sunset Ridge – Project Update – Bond Review, DP-A Required- *moved to follow Item 7.a. New Business***

10. New Business

- a. **I/I Study – RFP Document sent to Five Consulting Firms for Fee Proposal.**
Rich Peck said the there is approximately 47 miles of sewers to be reviewed four in meter basins (South-1, Hicksville-2, Lincoln-3 and Shunpike-4). He explained that there is flowmeter, rainfall, groundwater, smoke testing and video data for the areas that the consultants will need to review. He said that the five firms (Cardinal Engineering, SEA Consultants, Stearns & Wheler, Weston & Sampson and Wright-Pierce) from the original RFQ for the sewer rehabilitation were sent a letter inviting them to submit a Study Proposal and that the project will be awarded through the standard bidding process. He indicated that there is \$67,000 available from the original appropriation to work with, but that he anticipates the study to come in around \$50,000. He said the intention of this phase (phase 3) of the rehab is to reduce the cost of treatment since treatment costs will be dramatically rising over the next five years this is a very important component that will benefit the sewer users. Tom Gunn asked what the original study done by Fuss & O'Neil cost back in 1998 and Rich Peck said about \$150,000. He said that a lot of the work will be done in-house as the sewer department personnel are qualified and this will keep costs down significantly.

Discussion was held on the type of licensing and certification that is required to do proper sewer inspections. Rich Peck indicated that he and Curtis Rooth both have drainlayer licenses and various certifications for inspecting and that all individuals that inspect the sewers have taken specialized training courses on proper inspection procedures and protocol. Alice Kelly asked him to look into getting the other inspectors to consider getting their drainlayer license also.

11. Miscellaneous

a. FYE 2010/2011 Audited Reports Provided by Finance Department – Separate Packet Robert Jahn to come in to office to discuss reports with staff.

By general consensus the Authority members agreed that it is time to update the Sewer Specifications to incorporate new materials and the format that the drawings are presented in and that the revised specifications should be ready for review in the Spring. Staff commented that they have discussed that as the next major project to address.

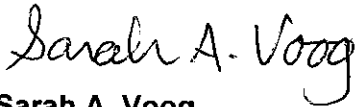
Alice Kelly mentioned that she, the 1st Selectman Mertie Terry, Richard Peck and Craig Minor are to attend a meeting at the State on Friday to discuss Cromwell's Sewer Service Map and the specific parcel that is in contention.

12. Adjournment

Chairwoman Alice Kelly wished all present a Merry Christmas, Happy Holiday and a very safe and Happy New Year.

Jonathan Betty made a motion to close the meeting at 8:25 PM, 2nd by Alice Kelly. All in Favor. Motion Passed.

Respectfully Submitted By,



**Sarah A. Voog
CWPCA Commission Clerk**

Cromwell Water Pollution Control Authority
 Attn: Richard Peck
 Cromwell Town Hall
 41 West Street
 Cromwell, CT 06416

Page 1
 Inv# 322424
 December 2, 2011
 008430.000032-JWB

For Services Rendered

Re: Cromwell/Water Pollution Control Authority

			Hours	Amount	
11/14/11	JRC	Continue research regarding various sewer issues.	2.00	300.00	
11/15/11	JRC	Begin draft memo regarding budget process and bond approval.	2.50	375.00	
11/16/11	JRC	Continue research and drafting regarding CWPCA's budget and bonding.	2.50	375.00	
11/21/11	JRC	Begin research regarding potential impact of PA 11-79 on CWPCA.	1.80	270.00	
11/22/11	JRC	Continue research regarding PA 11-79 and impact on CWPCA.	1.50	225.00	
11/23/11	JRC	Correspondence with State Library Clerk regarding legislative history of P.A. 11-79; Begin draft memo regarding impact of P.A. 11-79 on CWPCA.	2.50	375.00	
11/28/11	JRC	Continue draft memo with proposed responses to CWPCA's inquiries regarding P.A. 11-79.	1.50	225.00	
11/30/11	JWB	Conference with Ms. Voog regarding PA 11-79 issues.	0.30	45.00	
			Rate	Hours	Amount
JWB	John W. Bradley		150.00	0.30	45.00
JRC	Jonathan Chappell		150.00	14.30	2,145.00
Total Hours / Legal Fees			14.60	\$2,190.00	

ROME
MCGUIGAN, P.C.
Attorneys at Law

8. a. 2012

One State Street Hartford, CT 06103 phone 860.549.1000 fax 860.724.3921 tax ID 06-1018355 www.romemcguigan.com

Page 2
Inv# 322424
December 2, 2011
008430.000032-JWB

Date	Expenses	Amount
11/23/11	CT State Library - Legislative History of WPCA	13.75
	Postage and Delivery thru 11/30/11	7.50
Total Expenses		\$21.25

TOTAL INVOICE DUE

* \$2,211.25

PRIOR BALANCE DUE

\$735.00

PD

TOTAL BALANCE DUE

\$2,946.25

Item 9.9.1. 1 of 4

December 29, 2011

Assessment Collections for December 2011

<u>Principal</u>	<u>Late</u>	<u>Bond Interest</u>	<u>Liens</u>	<u>Total</u>
<u>2,037.06</u>	<u>100.78</u>	<u>749.91</u>	<u>0.00</u>	<u>2,887.75</u>

Assessment Rate Book for December 2011 (50 Accounts)

<u>Account Balance</u>	<u>Assessment Balance</u>
<u>28,328.22</u>	<u>328,543.96</u>

Delinquent Assessment Balances as of 12/29/11 (16 Accounts)

Please Refer to Attached Report

<u>Principal</u>	<u>Late</u>	<u>Bond Interest</u>	<u>Liens</u>	<u>Total</u>
<u>17,891.11</u>	<u>4,933.10</u>	<u>5,348.01</u>	<u>156.00</u>	<u>28,328.22</u>

Staff is currently preparing for the upcoming fiscal year budget workshop 2012/2013 on 2/13/12, as well as the April 2012 Usage Billing Period.

Late Fees Added To Accounts in December (17)	+390.39
Total Payoff Lien (0)	+ 0.00
New Accounts (Principal) Paid and Posted (0)	+0.00

Thank you,
Sarah Voog

ASSESSMENT 2011-2012 RECEIPTS

	MONTH	ACCOUNTING	DESCRIPTION
RATE BOOK		343,820.94	
MONTHLY RECEIPTS	JULY	7,511.01	
		488.31	PRINCIPAL CURRENT
		0.00	NEW ACCOUNTS
		7,022.70	APPLIED CREDIT
		0.00	ADJUSTMENTS
RATE BOOK		336,798.24	
MONTHLY RECEIPTS	AUGUST	1,396.50	
		400.00	PRINCIPAL CURRENT
		0.00	NEW ACCOUNTS
		995.50	APPLIED CREDIT
		1.00	ADJUSTMENTS
RATE BOOK		335,802.74	
MONTHLY RECEIPTS	SEPTEMBER	25,056.22	
		4,458.52	PRINCIPAL CURRENT
	OCT CAVEAT/ASSMT	82,289.00	NEW ACCOUNTS
		20,597.70	APPLIED CREDIT
		0.00	ADJUSTMENTS
RATE BOOK		397,494.04	
RATE BOOK		397,494.04	PRE CYCLE UPDATE
BILLED PRINCIPAL	OCTOBER BILLING	58,202.38	ADJUSTMENTS
RATE BOOK		339,291.66	POST CYCLE UPDATE
MONTHLY RECEIPTS	OCTOBER	35,088.33	
		35,068.63	PRINCIPAL CURRENT
		0.00	NEW ACCOUNTS
		19.70	APPLIED CREDIT
		0.00	ADJUSTMENTS
RATE BOOK		339,271.96	
MONTHLY RECEIPTS	NOVEMBER	20,932.24	
		10,204.24	PRINCIPAL CURRENT
		0.00	NEW ACCOUNTS
		10,728.00	APPLIED CREDIT
		0.00	ADJUSTMENTS
RATE BOOK		328,543.96	
MONTHLY RECEIPTS	DECEMBER	2,037.06	
		2,037.06	PRINCIPAL CURRENT
		0.00	NEW ACCOUNTS
		0.00	APPLIED CREDIT
		0.00	ADJUSTMENTS
RATE BOOK		328,543.96	

9.a.1. 3 of 4

December 29, 2011

Usage Collection for December 2011

<u>Principal</u>	<u>Late</u>	<u>Lien</u>	<u>Credit</u>	<u>Total</u>
4,994.58	1,343.06	668.13	25.41	7,031.18

Usage Rate Book Account Balances as of 12/29/11

(305 Accounts)

<u>Principal</u>	<u>Late</u>	<u>Liens</u>	<u>Totals</u>
140,473.47	165,454.18	12,954.84	318,882.49

Delinquent Usage Account Balances as of 12/29/11

(305 Accounts)

<u>Principal</u>	<u>Late</u>	<u>Liens</u>	<u>Totals</u>
140,473.47	165,454.18	12,954.84	318,882.49

Total Late Fees Added to Accounts for December	+2,167.12
Usage Credit Balance (55)	(826.33)
Prorated Accounts (0)	+0.00

Staff is currently preparing for the upcoming fiscal year budget workshop 2012/2013 on 2/13/12, as well as the April 2012 Usage Billing Period.

Thank you,
Sarah Voog

9. a. 1. 4 of 4

USAGE 2011-2012 RECEIPTS

		PRINCIPAL	LATE	LIEN	CREDIT	BALANCE
RATE BOOK		211,102.08	162,429.09	19,869.33	-730.56	393,400.50
	JULY	NEW ACCTS	NEW INT	NEW LIEN		
NEW CHARGES		481.15	3,091.39	0.00		3,572.54
CR ADJUSTMENTS		0.00	0.00	0.00		0.00
DR ADJUSTMENTS		0.00	0.00	0.00		0.00
CREDITS (Over payments)						9.12
MONTHLY RECEIPTS		-19,373.58	-3,395.20	-2,460.26	-9.12	-25,238.16
RATE BOOK		192,209.65	162,125.28	17,409.07		371,744.00
	AUGUST	NEW ACCTS	NEW INT	NEW LIEN		
NEW CHARGES		349.92	2,827.59	0.00		3,177.51
CR ADJUSTMENTS		-448.59	-33.65	0.00		-482.24
DR ADJUSTMENTS		0.00	0.00	0.00		0.00
CREDITS (Over payments)						5.33
MONTHLY RECEIPTS		-27,180.98	-3,281.27	-1,528.70	-5.33	-31,996.28
RATE BOOK		164,930.00	161,637.95	15,880.37		342,448.32
	SEPTEMBER	NEW ACCTS	NEW INT	NEW LIEN		
NEW CHARGES		379.08	2,463.81	0.00		2,842.89
CR ADJUSTMENTS		0.00	0.00	0.00		0.00
DR ADJUSTMENTS		0.00	0.00	0.00		0.00
CREDITS (Over payments)						27.04
MONTHLY RECEIPTS		-4,967.76	-724.65	-634.27	-27.04	-6,353.72
RATE BOOK		160,341.32	163,377.11	15,246.10		338,964.53
	OCTOBER	NEW ACCTS	NEW INT	NEW LIEN		
NEW CHARGES		145.80	2,395.26	0.00		2,541.06
CR ADJUSTMENTS		0.00	0.00	0.00		0.00
DR ADJUSTMENTS		0.00	0.00	0.00		0.00
CREDITS (Over payments)						28.49
MONTHLY RECEIPTS		-11,386.81	-2,111.27	-988.70	-28.49	-14,515.27
RATE BOOK		149,100.31	163,661.10	14,257.40		327,018.81
	NOVEMBER	NEW ACCTS	NEW INT	NEW LIEN		
NEW CHARGES		277.02	2,227.37	0.00		2,504.39
CR ADJUSTMENTS		229.00	47.77	26.67		303.44
DR ADJUSTMENTS		0.00	0.00	0.00		0.00
CREDITS (Over payments)						0.38
MONTHLY RECEIPTS		-4,138.28	-1,306.12	-661.10	-0.38	-6,105.88
RATE BOOK		145,468.05	164,630.12	13,622.97		323,721.14
	DECEMBER	NEW ACCTS	NEW INT	NEW LIEN		
NEW CHARGES		0.00	2,167.12	0.00		2,167.12
CR ADJUSTMENTS		0.00	0.00	0.00		0.00
DR ADJUSTMENTS		0.00	0.00	0.00		0.00
CREDITS (Over payments)						25.41
MONTHLY RECEIPTS		-4,994.58	-1,343.06	-668.13	-25.41	-7,031.18
RATE BOOK		140,473.47	165,454.18	12,954.84		318,882.49

	ORIGINAL APPROP	TRANSFRS/ ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
15803000 SEWER USAGE FUND							
15803000 71100 REGULAR WAGES	364,567	0	364,567	177,011.21	.00	187,555.79	48.6%
15803000 71200 PART-TIME WAGES	12,485	8,000	20,485	9,662.56	.00	10,822.44	47.2%
15803000 71300 OVERTIME WAGES	43,429	0	43,429	23,266.42	.00	20,162.58	53.6%
15803000 72000 MISC EMPLOYEE BENEFIT	258,495	0	258,495	114,729.33	62,308.09	81,427.58	68.5%
15803000 74310 VEHICLE MAINTENANCE	7,000	0	7,000	381.44	1,268.56	5,350.00	23.6%
15803000 74340 EQUIPMENT REPAIR/REP	22,000	0	22,000	3,075.62	4,697.93	14,226.45	35.3%
15803000 74350 METER & PUMP STATION	28,000	0	28,000	4,712.07	13,487.93	9,800.00	65.0%
15803000 75100 DEPARTMENTAL EXPENSE	26,700	0	26,700	8,194.81	12,299.27	6,205.92	76.8%
15803000 75210 PROPERTY INSURANCE	35,000	0	35,000	20,736.85	6,838.13	7,425.02	78.8%
15803000 75600 MISCELLANEOUS OUTSID	65,550	-8,000	57,550	31,381.04	23,745.96	2,423.00	95.8%
15803000 76110 PUBLIC WORKS SUPPLIE	25,000	0	25,000	9,207.11	9,612.89	6,180.00	75.3%
15803000 76241 UTILITIES & OIL	34,400	0	34,400	11,783.56	15,640.80	6,975.64	79.7%
15803000 76260 GASOLINE & OTHER FUE	11,100	0	11,100	8,544.26	.00	2,555.74	77.0%
15803000 77900 OTHER CAPITAL EXPENS	0	0	0	.00	.00	.00	.0%
15803000 78410 PAYMENTS FOR SEWAGE	420,161	0	420,161	416,004.60	4,156.40	.00	100.0%
15803000 78825 GENERAL FUND REPAYME	0	0	0	.00	.00	.00	.0%
15803000 78998 PRIOR YEAR OBLIGATIO	2,500	0	2,500	.00	.00	2,500.00	.0%
15803000 78999 CONTINGENCIES	100	0	100	.00	.00	100.00	.0%
15803000 79260 SEWER CNR	72,000	0	72,000	72,000.00	.00	.00	100.0%
TOTAL SEWER USAGE FUND	1,428,487	0	1,428,487	910,690.88	154,055.96	363,740.16	74.5%
TOTAL EXPENSES	1,428,487	0	1,428,487	910,690.88	154,055.96	363,740.16	74.5%
GRAND TOTAL	1,428,487	0	1,428,487	910,690.88	154,055.96	363,740.16	74.5%

** END OF REPORT - Generated by SARAH VOOG **

9. a. 2. 2017

MUNIS FINANCIAL MANAGEMENT SOLUTIONS
WELCOME TO THE NEIGHBORHOOD

01/03/2012 11:28
svocg

TOWN OF CROMWELL, CT
YEAR-TO-DATE BUDGET REPORT
2011/2012 EXPENDITURES

PG 1
glytdbud

FOR 2012 13

	ORIGINAL ESTIM REV	ESTIM REV ADJUSTMTS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT COLL
15820000 SEWER USAGE FUND						
15820000 62001 INVESTMENTS	-5,000	0	-5,000	.00	-5,000.00	.0%*
TOTAL SEWER USAGE FUND	-5,000	0	-5,000	.00	-5,000.00	.0%
TOTAL REVENUES	-5,000	0	-5,000	.00	-5,000.00	
15840000 SEWER USAGE FUND						
15840000 64051 USER CHARGES	-1,263,313	0	-1,263,313	-82,904.41	-1,180,408.59	6.6%*
15840000 64052 PERMIT & INSPECTION	-10,000	0	-10,000	-6,728.38	-3,271.62	67.3%*
TOTAL SEWER USAGE FUND	-1,273,313	0	-1,273,313	-89,632.79	-1,183,680.21	7.0%
TOTAL REVENUES	-1,273,313	0	-1,273,313	-89,632.79	-1,183,680.21	
15850000 SEWER USAGE FUND						
15850000 65000 CHARGES FOR SERVICES	-18,000	0	-18,000	.00	-18,000.00	.0%*
TOTAL SEWER USAGE FUND	-18,000	0	-18,000	.00	-18,000.00	.0%
TOTAL REVENUES	-18,000	0	-18,000	.00	-18,000.00	
15861000 SEWER USAGE FUND						
15861000 66103 EQUIPMENT RENTALS	0	0	0	.00	.00	.0%
TOTAL SEWER USAGE FUND	0	0	0	.00	.00	.0%
15869000 SEWER USAGE FUND						
15869000 66901 MISCELLANEOUS REVENU	0	0	0	-20.00	20.00	100.0%
TOTAL SEWER USAGE FUND	0	0	0	-20.00	20.00	100.0%
TOTAL REVENUES	0	0	0	-20.00	20.00	
15880000 SEWER USAGE FUND						

9.a.2 3of7

MUNIS FINANCIAL MANAGEMENT SOLUTIONS
WELCOME TO THE NEIGHBORHOOD

01/03/2012 11:21
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TOWN OF CROMWELL, CT
YEAR-TO-DATE BUDGET REPORT
2011/2012 EXPENDITURES

PG 1
glytdbud

FOR 2012 13

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
25903000 SEWER ASSESSMENT FUND							
25903000 73140 LEGAL FEES	5,000	0	5,000	.00	2,000.00	3,000.00	40.0%
25903000 73260 DATA PROCESSING	2,000	0	2,000	675.00	1,325.00	.00	100.0%
25903000 73500 CONTRACTED SERVICES	4,300	0	4,300	800.00	.00	3,500.00	18.6%
25903000 74500 CONSTRUCTION	25,000	0	25,000	326.84	1,373.16	23,300.00	6.8%
25903000 75100 DEPARTMENTAL EXPENSE	0	0	0	.00	.00	.00	.0%
25903000 75320 POSTAGE	300	0	300	164.53	.00	135.47	54.8%
25903000 75340 LEGAL NOTICES	700	0	700	375.36	324.64	.00	100.0%
25903000 75510 PRINTING EXPENSE	200	0	200	.00	.00	200.00	.0%
25903000 78715 INTEREST-SEWER DEBT	7,150	0	7,150	3,575.00	.00	3,575.00	50.0%
25903000 78815 PRINCIPAL-SEWER DEBT	50,000	0	50,000	.00	.00	50,000.00	.0%
25903000 78825 GENERAL FUND REPAYME	0	0	0	.00	.00	.00	.0%
25903000 78998 PRIOR YEAR OBLIGATIO	100	0	100	.00	.00	100.00	.0%
TOTAL SEWER ASSESSMENT FUND	94,750	0	94,750	5,916.73	5,022.80	83,810.47	11.5%
TOTAL EXPENSES	94,750	0	94,750	5,916.73	5,022.80	83,810.47	
GRAND TOTAL	94,750	0	94,750	5,916.73	5,022.80	83,810.47	11.5%

** END OF REPORT - Generated by SARAH VOOG **

9.a.2.4of7

01/03/2012 11:27
SVOOG

TOWN OF CROMWELL, CT
YEAR-TO-DATE BUDGET REPORT
2011/2012 EXPENDITURES

PG 1
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MUNIS FINANCIAL MANAGEMENT SOLUTIONS
WELCOME TO THE NEIGHBORHOOD

FOR 2012 13

	ORIGINAL ESTIM REV	ESTIM REV ADJUSTMS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT COLL
25915000 SEWER ASSESSMENT FUND						
25915000 61501 ASSESSMENTS	-93,000	0	-93,000	-109,800.38	16,800.38	118.1%
TOTAL SEWER ASSESSMENT FUND	-93,000	0	-93,000	-109,800.38	16,800.38	118.1%
TOTAL REVENUES	-93,000	0	-93,000	-109,800.38	16,800.38	
25920000 SEWER ASSESSMENT FUND						
25920000 62001 INVESTMENTS	-2,000	0	-2,000	.00	-2,000.00	.0%*
TOTAL SEWER ASSESSMENT FUND	-2,000	0	-2,000	.00	-2,000.00	.0%
TOTAL REVENUES	-2,000	0	-2,000	.00	-2,000.00	
25969000 SEWER ASSESSMENT FUND						
25969000 66901 MISCELLANEOUS REVENU	0	0	0	.00	.00	.0%
TOTAL SEWER ASSESSMENT FUND	0	0	0	.00	.00	.0%
25980000 SEWER ASSESSMENT FUND						
25980000 68001 GENERAL FUND	0	0	0	.00	.00	.0%
25980000 68010 OPERATING TRANSFER I	0	0	0	.00	.00	.0%
TOTAL SEWER ASSESSMENT FUND	0	0	0	.00	.00	.0%
25999000 SEWER ASSESSMENT FUND						
25999000 69999 FUND BALANCE	250	0	250	.00	250.00	.0%
TOTAL SEWER ASSESSMENT FUND	250	0	250	.00	250.00	.0%
TOTAL REVENUES	250	0	250	.00	250.00	
GRAND TOTAL	-94,750	0	-94,750	-109,800.38	15,050.38	115.9%

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MUNIS FINANCIAL MANAGEMENT SOLUTIONS
WELCOME TO THE NEIGHBORHOOD

01/03/2012 11:22
SVOOG

TOWN OF CROMWELL, CT
YEAR-TO-DATE BUDGET REPORT
2011/2012 EXPENDITURES

PG 1
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FOR 2012 13

	ORIGINAL APPROP	TRANSFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
260 SEWER CNR FUND							
260 77306 BACKHOE/LOADER	0	0	0	.00	.00	.00	.0%
TOTAL SEWER CNR FUND	0	0	0	.00	.00	.00	.0%
26008000 SEWER CNR FUND							
26008000 77300 FLOW METERS	0	0	0	.00	.00	.00	.0%
26008000 77301 PICK-UP TRUCK REPLAC	0	0	0	.00	.00	.00	.0%
26008000 77302 USER CHARGE STUDY	16,500	0	16,500	16,500.00	.00	.00	100.0%
26008000 77303 CONSULTING- PIPELINE	10,000	-1,050	8,950	8,950.00	.00	.00	100.0%
26008000 77304 SEWER BENEFIT ASSESS	28,600	0	28,600	28,600.00	.00	.00	100.0%
26008000 77305 SEWER LINE REHABILIT	648,000	-333,225	314,775	314,775.08	.00	.00	100.0%
26008000 77306 BACKHOE/LOADER	61,000	-3,119	57,881	57,881.00	.00	.00	100.0%
26008000 77307 PICKUP TRUCK W/PLOW	38,000	-161	37,839	37,839.31	.00	.00	100.0%
26008000 77308 VIDEO CAMERA ON TRAC	25,000	0	25,000	24,847.32	.00	152.68	99.4%
26008000 77309 PHASE II PIPELINE RE	172,500	0	172,500	211,623.48	.00	67,092.52	75.9%
26008000 77310 DUMP TRUCK W/PLOW	42,000	0	42,000	172,373.24	.00	126.76	99.9%
26008000 77311 PICK-UP TRUCK W/PLOW	25,000	0	25,000	40,620.00	.00	1,380.00	96.7%
26008000 77312 GARAGE GENERATOR	25,000	0	25,000	18,450.00	.00	6,550.00	73.8%
TOTAL SEWER CNR FUND	1,345,316	-337,555	1,007,761	873,389.43	59,070.00	75,301.96	92.5%
TOTAL EXPENSES	1,345,316	-337,555	1,007,761	873,389.43	59,070.00	75,301.96	
GRAND TOTAL	1,345,316	-337,555	1,007,761	873,389.43	59,070.00	75,301.96	92.5%

** END OF REPORT - Generated by SARAH VOOG **

TOWN OF CROMWELL, CT
YEAR-TO-DATE BUDGET REPORT
2011/2012 EXPENDITURES

FOR 2012 13

	ORIGINAL ESTIM REV	ESTIM REV ADJSTMTS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT COLL
26020000 SEWER CNR FUND						
26020000 62001 INVESTMENTS	0	0	0	.00	.00	.0%
TOTAL SEWER CNR FUND	0	0	0	.00	.00	.0%
26069000 SEWER CNR FUND						
26069000 66901 MISCELLANEOUS REVENU	0	0	0	.00	.00	.0%
TOTAL SEWER CNR FUND	0	0	0	.00	.00	.0%
26080000 SEWER CNR FUND						
26080000 68001 GENERAL FUND	0	0	0	.00	.00	.0%
26080000 68003 SEWER USAGE FUND	0	0	0	-72,000.00	72,000.00	100.0%
TOTAL SEWER CNR FUND	0	0	0	-72,000.00	72,000.00	100.0%
TOTAL REVENUES	0	0	0	-72,000.00	72,000.00	
GRAND TOTAL	0	0	0	-72,000.00	72,000.00	100.0%

** END OF REPORT - Generated by SARAH VOOG **

9.a.2. 7 of 7

12/6/2011

26008000 CNR Fund Balance

CNR FB as of 06/30/11	621,261.71
Prior FY Encumbered	-20,640.10
Prior FY Encumbered	-63,478.18
Undesignated FB as of 06/30/11	<u>537,143.43</u>
CNR FY 11/12 Appropriation	72,000.00
CNR Pick-up Truck W/ Plow	-42,000.00
CNR Garage Generator	-25,000.00
Fund Balance 08/08/11	<u>542,143.43</u>

* = Ret'd to LI 12/6/2011

26008000 CNR Line Item PO Data

Description	Appropriated	PO #	PO Amount	Expended	Balance
Sewer Rehab Phase 2 - LI 77309	278,716.00			211,623.48	67,092.52
Weston & Sampson		20100815	29,600.00	29,600.00	0.00
NEPCCO		20110689	185,917.26	182,023.48	3,893.78 *
Pick-Up Truck W/ Plow - LI 77311	42,000.00				0.00
Northwest Hills		20120745	40,620.00		0.00
Garage Generator - LI 77312	25,000.00				0.00
Northeast Generator		20120616	18,450.00		0.00



* 2/29th Publish P.H.

Decision (Wed)

Item
10. a. 10f1

Create calendar:

Year: 2012

Country: United States

Show

Calendar for year 2012 (United States)

January						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				
1:○	9:○	16:○	23:●	30:○		

February						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29*			
7:○	14:○	21:●	29:○			

March						
Su	Mo	Tu	We	Th	Fr	Sa
			①	2	3	
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31
8:○	14:○	22:●	30:○			

April						
Su	Mo	Tu	We	Th	Fr	Sa
①	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					
6:○	13:○	21:●	29:○			

May						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		
5:○	12:○	20:●	28:○			

June						
Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
4:○	11:○	19:●	26:○			

July						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				
3:○	10:○	19:●	26:○			

August						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	
1:○	9:○	17:●	24:○	31:○		

September						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						
8:○	15:●	22:○	29:○			

October						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			
8:○	15:●	21:○	29:○			

November						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	
6:○	13:●	20:○	28:○			

December						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					
6:○	13:●	20:○	28:○			