

TOWN OF CROMWELL  
BOARD OF SELECTMEN  
REGULAR MEETING  
WEDNESDAY JANUARY 11, 2012  
7:10 P.M. TOWN HALL ROOM

RECEIVED FOR FILING  
01/06 2012 at 2:17 PM.  
TOWN CLERK'S OFFICE  
CROMWELL, CONN.

*Floria Prendergast, Asst.*  
TOWN CLERK

AGENDA

- A. PLEDGE OF ALLEGIANCE
- B. CALL TO ORDER
- C. APPROVAL OF AGENDA
- D. STAFF/COMMISSION/BOARD LIAISON REPORTS
- E. FINANCIAL
  - 1. Tax Refunds for overpayment
    - a. Ernest H. Lacore -\$168.98
    - b. Chris Blaszczyński -\$41.91
    - c. Richard A. Baronowski -\$37.86
  - 2. Budget Reports
- F. CITIZEN COMMENTS
- G. FIRST SELECTMAN'S COMMENTS
- H. RESIGNATIONS
- I. APPOINTMENTS
  - 1. Civil Preparedness Director -tabled
    - a.
  - 2. Mattabassett District Representative
    - a. (third member)
  - 3. Insurance Commission
    - a. Robert Lynch, reappointment, term expires January 2016
  - 4. Conservation Commission
    - a. Amanda Thomas, alternate, to fill an expired term, term expires January 2015.
  - 5. Appoint Board of Selectmen liaison to the Dog Park Committee.
  - 6. Recreation Commission
    - a. Paul Cordone, to fill a vacant position, Term expires December 2013
  - 7. Planning & Zoning Commission
    - a. Fred Hayward, Alternate, Term expires December 2013
- J. UNFINISHED BUSINESS
  - 1. Discussion and action regarding the Mattabassett District Agreement.-tabled
  - 2. Discussion and possible action regarding Alcap Ridge.-tabled
- K. NEW BUSINESS
  - 1. Adopt below resolution that was approved for previous First Selectman's signature.  
Resolution authorizing the First Selectman, Mertie L. Terry, to sign and execute Agreements and Contracts, along with all necessary Agreement/Contractual documents, on behalf of the Town of Cromwell with the Department of

Transportation of the State of Connecticut for a vehicle replacement within the Senior Services/Transportation Department fleet under the Federal Transit 5310 Grant Program.

2. Approve supplemental appropriation in the amount of \$75,000 from General Fund fund balance to Public Works/Highway-Tree Work due to additional work necessitated by Storm Alfred.
3. Discussion and action to approve Solid Waste Ordinance.
4. Authorization to endorse and submit a grant to prepare a Regional One Point PSAP Regional Dispatch with the secretary of the Office of Police under the Management Regional Performance Incentive Grant Program.

Resolved that the Board of Selectmen endorses and authorizes the First Selectman to execute a joint grant application to the CT Office of Policy and Management under the Regional Performance Incentive Program, in partnership with the towns of Berlin, Newington, Wethersfield and Rocky Hill, for development of a regional One Point PSAP Regional Dispatch.

5. Discussion of Police Mobile Radios.
  - a. Approve transfer of funds \$30,000 from General Fund fund balance to CNR.
  - b. Appropriate \$30,000 within CNR fund for mobile radios.

**L. APPROVAL OF MINUTES**

1. Regular Meeting, December 14, 2011

**M. GOOD & WELFARE**

**N. COMMISSION REPORTS**

**O. CITIZEN COMMENTS**

**P. ADJOURNMENT**

REQUEST FOR ABATEMENT OR REFUND OF PROPERTY TAXES

Sec. 12-81(20), Sec. 12-124, 12-125, 12-126, 12-127, 12-127a, 12-128, 12-129 Rev. as Amended
This is to certify that LACORE ERNEST H

- has presented satisfactory proof that -he is entitled to an exemption on the assessment list of 10/01/2010
Sec. 12-81 (20) Servicemen Having Disability Rating.
Sec. 12-124 Abatement to poor
Sec. 12-125 Abatement of Taxes of Corporations.
Sec. 12-126 Tangible Personal Property Assessed in more than one Municipality.
Sec. 12-127 Abatement or Refund to Blind Persons.
Sec. 12-127A Abatement of Taxes on Structures of Historical or Architectural Merit.
Sec. 12-128 Refund of Taxes Erroneously Collected from Veterans and Relatives.
X Sec. 12-129 Refund of Excess Payments.

LACORE ERNEST H
397 MAIN STREET
CROMWELL, CT 06416

2010-01-0002887
00086800
397 MAIN STREET



To DOUGLAS SIENNA Collector of CROMWELL TAX OFFICE State of Connecticut.

hereby apply for abatement or refund\* of such part of my tax as shall represent:

The service exemption or Sec. 12-129 Refund of Excess Payments.
(State reason -- Cross out service exemption if it does not apply)

Table with columns: Total Due, Total Paid, Adjusted Refund, Tax, Interest, Lien, Fee, Total, Overpaid Tax. Values include 8,344.50, 8,513.48, -168.98, 0.00, 0.00, 0.00, 8,344.50, 8,513.48, -168.98 \*\*\*.

PLEASE READ, SIGN, AND DATE BELOW:

I am entitled to this refund because I made the payments from funds under my control, and no other party will be requesting this refund. I understand that false or deliberately misleading statements subject me to penalties for perjury and/or for obtaining money under false pretenses.

Print Name

Signature of Taxpayer

on file

COLLECTOR'S RECOMMENDATION TO THE GOVERNING BODY

To the Board of Selectmen, Common Council or
It is recommended that an abatement or refund\* of property taxes and interest in the amount of 168.98 be made to the above-named taxpayer in accordance with the provisions of Section (s):

DATED AT CROMWELL TAX OFFICE, CONNECTICUT THIS 06 DAY OF January 2012

Douglas Sienna

DOUGLAS SIENNA

ACTION TAKEN BY GOVERNING BODY

At a regular meeting of the Board of Selectmen or held on the day of 20 it was voted to abate or refund\* Property Taxes and Interest amounting to \$ to

CURRENT 001 11 021 61001

PRIOR YR 001 01 021 78010

TOTAL: \$

168.98

Board of Selectmen, Common Council,

Other Governing Body

Clerk

\*\*Cross out abatement or refund as required.

REQUEST FOR ABATEMENT OR REFUND OF PROPERTY TAXES

Sec. 12-81(20), Sec. 12-124, 12-125, 12-126, 12-127, 12-127a, 12-128, 12-129 Rev. as Amended
This is to certify that BLASZCZYNSKI CHRIS

- has presented satisfactory proof that -he is entitled to an exemption on the assessment list of 10/01/2010
Sec. 12-81 (20) Servicemen Having Disability Rating.
Sec. 12-124 Abatement to poor
Sec. 12-125 Abatement of Taxes of Corporations.
Sec. 12-126 Tangible Personal Property Assessed in more than one Municipality.
Sec. 12-127 Abatement or Refund to Blind Persons.
Sec. 12-127A Abatement of Taxes on Structures of Historical or Architectural Merit.
Sec. 12-128 Refund of Taxes Erroneously Collected from Veterans and Relatives.
X Sec. 12-129 Refund of Excess Payments.

BLASZCZYNSKI CHRIS
6 SENATOR DR
CROMWELL, CT 06416-1658

2010-03-0051071
50107700
/446TZX/3VWRB81H6WM265383



To DOUGLAS SIENNA Collector of CROMWELL TAX OFFICE State of Connecticut.

hereby apply for abatement or refund\* of such part of my tax as shall represent:

The service exemption or Sec. 12-129 Refund of Excess Payments.
(State reason -- Cross out service exemption if it does not apply)

Table with columns: Total Due, Total Paid, Tax, Interest, Lien, Fee, Total, Overpaid Tax. Values include 20.92, 62.83, 0.00, 0.00, 0.00, 0.00, 20.92, 62.83, -41.91, -41.91, 0.00, 0.00, 0.00, 41.91.

PLEASE READ, SIGN, AND DATE BELOW:

I am entitled to this refund because I made the payments from funds under my control, and no other party will be requesting this refund. I understand that false or deliberately misleading statements subject me to penalties for perjury and/or for obtaining money under false pretenses.

Print Name

Signature of Taxpayer (On file)

COLLECTOR'S RECOMMENDATION TO THE GOVERNING BODY

To the Board of Selectmen, Common Council or ... It is recommended that an abatement or refund\* of property taxes and interest in the amount of 41.91 be made to the above-named taxpayer in accordance with the provisions of Section (s):

DATED AT CROMWELL TAX OFFICE, CONNECTICUT THIS 04 DAY OF January 2012

Signature of Douglas Sienna
DOUGLAS SIENNA

ACTION TAKEN BY GOVERNING BODY

At a regular meeting of the Board of Selectmen or ... held on the ... day of ... 20... it was voted to abate or refund\* Property Taxes and Interest amounting to \$ ... to ...

CURRENT 001 11 021 61001

PRIOR YR 001 01 021 78010

TOTAL: \$ 41.91

Board of Selectmen, Common Council,

Other Governing Body

Clerk

\*\*Cross out abatement or refund as required.

REQUEST FOR ABATEMENT OR REFUND OF PROPERTY TAXES

Sec. 12-81(20), Sec. 12-124, 12-125, 12-126, 12-127, 12-127a, 12-128, 12-129 Rev. as Amended  
This is to certify that BARONOWSKI RICHARD A

- has presented satisfactory proof that -he is entitled to an exemption on the assessment list of 10/01/2010
- Sec. 12-81 (20) Servicemen Having Disability Rating.
- Sec. 12-124 Abatement to poor
- Sec. 12-125 Abatement of Taxes of Corporations.
- Sec. 12-126 Tangible Personal Property Assessed in more than one Municipality.
- Sec. 12-127 Abatement or Refund to Blind Persons.
- Sec. 12-127A Abatement of Taxes on Structures of Historical or Architectural Merit.
- Sec. 12-128 Refund of Taxes Erroneously Collected from Veterans and Relatives.
- Sec. 12-129 Refund of Excess Payments.

BARONOWSKI RICHARD A  
16 EDGEWOOD ST  
CROMWELL, CT 06416-1438

2010-03-0050683  
50068600  
/759885/JH2MF061X2K011134



\*2010030050683\*

To DOUGLAS SIENNA Collector of CROMWELL TAX OFFICE State of Connecticut.

hereby apply for abatement or refund\* of such part of my tax as shall represent:

The service exemption or Sec. 12-129 Refund of Excess Payments.  
(State reason -- Cross out service exemption if it does not apply)

\*\*\*\*\*

|                 |            | Tax    | Interest | Lien | Fee  | Total | Overpaid Tax |
|-----------------|------------|--------|----------|------|------|-------|--------------|
| Total Due       | 07/01/2011 | 3.45   | 0.00     | 0.00 | 0.00 | 3.45  |              |
| Total Paid      | 01/05/2012 | 41.31  | 0.00     | 0.00 | 0.00 | 41.31 | -37.86 ***   |
| Adjusted Refund |            | -37.86 | 0.00     | 0.00 | 0.00 | 37.86 |              |

PLEASE READ, SIGN, AND DATE BELOW:

I am entitled to this refund because I made the payments from funds under my control, and no other party will be requesting this refund. I understand that false or deliberately misleading statements subject me to penalties for perjury and/or for obtaining money under false pretenses.

Baronowski  
Print Name

On file  
Signature of Taxpayer

COLLECTOR'S RECOMMENDATION TO THE GOVERNING BODY

To the Board of Selectmen, Common Council or \_\_\_\_\_  
It is recommended that an abatement or refund\* of property taxes and interest in the amount of 37.86  
be made to the above-named taxpayer in accordance with the provisions of Section (s):

DATED AT CROMWELL TAX OFFICE, CONNECTICUT THIS 05 DAY OF January 2012

[Signature]  
DOUGLAS SIENNA

ACTION TAKEN BY GOVERNING BODY

At a regular meeting of the Board of Selectmen or \_\_\_\_\_ held on the \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_  
it was voted to abate or refund\*  
Property Taxes and Interest amounting to \$ \_\_\_\_\_ to \_\_\_\_\_.

CURRENT 001 11 021 61001

PRIOR YR 001 01 021 78010

TOTAL: \$ 37.86

Board of Selectmen, Common Council,

Other Governing Body

Clerk

\*\*Cross out abatement or refund as required.

FOR 2012 06

|                                 | ORIGINAL<br>APPROP | TRANSFRS/<br>ADJUSTMTS | REVISED<br>BUDGET | YTD EXPENDED | ENCUMBRANCES | AVAILABLE<br>BUDGET | PCT<br>USED |
|---------------------------------|--------------------|------------------------|-------------------|--------------|--------------|---------------------|-------------|
| 001 FIRST SELECTMAN'S OFFICE    | 254,813            | 9,126                  | 263,939           | 127,082.84   | 1,056.98     | 135,799.18          | 48.5%       |
| 002 TOWN CLERK'S OFFICE         | 204,696            | 0                      | 204,696           | 88,140.28    | 21,595.37    | 94,960.35           | 53.6%       |
| 003 REGISTRAR OF VOTERS         | 62,834             | 0                      | 62,834            | 29,632.22    | 190.02       | 33,011.76           | 47.5%       |
| 004 PLANNING COMMISSION         | 2,140              | 0                      | 2,140             | 673.98       | 114.00       | 1,352.02            | 36.8%       |
| 005 ECONOMIC DEVELOPMENT        | 35,550             | 0                      | 35,550            | 25,153.00    | 7,400.00     | 2,997.00            | 91.6%       |
| 006 BOARD OF FINANCE            | 30,280             | 0                      | 30,280            | 25,592.08    | 3,900.00     | 787.92              | 97.4%       |
| 007 CAPITAL EXPENDITURE COMM    | 90                 | 0                      | 90                | .00          | .00          | 90.00               | .0%         |
| 008 CHARTER REVISION COMM       | 500                | 0                      | 500               | 312.38       | .00          | 187.62              | 62.5%       |
| 009 BOARD OF ASSESSMENT APPEALS | 1,300              | 0                      | 1,300             | 154.13       | .00          | 1,145.87            | 11.9%       |
| 010 ZONING BOARD OF APPEALS     | 1,100              | 0                      | 1,100             | 187.49       | 111.80       | 800.71              | 27.2%       |
| 011 INLAND WETLANDS             | 1,415              | 0                      | 1,415             | 675.31       | .00          | 739.69              | 47.7%       |
| 012 COMM. FOR DISABLED PEOPLE   | 525                | 0                      | 525               | .00          | .00          | 525.00              | .0%         |
| 013 DONATIONS AND DUES          | 37,913             | 0                      | 37,913            | 32,406.26    | .00          | 5,506.74            | 85.5%       |
| 014 BOARD OF SELECTMEN          | 9,384              | 0                      | 9,384             | 3,485.07     | .00          | 5,898.93            | 37.1%       |
| 015 LEGAL EXPENSE               | 172,073            | 0                      | 172,073           | 83,732.23    | 56,382.77    | 31,958.00           | 81.4%       |
| 016 CENTRAL SERVICES            | 138,800            | 0                      | 138,800           | 81,384.22    | 50,425.36    | 6,990.42            | 95.0%       |
| 017 INSURANCE EXPENSE           | 473,000            | 0                      | 473,000           | 361,309.87   | 81,046.59    | 30,643.54           | 93.5%       |
| 018 GENERAL EXPENSE             | 40,150             | 280,000                | 320,150           | 299,829.45   | 10,864.55    | 9,456.00            | 97.0%       |
| 019 DEVELOPER/PLANNER           | 86,930             | 0                      | 86,930            | 40,135.40    | .00          | 46,794.60           | 46.2%       |
| 020 FINANCE DEPARTMENT          | 332,882            | 0                      | 332,882           | 160,827.48   | 4,311.15     | 167,743.37          | 49.6%       |
| 021 TAX COLLECTOR               | 181,681            | 0                      | 181,681           | 90,606.18    | 1,513.46     | 89,561.36           | 50.7%       |
| 022 ASSESSOR'S OFFICE           | 192,402            | 0                      | 192,402           | 95,606.51    | 9,528.01     | 87,267.48           | 54.6%       |
| 023 TREASURER'S OFFICE          | 275                | 0                      | 275               | 148.88       | .00          | 126.12              | 54.1%       |
| 030 PUBLIC WORKS ADMIN.         | 209,230            | 0                      | 209,230           | 100,988.91   | 13,090.73    | 95,150.36           | 54.5%       |
| 031 ENGINEERING                 | 260,103            | 0                      | 260,103           | 114,125.24   | 17,446.61    | 128,531.15          | 50.6%       |
| 032 SOLID WASTE REMOVAL         | 635,911            | 0                      | 635,911           | 304,747.07   | 276,254.21   | 54,909.72           | 91.4%       |
| 033 BUILDING INSPECTION         | 149,566            | 0                      | 149,566           | 72,275.05    | 582.90       | 76,708.05           | 48.7%       |
| 034 HIGHWAY DEPT.               | 1,159,614          | 0                      | 1,159,614         | 514,407.02   | 193,546.61   | 451,660.37          | 61.1%       |
| 035 BUILDING MAINTENANCE        | 518,591            | 0                      | 518,591           | 274,196.45   | 27,947.21    | 216,447.34          | 58.3%       |
| 036 PARKS & GROUNDS             | 282,707            | 0                      | 282,707           | 158,236.45   | 7,335.51     | 117,135.04          | 58.6%       |
| 037 PUBLIC WORKS-OTHER          | 480,725            | 0                      | 480,725           | 185,209.82   | 253,129.08   | 42,386.10           | 91.2%       |
| 038 VEHICLE MAINTENANCE         | 279,998            | 0                      | 279,998           | 134,093.77   | 51,385.12    | 94,519.11           | 66.2%       |
| 040 POLICE DEPARTMENT           | 2,826,206          | 0                      | 2,826,206         | 1,351,357.27 | 22,682.46    | 1,452,166.27        | 48.6%       |
| 041 EMERGENCY MANAGEMENT        | 9,200              | 0                      | 9,200             | 3,770.92     | 407.80       | 5,021.28            | 45.4%       |
| 042 ANIMAL CONTROL              | 82,871             | 0                      | 82,871            | 46,471.18    | .00          | 36,399.82           | 56.1%       |
| 050 HEALTH DEPARTMENT           | 145,255            | 0                      | 145,255           | 76,046.34    | 11,562.98    | 57,645.68           | 60.3%       |
| 051 HUMAN SERVICES              | 99,187             | 0                      | 99,187            | 47,551.71    | 211.00       | 51,424.29           | 48.2%       |
| 053 SENIOR SERVICES             | 76,486             | 0                      | 76,486            | 37,548.49    | 6,542.08     | 32,395.43           | 57.6%       |
| 054 YOUTH SERVICES              | 95,593             | 0                      | 95,593            | 42,166.08    | 4,324.03     | 49,102.89           | 48.6%       |
| 055 TRANSPORTATION SERVICES     | 102,070            | 0                      | 102,070           | 46,945.84    | 1,596.91     | 53,527.25           | 47.6%       |
| 060 RECREATION DEPARTMENT       | 369,419            | 0                      | 369,419           | 173,524.19   | 4,735.94     | 191,158.87          | 48.3%       |
| 061 LIBRARY                     | 521,001            | 0                      | 521,001           | 267,229.06   | 13,569.27    | 240,202.67          | 53.9%       |
| 070 BONDED DEBT                 | 3,851,074          | 0                      | 3,851,074         | 655,535.93   | .00          | 3,195,538.07        | 17.0%       |
| 080 EMPLOYEE BENEFITS           | 3,010,737          | 0                      | 3,010,737         | 1,371,926.99 | 889,769.04   | 749,040.97          | 75.1%       |

FOR 2012 06

| 090         | BOARD OF EDUCATION      | ORIGINAL APPROP | TRANFRS/ADJSTMTS | REVISED BUDGET | YTD EXPENDED  | ENCUMBRANCES | AVAILABLE BUDGET | PCT USED |
|-------------|-------------------------|-----------------|------------------|----------------|---------------|--------------|------------------|----------|
| 090         | BOARD OF EDUCATION      | 25,450,000      | 0                | 25,450,000     | 8,788,955.05  | .00          | 16,661,044.95    | 34.5%    |
| 119         | DEVELOPMENT COMPLIANCE  | 69,048          | 0                | 69,048         | 33,169.97     | 220.12       | 35,657.91        | 48.4%    |
| 120         | CONSERVATION COMMISSION | 1,070           | 0                | 1,070          | 428.00        | .00          | 642.00           | 40.0%    |
| GRAND TOTAL |                         | 42,946,395      | 289,126          | 43,235,521     | 16,347,982.06 | 2,044,779.67 | 24,842,759.27    | 42.5%    |

\*\* END OF REPORT - Generated by marianne sylvestre \*\*

FOR 2012 06

|                           | ORIGINAL<br>ESTIM REV | ESTIM REV<br>ADJSTMTS | REVISED<br>EST REV | ACTUAL YTD<br>REVENUE | REMAINING<br>REVENUE | PCT<br>COLL |
|---------------------------|-----------------------|-----------------------|--------------------|-----------------------|----------------------|-------------|
| 002 TOWN CLERK'S OFFICE   | -292,000              | 0                     | -292,000           | -128,547.84           | -163,452.16          | 44.0%       |
| 021 TAX COLLECTOR         | -37,139,408           | 2,756                 | -37,136,652        | -20,641,155.90        | -16,495,496.10       | 55.6%       |
| 022 ASSESSOR'S OFFICE     | -2,000                | 0                     | -2,000             | -520.53               | -1,479.47            | 26.0%       |
| 030 PUBLIC WORKS ADMIN.   | -15,300               | 0                     | -15,300            | -14,587.14            | -712.86              | 95.3%       |
| 033 BUILDING INSPECTION   | -150,040              | 0                     | -150,040           | -108,654.98           | -41,385.02           | 72.4%       |
| 040 POLICE DEPARTMENT     | -75,300               | 0                     | -75,300            | -49,120.66            | -26,179.34           | 65.2%       |
| 042 ANIMAL CONTROL        | -1,000                | 0                     | -1,000             | -450.00               | -550.00              | 45.0%       |
| 050 HEALTH DEPARTMENT     | -27,800               | 0                     | -27,800            | -4,285.00             | -23,515.00           | 15.4%       |
| 053 SENIOR SERVICES       | -3,900                | 0                     | -3,900             | -1,297.00             | -2,603.00            | 33.3%       |
| 054 YOUTH SERVICES        | -1,000                | 0                     | -1,000             | -1,611.00             | 611.00               | 161.1%      |
| 060 RECREATION DEPARTMENT | -96,050               | 0                     | -96,050            | -77,029.76            | -19,020.24           | 80.2%       |
| 061 LIBRARY               | -11,000               | 0                     | -11,000            | -5,892.18             | -5,107.82            | 53.6%       |
| 206 BOARDS & COMMISSIONS  | -9,086                | 0                     | -9,086             | -4,765.85             | -4,320.15            | 52.5%       |
| 207 STATE OF CONNECTICUT  | -4,905,085            | 0                     | -4,905,085         | -1,256,972.28         | -3,648,112.72        | 25.6%       |
| 208 MISCELLANEOUS SOURCES | -179,826              | 0                     | -179,826           | -92,093.09            | -87,732.91           | 51.2%       |
| 999 FUND BALANCE          | -37,600               | -2,756                | -40,356            | .00                   | -40,356.00           | .0%         |
| GRAND TOTAL               | -42,946,395           | 0                     | -42,946,395        | -22,386,983.21        | -20,559,411.79       | 52.1%       |

\*\* END OF REPORT - Generated by marianne sylvester \*\*

TOWN OF CROMWELL  
2011-2012 QUARTERLY BUDGET VARIANCE REPORT

2ND QUARTER  
December-11

MILLRATE: 26.80

GRAND LIST: \$1,391,555,896

|                             | EXPENDITURES  |                  |                        | REVENUES                         |  |               | % ACTUAL TO BUDGET |
|-----------------------------|---------------|------------------|------------------------|----------------------------------|--|---------------|--------------------|
|                             | BUDGET        | PRO-RATED BUDGET | 1ST QUARTER YTD ACTUAL | DIFFERENCE FROM PRO-RATED BUDGET | BUDGET   | YTD ACTUAL    |                    |
| 1. FIRST SELECTMAN          | \$ 263,939    | \$ 131,970       | \$ 127,083             | \$ 4,887                         | TAX DEPARTMENT   |               |                    |
| 2. TOWN CLERK               | 204,696       | 102,348          | 88,140                 | 14,208                           | CURRENT TAX @ 98.75% (above includes reduction for senior tax abatement)   | 36,616,052    | 20,330,015         |
| 3. REGISTRAR OF VOTERS      | 62,834        | 31,417           | 29,632                 | 1,785                            | INTEREST & LIENS   | 110,000       | 77,463             |
| 4. PLANNING & ZONING        | 2,140         | 1,070            | 674                    | 396                              | SUPPLEMENTAL M.V.  | 225,000       | -                  |
| 5. ECONOMIC DEVELOPMENT     | 35,550        | 17,775           | 25,153                 | (7,378)                          | PRIOR YEARS' TAXES   | 185,000       | 233,506            |
| 6. BOARD OF FINANCE         | 30,280        | 15,140           | 25,592                 | (10,452)                         | MISCELLANEOUS  | 800           | 172                |
| 7. CAPITAL EXPEND. COMM.    | 90            | 45               | -                      | 45                               | TOTAL TAXES  | \$ 37,136,652 | \$ 20,641,156      |
| 8. CHARTER REVIS. COMM.     | 500           | 250              | 312                    | (62)                             | DEPARTMENTAL REVENUE   |               |                    |
| 9. BOARD OF ASSES. APPEALS  | 1,300         | 650              | 154                    | 496                              | BUILDING DEPARTMENT  | \$ 150,040    | 108,655            |
| 10. ZONING BOARD OF APPEALS | 1,100         | 550              | 187                    | 363                              | POLICE DEPARTMENT  | 76,300        | 49,571             |
| 11. INLAND WETLANDS         | 1,415         | 708              | 675                    | 32                               | PUBLIC WORKS   | 15,300        | 14,587             |
| 12. HANDICAPPED COMM.       | 525           | 263              | -                      | 263                              | TOWN CLERK   | 292,000       | 128,548            |
| 13. DONATIONS AND DUES      | 37,913        | 18,957           | 32,406                 | (13,450)                         | HEALTH DEPARTMENT  | 27,800        | 4,285              |
| 14. BOARD OF SELECTMEN      | 9,384         | 4,692            | 3,485                  | 1,207                            | LIBRARY  | 11,000        | 5,892              |
| 15. LEGAL EXPENSE           | 172,073       | 86,037           | 83,732                 | 2,304                            | RECREATION   | 96,050        | 77,030             |
| 16. CENTRAL SERVICES        | 138,800       | 69,400           | 81,384                 | (11,984)                         | SENIOR SERVICES  | 3,900         | 1,297              |
| 17. INSURANCE EXPENSE       | 473,000       | 236,500          | 361,310                | (124,810)                        | YOUTH SERVICES   | 1,000         | 1,611              |
| 18. GENERAL EXPENSE         | 40,150        | 20,075           | 19,829                 | 246                              | ASSESSOR   | 2,000         | 521                |
| 19. DEVELOPER/PLANNER       | 86,930        | 43,465           | 40,135                 | 3,330                            | TOTAL DEPARTMENTS  | \$ 675,390    | 391,996            |
| 20. DEVELOPMENT COMPLIANCE  | 69,048        | 34,524           | 33,170                 | 1,354                            | COMMISSIONS & BOARDS   | 9,086         | 4,766              |
| 21. CONSERVATION COMM.      | 1,070         | 535              | 428                    | 5614                             | INCOME FROM MISC. SOURCES  | 179,826       | 92,093             |
| 22. FINANCE DEPT.           | 332,882       | 166,441          | 160,827                | 234                              | STATE OF CONNECTICUT   | 4,905,085     | 1,256,972          |
| 23. TAX COLLECTOR           | 181,681       | 90,841           | 90,606                 | 594                              | FUND BALANCE   | 49,482        | 9,126              |
| 24. ASSESSOR'S OFFICE       | 192,402       | 96,201           | 95,607                 | 234                              | TOTAL REVENUE  | \$ 42,955,521 | \$ 22,396,109      |
| 25. TREASURER'S OFFICE      | 275           | 138              | 149                    | (11)                             | Expenditures:  |               |                    |
| 26. PUBLIC WORKS ADMIN.     | 209,230       | 104,615          | 100,989                | 3,626                            | Most budget areas are at, or near, targeted levels with exceptions due to the timing of actual expenditures. For example, the Highway Department and the Public Works-Other budgets experience heavier expenditures during the winter months. Donations and Dues are generally paid at the outset of the fiscal year. The Recreation Department's budget has slightly greater outflow early in the fiscal year due to its summer programs. There are no budget areas of significant concern at this time and budgets are anticipated to be expended as approved. |               |                    |
| 27. ENGINEERING             | 260,103       | 130,052          | 114,125                | 15,926                           | The Board of Education budget lags slightly behind since teacher salaries are paid on a school-year cycle, with balloon payments made in June.   |               |                    |
| 28. SOL. WASTE/RECYC. CNTR. | 635,911       | 317,956          | 304,747                | 13,208                           | Bond payments have a semi-annual schedule, with a fall/spring cycle.   |               |                    |
| 29. BUILDING INSPECTION     | 149,566       | 74,783           | 72,275                 | 2,508                            | Revenues:  |               |                    |
| 30. HIGHWAY DEPT.           | 1,159,614     | 579,807          | 514,407                | 65,400                           | Revenue collection is at approximately the same level as in previous years.  |               |                    |
| 30A. VEHICLE MAINTENANCE    | 279,998       | 139,999          | 134,094                | 5,905                            |  |               |                    |
| 31. BUILDING MAINTENANCE    | 518,591       | 259,296          | 274,196                | (14,901)                         |  |               |                    |
| 32. PARKS & GROUNDS         | 282,707       | 141,354          | 158,236                | (16,883)                         |  |               |                    |
| 33. PUBLIC WKS/GEN. EXP.    | 480,725       | 240,363          | 185,210                | 55,153                           |  |               |                    |
| 34. CIVIL PREPAREDNESS      | 9,200         | 4,600            | 3,771                  | 829                              |  |               |                    |
| 35. POLICE DEPT.            | 2,826,206     | 1,413,103        | 1,351,357              | 61,746                           |  |               |                    |
| 36. ANIMAL CONTROL          | 82,871        | 41,436           | 46,471                 | (5,036)                          |  |               |                    |
| 37. HEALTH DEPT.            | 145,255       | 72,628           | 76,046                 | (3,419)                          |  |               |                    |
| 38. HUMAN SERVICE ADMIN.    | 99,187        | 49,594           | 47,552                 | 2,042                            |  |               |                    |
| 39. SENIOR SERVICES         | 76,486        | 38,243           | 37,548                 | 695                              |  |               |                    |
| 40. TRANSPORTATION SVC.     | 102,070       | 51,035           | 46,946                 | 4,089                            |  |               |                    |
| 41. YOUTH SERVICES          | 369,419       | 184,710          | 173,524                | 5,630                            |  |               |                    |
| 42. RECREATION DEPT.        | 521,001       | 260,501          | 267,229                | (6,729)                          |  |               |                    |
| 43. LIBRARY                 | 3,010,737     | 1,505,369        | 1,371,927              | 133,442                          |  |               |                    |
| 44. EMPLOYEE BENEFITS       | \$ 13,654,447 | \$ 6,827,224     | \$ 6,623,491           | \$ 203,732                       |  |               |                    |
| TOTAL GENERAL GOVERNMENT    | 3,851,074     | 1,925,537        | 655,536                | 1,270,001                        |  |               |                    |
| 45. BONDED DEBT             | 25,450,000    | 12,725,000       | 8,788,955              | 3,936,045                        |  |               |                    |
| 46. BOARD OF EDUCATION      | \$ 42,955,521 | \$ 21,477,761    | \$ 16,067,982          | \$ 5,409,778                     |  |               |                    |
| TOTAL GENERAL FUND          |               |                  |                        |                                  |  |               |                    |
| INTER-FUND TRANSFERS:       |               |                  |                        |                                  |  |               |                    |
| CNR-REVALUATION SVCS        | 280,000       |                  | 280,000                |                                  |  |               |                    |

## Matus, Re

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**From:** Enzo Faienza [e.faienza@gmail.com]  
**Sent:** Thursday, December 29, 2011 10:42 AM  
**To:** Matus, Re  
**Subject:** Appointment

Hi Re,

Good morning, I hope all is well today. Amanda Thomas sent me an email and would like to serve on the Conservation Commission. She currently serves as an alternate on IWA and is a full member of the BOF. I wanted to make sure this is ok and if so can you please add her name to January BOS agenda. Thank you so much and have a great day and Happy New Year to you and your family.

Best Regards,  
Enzo

## Strong, Theresa

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**From:** Strong, Theresa  
**Sent:** Wednesday, January 04, 2012 9:25 AM  
**To:** Matus, Re  
**Cc:** Sylvester, Marianne  
**Subject:** wording for BOS Agenda Item - Authorization for Resolution for 5310 DOT Grant

Re

As we discussed, the following is appropriate wording for inclusion in the BOS agenda for next week, January 11, 2012. The Board of Selectman needs to adopt this resolution due to the fact that we now have a newly elected First Selectman. They had already previously approved this grant agreement under our previous First Selectman, John Flanders.

Wording for resolution on Agenda:

***“Resolution authorizing the First Selectman, Mertie L. Terry, to sign and execute Agreements and Contracts, along with all necessary Agreement/Contractual documents, on behalf of the Town of Cromwell with the Department of Transportation of the State of Connecticut for a vehicle replacement within the Senior Services/Transportation Department fleet under the Federal Transit 5310 Grant Program. ”***

If you have any concerns or need further clarification, please let me know. Thank you for your attention in this matter

Theresa F. Strong  
Senior/Human Services Director  
Town of Cromwell  
[tstrong@cromwellct.com](mailto:tstrong@cromwellct.com)  
phone: 860 632-3476  
fax: 860 632-3446

**Sylvester, Marianne**

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**From:** Hood, Eric  
**Sent:** Thursday, December 22, 2011 12:20 PM  
**To:** Sylvester, Marianne; Murphy, Janet  
**Cc:** Muller, Sharon; Terry, Mertie

Good afternoon,  
As a result of Storm Alfred the following cost are associated.

GreenCycle: \$11,520  
Northern Tree Service: \$63,000

The tree account currently has \$10,000 however I anticipate continued requirements.  
The GreenCycle purchase order has a balance of \$3,480 which should cover next weeks grinding, however funds are available in the account to add

So, I think our concern is adding funds to the tree account, probably in the range of \$75,000

Thanks,  
Eric

Town of Cromwell  
Department of Public Works  
41 West Street  
Cromwell, Connecticut 06416  
860-632-3420 office  
860-632-3477 fax

## Matus, Re

---

**From:** Kari L. Olson [KOLSON@murthalaw.com]  
**Sent:** Wednesday, December 28, 2011 11:24 AM  
**To:** Matus, Re  
**Subject:** CCSWA Ordinance

Dear Re:

Per my partner, Al Smith (who deals a lot with solid waste contracts), this looks fine. He states that: "It meets all the requirements of Chapter 103b, which is the enabling law, with one small possible exception. CGS 7-273aa(b)(3) requires that the ordinance include the names and address of the first members of the Authority. In this case, it may not be possible, in that the eligible municipalities, including Cromwell, are joining as we speak. For that reason, the provision identifying the members as those municipalities that adopt a similar ordinance is probably fine.

Please note that a separate approval will be needed to commit Cromwell's waste stream to a Project."

According to Al, if you know who the members of the authority will be, we should add them. If not, this should do.

Please let me know if you need anything more.

Best-  
Kari

### Kari L. Olson

*Partner*

[kolson@murthalaw.com](mailto:kolson@murthalaw.com)



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CityPlace I, 185 Asylum Street | Hartford | CT | 06103-3469  
Direct: 860-240-6085  
Fax: 860-240-5885

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RESOLUTION  
BOARD OF SELECTMEN  
TOWN OF CROMWELL  
JANUARY 11, 2012

“Authorization to Endorse and Submit a Grant to Prepare a Regional One Point PSAP Regional Dispatch with the Secretary of the Office of Policy under the Management Regional Performance Incentive Grant Program”

**WHEREAS**, Connecticut General Statutes Section 4-124s, as amended by Section 5 of Public Act 11-61, establishes the Regional Performance Incentive (RPI) Grant Program; and

**WHEREAS**, The goal of the RPI is to encourage municipalities to participate in projects that will produce measurable “economies of scale” that will benefit the municipalities providing desired or required services and lowering the costs and tax burden related to providing those services; and

**WHEREAS**, pursuant to Connecticut General Statutes Section 4-124s, as amended by Section 5 of Public Act 11-61, the State of Connecticut Office of Policy and Management is authorized to disburse such monies to Regional Planning Organizations (RPOs) in Connecticut, any two or more municipalities, any economic development district(s) or any combination thereof; and

**WHEREAS**, it has been determined that costs would be reduced and public safety enhanced if the Towns of Rocky Hill, Wethersfield, Cromwell, Newington and Berlin regionalized to provide One Point PSAP Regional Dispatch.

NOW, THEREFORE, BE IT RESOLVED:

That the Board of Selectmen endorses and authorizes the First Selectman to execute a joint grant application to the CT Office of Policy and Management under the Regional Performance Incentive Program, in partnership with the towns of Berlin, Newington, Wethersfield and Rocky Hill, for development of a regionalized One Point PSAP Regional Dispatch.

TOWN OF CROMWELL  
BOARD OF SELECTMEN  
REGULAR MEETING  
WEDNESDAY DECEMBER 14, 2011  
7:10 P.M. TOWN HALL ROOM

RECEIVED FOR FILING  
12/21/2011 at 10:56 AM.  
TOWN CLERK'S OFFICE  
CROMWELL, CONN.  
*Darlene A. DiProto*  
TOWN CLERK

MINUTES

Present: First Selectman M. Terry, Deputy First Selectman R. Newton, A. Halibozek, F. Emanuele, E. Faienza, A. Waters, A. Spotts

Absent:

Also Present: Chief of Police A. Salvatore, Director of Finance M. Sylvester, Director of Public Works E. Hood, Tax Collector D. Sienna, Town Planner C. Minor, Board of Education liaison to the Board of Selectmen P. Sousa, public and press

A. PLEDGE OF ALLEGIANCE

First Selectman Terry led the Pledge of Allegiance.

B. CALL TO ORDER

First Selectman Terry called the meeting to order at 7:11 p.m.

C. APPROVAL OF AGENDA

**Motion** made by A. Halibozek seconded by A. Waters to approve the agenda.

**Motion** to amend the agenda made by A. Spotts seconded by A. Halibozek and *unanimously carried* to move item L. New Business # 7 to E. Staff and Commission Reports.

**Motion** made by A. Spotts seconded by A. Waters and *unanimously carried* to approve the agenda as amended.

D. EXECUTIVE SESSION

1. Discussion and strategy

a. Senator Drive

**Motion** made by A. Halibozek seconded by R. Newton and *unanimously carried* to adjourn to Executive Session at 7:15 p.m. for the purpose of discussion and strategy regarding Senator Drive.

Attorney Morris Borea was invited into Executive Session for item number 1.

**Motion** made by R. Newton seconded by A. Halibozek and *unanimously carried* to come out of Executive Session at 7:43 p.m.

**Motion** made by R. Newton seconded by A. Halibozek and *unanimously carried* to continue our cases regarding Senator Drive.

2. Personnel Issue

a. Grievance Settlement

**Motion** made by A. Halibozek seconded by R. Newton and *unanimously carried* to adjourn to Executive Session at 7:44 p.m. for the purpose of discussion and strategy regarding Personnel Issue, grievance settlement.

Labor Attorney Kenneth Weinstock, Human Resources Director T. Roohr and Finance Director M. Sylvester were invited into Executive Session for item number 2.

**Motion** made by R. Newton seconded by A. Halibozek and *unanimously carried* to come out of Executive Session at 8:14.

No action taken

**E. STAFF/COMMISSION/BOARD LIAISON REPORTS**

(Moved from L. #7)

1. Discussion and possible action regarding Westwinds Home-Owners Association, Vicki Lane.

Tax Collector Sienna presented the request. There is a piece of property on Vicky Lane that was deeded to Westwinds Home-Owners Association. The Association was never formed and there is approximately \$7,000 in back taxes owed on the property. Tax Collector Sienna would like permission to have the property quit-claimed to the town and then the town could then accept it as open space. The property is currently listed as open space on the deed. Mr. Sienna advised that he took this issue to Planning and Zoning.

R. Newton inquired what P&Z said. Mr. Sienna reported that they are researching this matter. P&Z would have to accept it and then the Board of Selectmen will have to accept it. Mr. Newton stated that he remembers that the town originally did not want to accept this as open space because of the Retention Pond on the property. Mr. Sienna stated that the town has been maintaining the Retention Pond for a few years. Mr. Newton stated that the Board of Selectmen never approved that the town maintain that Retention Pond.

Mr. Sienna is working with the Board of Directors to have the property turned over to the town and if the land is turned over this action would not cause any additional liability to the town.

Ms. Halibozek stated that she contacted the Secretary of State's Office a few years ago and they show that the association dissolved. Ms. Halibozek wonders how they could let them dissolve when back taxes are owed. This certainly is a loop hole for people to get out of paying their taxes. Mr. Minor participated in this portion of the discussion and agreed with Ms. Halibozek.

Discussion continued.

**Motion** made by E. Faienza seconded by A. Waters and *unanimously carried* that the tax collector continue doing the work to pursue the Town to take over the open space, seeing that we are already maintaining it; obviously with the approval of the Planning and Zoning Commission and moving forward to get the land.

2. Public Works Director E. Hood presented a report regarding Public Works activities. Mr. Hood complimented the Public Works Staff, the Fire Department and the Police Department for the excellent job they did both during the recent snow storm and the town wide clean up that followed.  
A short discussion followed after Mr. Hood finished his report.
3. Board of Education liaison Paul Sousa presented a short report regarding the last Board of Education Meeting.

#### **F. FINANCIAL**

1. Tax Refunds for overpayment.
  - a. James H. & Michelle J. Hodge -\$90.00
  - b. VW Credit Leasing LTD -\$215.67
  - c. Pranav Patel -\$54.42
  - d. DCFS Trust -\$183.51
  - e. DCFS Trust -\$176.92
  - f. Daimler Trust-\$316.34
  - g. Merchants Automotive GRO -\$149.05
  - h. Ryder Truck Rental Inc -\$322.27
  - i. Ryder Truck Rental Inc. -\$341.41
  - j. Daniel T. Delisle -\$75.77
  - k. Nissan Infiniti LT -\$345.99
  - l. Nissan Infiniti LT -\$95.92

**Motion** made by A. Waters seconded by A. Halibozek and *unanimously carried* to approve tax refunds a - l.

2. Budget Reports  
Finance Director Sylvester presented the budget reports.  
No action taken.

#### **G. CITIZEN COMMENTS**

1. A. Kelly, Willowbrook Road - Ms. Kelly advised the Board that icing is still a problem on the curve on Pasco Hill Road. Ms. Kelly also spoke as the Chairman of Planning and Zoning that they, along with Town Planner C. Minor, are looking into the Vicki Lane Open Space issue. Ms. Kelly complimented the improvement in the way the grounds look in Town.
2. R. Waters, South Street - Spoke regarding water over the road across from him on South Street. Mr. Waters also advised that the Tree Warden should take a look at the trees on River Road. Vines are taking over the trees.

#### **H. FIRST SELECTMAN'S COMMENTS**

First Selectman Terry stated that she is very proud of the Police Department, Highway Department, the Sewer Department and everyone else involved for pitching in to get the brush cleaned out and brought to the transfer station. The citizens were tremendously cooperative getting their brush out to the road. It was gratifying the way the town pulled together.

## I. RESIGNATIONS

1. Youth Advisory Board
  - a. Ernest Pandolfi
  - b. Karen Ireland
  - c. Manon LeFevre
  - d. Alexia Riley
2. Park & Recreation Commission
  - a. James Mullen

**Motion** made by A. Spotts seconded by F. Emanuele and *unanimously carried* to accept 1 & 2 with regret.

## J. APPOINTMENTS

1. Town Attorney
  - a. Labor Attorney, Kainen, Escalera & McHale, P.C
    1. Kenneth Weinstock

**Motion** made by R. Newton seconded by A. Spotts and *unanimously carried* to appoint Kainen, Escalera & McHale P.C., Kenneth Weinstock as Town Labor Attorney.

- b. Town Attorney, Murtha Cullina
  1. Kari L. Olson

**Motion** made by R. Newton seconded by A. Spotts and *unanimously carried* to appoint Murtha Cullina, Kari L. Olson as Town Attorney.

2. Committee to Support People with Disabilities
  - a. Meagan Ribera, term expires 6/13

**Motion** made by E. Faienza seconded by A. Waters and *unanimously carried* to approve appointing Meagan Ribera to the Committee to Support People.

3. Planning and Zoning
  - a. Brian Dufresne, to fill vacancy, term expires 11/13
  - b. Chris Cambareri, to fill vacancy, term expires 11/13

**Motion** made by A. Spotts seconded by R. Newton and *unanimously carried* to Approve 3a - 7

4. Inland Wetlands and Watercourses Agency
  - a. Madeleine Lowry, reappointment, term expires 12/15
  - b. Bill Yeske, Jr. - reappointment -Term expires 12/15
5. Park & Recreation Commission
  - a. John Harris, term expires 12/13
6. Economic Development Commission
  - a. Jay Polke, to fill vacancy, term expires 3/14
7. Senior Services Commission
  - a. Linda Polke, to fill vacancy, term expires 4/13

8. Building Official

- a. David Jolley, term expires 12/15

**Motion** made by R. Newton seconded by E. Faienza and *unanimously carried* to appoint David Jolley as Cromwell's Building Official.

9. Civil Preparedness Director

- a.

First Selectman Terry asked for a motion to table this item.

**Motion** made by E. Faienza seconded by A. Halibozek and *unanimously carried* to table.

10. EMS (South Central CT Emergency Medical Services Council)

- a. Charles Epstein, reappointment, term expires 10/13

**Motion** made by A. Spotts seconded by A. Waters and *unanimously carried* to approve 10a - 12e.

11. Municipal Agent for Elderly

- a. Catherine Jackson, reappointment, term expires 12/13

12. Youth Advisory Board

- a. Kimberly Phillips, DCF Liaison  
b. Blaise Serra, Youth CMS  
c. McKenzie Karstetter, Youth CMS  
d. Margaret Schufer, Consumer  
e. Amber Stocking, Youth CHS

13. Appoint Board of Selectmen liaison to the Youth Advisory Board.

Frank Emanuele was appointed as liaison to the Youth Advisory Board; Ann Halibozek was appointed as the partner.

*10 minute recess (8:55 - 9:10)*

**K. UNFINISHED BUSINESS**

1. Discussion and action regarding the Mattabassett District Agreement.-tabled  
Left on the table.

2. Discussion on Riverview Place improvement and acceptance as a Town Road-tabled.

**Motion** made by R. Newton seconded by A. Waters and *unanimously carried* to remove from the table.

R. Newton had a discussion with Attorney Petrella during the recess and he asked that this item be removed from the table and send it back to P&Z.

**Motion** made by R. Newton seconded by A. Waters and *unanimously carried* to refer Riverview Place back to the Planning and Zoning Commission.

3. Discussion and possible action regarding Alcap Ridge.-tabled

Left on table.

#### L. NEW BUSINESS

1. Discussion and approval to apply for the Regional Performance Incentive Program.

Chief Salvatore presented the request. This is a grant for approximately \$350,000 for an outfitted vehicle that would be shared with the Towns of Rocky Hill, Wethersfield, Berlin, Newington and Cromwell. This vehicle would be used for Major Crimes and would be housed in Newington.

Discussion followed. The topic of who would bear the cost of maintaining the vehicle in the future was discussed. Chief Salvatore responded that topic isn't covered at this step of the process but Cromwell would either bear 1/5 of the cost or pay for the percentage of when Cromwell used the vehicle. R. Newton verified the fact that no additional personnel would be necessary. Chief Salvatore responded that no additional personnel would be necessary; existing staff would receive training. Ms. Halibozek would like to see this vehicle used for educational purposes; for example the Forensic Class at the High School. Mr. Waters would feel more comfortable voting for this if it was spelled out exactly how the cost of maintenance would be divided for this vehicle.

**Motion** made by A. Spotts seconded by R. Newton and *carried* to support the resolution of endorsement.

Aye: F. Emanuele, A. Halibozek, R. Newton, M. Terry, E. Faienza, A. Spotts

Nay: A. Waters

*Motion carried*

2. Discussion and approval to apply for the Lead Grant from the Department of Public Health.

First Selectman Terry presented the request because Public Health Director W. Bell was not able to attend this meeting.

**Motion** made by A. Spotts seconded by A. Halibozek and *unanimously carried* to approve applying for the Lead Grant from the Department of Public Health.

3. Discussion and action regarding Officer R. Bengston's Educational Assistance request for Winter Session/Semester and Spring 2012 Semester. (\$1,000 for each semester).

**Motion** made by A. Waters seconded by A. Spotts and *unanimously carried* to approve Officer R. Bengston's Educational Assistance request for Winter Session/Semester and Spring 2012 Semester. (\$1,000 for each semester).

4. Discussion and action to approve Reed Builder's request to name the road along Pasco Hill Road in the Sunset Ridge Subdivision Thomas Court.

**Motion** made by A. Spotts seconded by A. Halibozek and *unanimously carried* to approve Reed Builder's request to name the road along Pasco Hill Road in the Sunset Ridge Subdivision Thomas Court.

5. Approve Housing Rehab Loan Program Resolution as attached to the agenda. Town Planner C. Minor presented the request.

First Selectman Terry advised that she felt uncomfortable that the grant writer would be receiving \$75,000 out of the grant. C. Minor stated that the \$75,000 covers the cost of applying for the grant as well as working with the recipients with the planning of the renovations and selecting the contractor. Mr. Minor added that this 25% of the grant is within the State guidelines Discussion followed.

**Motion** made by A. Halibozek seconded by A. Waters and *unanimously carried* to approve certification of the Housing Rehab Loan Program Resolution.

6. Approve resolution for OPM Regional Incentive CAPTAIN 4G Program.

Chief Salvatore and Captain Kosinski presented the request. The funds will be used to update software.

**Motion** made by E. Faienza seconded by A. Spotts and *unanimously carried* to approve resolution for OPM Regional Incentive CAPTAIN 4G Program.

(#7. Was moved to the beginning of the agenda)

8. Approve request for improvements to Town Hall hallway flooring from CNR- \$33,000.

Public Works Director Hood presented the request.

**Motion** made by A. Halibozek seconded by F. Emanuele and *unanimously carried* to approve appropriation of \$33,000 out of CNR as proposed by the Public Works Director.

9. Approve request from Public Works Director to re-appropriate \$34,000 from last years Sidewalk Fund to this year to make sidewalk improvements.

Public Works Director Hood presented the request.

**Motion** made by A. Waters seconded by A. Spotts and *unanimously carried* to approve request from Public Works Director to re-appropriate \$34,000 from last year's Sidewalk Fund to this year to make sidewalk improvements.

10. Discussion and possible action on Solid Waste Contract.

Public Works Director Hood presented the request. Discussion followed regarding the accuracy of the information that the CRRRA representatives provided at the October Board of Selectmen's Meeting. Public Works Director Hood stated that both he and CRCOG, who he has been working with for the past 18 months on this topic, recommend that the Board approve the Tier 2 five year Solid Waste Contract.

**Motion** made by R. Newton seconded by F. Emanuele and *unanimously carried* to authorize the First Selectman to sign with CRRRA Tier 2 Five Year Solid Waste Tipping Fee Contract.

11. Authorize First Selectman to set time and date of Public Hearing for Solid Waste Ordinance.

**Motion** made by A. Halibozek seconded by E. Faienza and *unanimously carried* to authorize First Selectman to set time and date of Public Hearing for Solid Waste Ordinance. First Selectman Terry set the Public Hearing date on January 11<sup>th</sup> at 6:45 before the Police Commission Meeting.

12. Approval to begin process to approve request to accept Jennifer Lane and Newbury Road as Town Road.

Town Planner Minor and Attorney S. Petrella presented the request. C. Minor stated that we do not have a real consistent process in place. Executive Assistant to the First Selectman (and Secretary to the Board of Selectmen) R. Matus objected to Mr. Minor's statement since the First Selectman's Office has been faithfully following the procedure that Mr. Minor put in place since 2005. The length of time that it takes for the town to accept roads is based on whether the contractor has brought the road up to town standards and whether their attorney has provided all the necessary legal documents to our Town Attorney.

**Motion** made by A. Halibozek seconded by R. Newton and *unanimously carried* to refer the 8-24 to the Planning and Zoning Commission.

13. Authorize First Selectman to sign Energy Contracts that are time-sensitive and inform Board of Selectmen of the action that was taken at their next meeting.

**Motion** made by A. Spotts seconded by F. Emanuele and *unanimously carried* to authorize First Selectman to sign Energy Contracts that are time-sensitive and inform Board of Selectmen of the action that was taken at their next meeting.

#### **M. APPROVAL OF MINUTES**

1. Regular Meeting, October 12, 2011.

**Motion** made by A. Halibozek seconded by A. Waters and *carried* to approve the minutes of October 12, 2011.

Aye: A. Halibozek, R. Newton, A. Waters, A. Spotts

Abstained: M. Terry, E. Faienza, F. Emanuele

Motion carried

2. Organizational Meeting, November 14, 2011

**Motion** made by A. Halibozek seconded by A. Waters and *carried* to approve the minutes of November 14, 2011.

Aye: F. Emanuele, A. Halibozek, R. Newton, M. Terry, E. Faienza, A. Waters

Abstained: A. Spotts

Motion carried

**N. GOOD & WELFARE**

A. Halibozek-Requested that a liaison be appointed to the Dog Park Committee at next month's meeting.

R. Newton-Noted that the Police Commission Minutes for the November Meeting under D. b. Vice Chairman should read A. Waters.

M. Terry-Invited the Board to the Holiday Luncheon on Wednesday December 21<sup>st</sup> in the Arch Room at noon.

A. Waters-Historical Society had their Open House last weekend; it was well attended and successful. Mr. Waters advised that the Vice-Chairman will be moving up to the Chairman's position.

A. Spotts-Complemented Recreation Director Schein for the excellent job she did with the Tree Lighting. Mr. Spotts would like the members of the Board of Selectmen to have business cards and name badges identifying them to the public as Board of Selectmen members

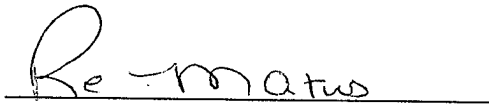
**O. COMMISSION REPORTS**

Dispensed with due to the late hour.

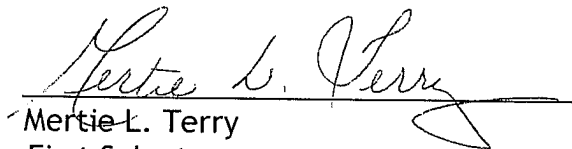
**P. ADJOURNMENT**

Motion made by F. Emanuele seconded by E. Faienza and *unanimously carried* to adjourn the meeting at 11:00 p.m.

Respectfully submitted,



Re Matus  
Secretary



Mertie L. Terry  
First Selectman