

CROMWELL LIBRARY COMMISSION
Regular Meeting
Monday, October 17, 2011 at 7:30 p.m.
Arch Room

Record of Votes and Minutes

Present: Acting Chairman Barbara Grotheer, Margaret Colella, Kathy Newton,
Marie Roberto, Martha Rennie (arrived at 7:37 p.m.)
Absent: Al Dickerson, Joe Marino
Also Present: Eileen Branciforte

1. Call to Order—Barbara Grotheer called the meeting to order at 7:34 p.m. The presence of the above members was also noted.
2. Approval of Agenda—*Marie Roberto moved to approve the agenda for October 17, 2011. Seconded by Margaret Colella, as amended. In favor: Barbara Grotheer, Kathy Newton, Margaret Colella, Marie Roberto. (Martha Rennie arrived.)*
3. Approval of Minutes of September 12, 2011—*Margaret Colella moved to approve minutes of September 12, 2011 as amended. Seconded by Martha Rennie. In favor: Barbara Grotheer, Kathy Newton, Margaret Colella, Martha Rennie. Abstained: Marie Roberto. Amendment: Last paragraph under Item 7. B. should read: Margaret Colella...*
4. Citizens' Comments—None.
5. Board of Selectmen – Liaison Comments—None.
6. Correspondence—Eileen noted suggestion box requests: Having mints; more CD books for children; coffee and donuts; label Christian books in purple; having the whole campus smoke free; opening earlier than 1 p.m. on Wednesdays.
7. Reports
 - a. Chairman—None.
 - b. Library Director's Report—Eileen Branciforte distributed the Library Director's Report for September 2011. Eileen reached her 25th anniversary of working at the Library on West Street. To celebrate, Eileen decided to embark on a director's program series entitled: "Living Better With the Library". The first event of the program was a kick-off at the town's Farmer's Market. Eileen dressed as the Statue of Liberty".

The new book and media drop has been placed at the curb and used every day since then.

A silver café table and two café seats were added to the young adults reading area of the library.

The Friends of the Library have approved purchasing and setting up refreshments for programs, the purchase of small stand-up library calendars for 2012, promoting the library's information. Also, 6"x4" paper bags with handles for library promotional use.

The Friends of the Library will be having a book sale on Saturday, November 5th from 10 a.m. to 3 p.m.

Martha Rennie then moved to accept the Library Director's Report for September 2011. Seconded by Marie Roberto. In favor: Barbara Grotheer, Kathy Newton, Margaret Colella, Marie Roberto, Martha Rennie.

c. Library Finance Report—Eileen Branciforte distributed the Library Finance Report for 7/1/2011 to 9/30/2011. Percentage used is now at 35%. Martha Rennie inquired the status of the State Grant. Eileen stated it would be a base grant of \$1,200. *Kathy Newton then moved to accept the September 2011 Library Finance Report. Seconded by Marie Roberto. In favor: Barbara Grotheer, Kathy Newton, Margaret Colella, Marie Roberto.*

8. Old Business

a. Fax Policy—Eileen distributed the Cromwell Belden Public Policy Fax Policy which was approved by the Board of Selectmen's meeting held on 10/12/11.

9. New Business

a. Internet Policy – Part 1 -- Eileen distributed drafted policy. After discussion and changes, it will be retyped for further consideration.

b. Use of the Arch Room—Eileen was informed this month that if the Arch Room isn't reserved by the Library, it will be open to other groups which could limit library programs. Discussion followed. Barbara Grotheer noted the Arch Room was included in the future plans for the library to receive its building grant from the State. She added will look into past policies in this regard.

10. Miscellaneous—Eileen distributed two memos for the Commission's review. One on fundraisers for the library and the second on a memo entitled, "Cromwell Oral History". Eileen added for the month of November there will be a program held entitled, "Thanks-Giving Trail". There will be ten different stations; i.e., a polar bear quilt symbolizing adopted animals; another will be from the Audobon Society; collections of butterflies from Cindy Jensen symbolizing butterflies for hope, etc.

11. Next regular meeting date: November 14, 2011.

12. Adjournment—*Kathy Newton moved to adjourn at 9:05 p.m. Seconded by Martha Rennie. In favor: Barbara Grotheer, Kathy Newton, Margaret Colella, Marie Roberto, Martha Rennie.*

Respectfully submitted,

Linda K. Sellew
Library Commission Clerk