

**TOWN OF CROMWELL
BOARD OF FINANCE
SPECIAL MEETING
WEDNESDAY, APRIL 6, 2011
WOODSIDE INTERMEDIATE SCHOOL 7:00 P.M.**

MINUTES AND RECORD OF VOTES

Present: Chairman Ed Maley, Jr, Michael Gengler, Jack Henehan, Joe Corlis, Julis Neto, Loraine Caruso and Alternate Dan Kelly.

Also present: First Selectman John Flanders, Finance Director Marianne Sylvester, and members of Town Departments.

Chairman Maley called the Special Meeting to order at 8:01pm.

A **motion** was made by Loraine Caruso, **seconded** by Jack Henehan and it was **unanimously approved** to approve the Agenda. *Motion passed.*

- A. Discussion and decisions on the 2011-2012 Board of Selectman's proposed budget, including Debt Service.

Budget Line Item #3-Elections Dept

A **motion** was made by Julius Neto, **seconded** by Michael Gengler and it was **unanimously approved** to approve Line Item #3-Elections Dept for \$63,079. *Motion passed.*

Mertie Terry and Linda Durin explained the State is no longer paying for things such as machine maintenance. There was a discussion of state mandated mailers, ballots and postage expenses. Mr. Neto prompted a discussion on the possibility that the State may require a ballot for each voter. Mr. Gengler prompted a discussion on Party Checkers.

There was a discussion regarding Line Item Misc. for \$245.

A **motion** was made by Loraine Caruso, **seconded** by Jack Henehan and it was **unanimously approved** to eliminate Misc. Line Item for \$245, amending Line Item #3-Elections Dept to \$62,834. *Motion passed.*

Budget Line Item #17-Tax Collector

Sharon Ramsay expressed the need for part-time help during the peak season and that the DMV fee had increased.

A **motion** was made by Michael Gengler, **seconded** by Loraine Caruso and it was **unanimously approved** to increase Contract Services Line by \$177 to \$12,877. *Motion passed.*

A **motion** was made by Michael Gengler, **seconded** by Loraine Caruso and it was **unanimously approved** to approve Line Item #17-Tax Collector for \$181,681. *Motion passed.*

Budget Line Item #2- Town Clerk

A **motion** was made by Michael Gengler, **seconded** by Julius Neto and it was **unanimously approved** to approve Line Item #2- Town Clerk for \$204,696. *Motion passed.*

Budget Line Item #19-Treasurer

A **motion** was made by Julius Neto, **seconded** by Michael Gengler and it was **unanimously approved** to approve Line Item #19-Treasurer for \$275. *Motion passed.*

Budget Line Item #18-Assessor's Office

Shawna Baron requested that \$1500 be moved from #26 Town Engineer's budget to the Assessor's Office budget for GIS Support. A discussion followed.

A **motion** was made by Julius Neto, **seconded** by Joe Corlis and it was **unanimously approved** to increase Assessor's Office, Contracted Services Line by \$1500 specifically for website maintenance. *Motion passed.*

A **motion** was made by Julius Neto, **seconded** by Joe Corlis and it was **unanimously approved** to approve Line Item #18-Assessor's Office for \$192,402. *Motion passed.*

Budget Line Item #8- Bd of Assess Appeals

A **motion** was made by Julius Neto, **seconded** by Jack Henehan and it was **unanimously approved** to approve Line Item #8- Bd of Assess Appeals for \$1,300. *Motion passed.*

Budget Line Item #4-Economic Development

Chairman Maley asked that the Board keep in the back of their minds that the Charter Revision Committee is now going in a new direction and that people are generally in favor of this becoming a full time department in Town Government. There was a discussion on the position of the Coordinator and the progress the current Coordinator, Craig Stevenson, has made during his three months in the position.

A **motion** was made by Julius Neto, **seconded** by Loraine Caruso and it was **unanimously approved** to approve Line Item #4-Economic Development for \$35,550. *Motion passed.*

Budget Line Item #5-Board of Finance

A **motion** was made by Julis Neto, **seconded** by Jack Henehan and it was **unanimously approved** to approve Line Item #5-Board of Finance for \$30,280. *Motion passed.*

Budget Line Item #6-Capital Exp. Comm.

A **motion** was made by Loraine Caruso, **seconded** by Jack Henehan and it was **unanimously approved** to approve Line Item #6-Capital Exp. Comm for \$90. *Motion passed.*

Budget Line Item #7-Charter Revision Comm.

Chairman Maley stated that he is the Chairman of the Charter Revision Committee and he suggested this item be tabled because the expenses are uncertain given the fact that the Committee is going in a new direction, essentially starting all over again.

A **motion** was made by Julius Neto, **seconded** by Loraine Caruso and it was **unanimously approved** to table Line Item #7-Charter Revision Comm until the April 20th meeting. *Motion passed.*

Budget Line Item #10-Donations & Dues

There was a discussion of the removal of the CT River Assembly Line Item.

A **motion** was made by Julius Neto, **seconded** by Michael Gengler and it was **unanimously approved** to approve Line Item #10-Donations & Dues for \$37,913. *Motion passed.*

Budget Line Item #11 Board of Selectman

A **motion** was made by Michael Gengler, **seconded** by Loraine Caruso and it was **unanimously approved** to approve Line Item #11 Board of Selectman for \$9,384. *Motion passed.*

B. Discussion on any 2011-2012 budget matter.

No discussion, no action.

Chairman Maley reminded the Board that the next meeting would be held following a Public Hearing, on April 11th in Room 222 in the Town Hall.

A **motion** was made by Julius Neto, **seconded** by Loraine Caruso and it was **unanimously approved** to adjourn at 8:49pm. *Motion passed.*

Respectfully submitted,

Lisa Ruggiero, Clerk

