

**TOWN OF CROMWELL, BOARD OF FINANCE
REGULAR MEETING
THURSDAY, JULY 28, 2011 7:30 pm
CROMWELL TOWN HALL, ROOM 224/225**

Minutes

Present: Chairman Ed Maley, Jr., Loraine Caruso, Julius Neto, Jack Henehan, Michael Gengler, Joe Corlis

Absent: None

Also Present: Alternate Dan Kelly, Staff Accountant Janet Murphy, Sewer Foreman Curtis Rooth

- A) CALL TO ORDER: Chairman Maley called the meeting to order at 7:30pm.
- B) SEAT ALTERNATES: None
- C) APPROVAL OF AGENDA

A **motion** was made by Julius Neto and **seconded** by Jack Henehan to approve the agenda. *All were in favor, the motion was approved.*

- D) APPROVAL OF MINUTES OF PREVIOUS MEETINGS
 - 1) Regular meeting, June 23, 2011

A **motion** was made by Loraine Caruso and **seconded** by Julius Neto to approve the minutes of June 23, 2011 as amended. *In favor: Chairman Ed Maley, Loraine Caruso, Julius Neto, Jack Henehan, Joe Corlis Abstain: Michael Gengler, the motion was approved.*

- E) CITIZENS COMMENTS – none
- F) REPORT OF THE FIRST SELECTMAN – none
- G) BUDGET REPORT - Staff Accountant Janet Murphy came forward to discuss the budget reported in the packages given to the Board. She said that as reported in the prior month, there is a slight operating budget surplus. Michael Gengler said that it appeared revenue is coming in tight. Chairman Maley replied that we would be tight on revenue but with the expenses coming in under, we should have a small operating surplus and not have to use the fund balance.
- H) REPORT OF THE TAX COLLECTOR - Chairman Maley inquired if this new report was in response to their previous request. Staff Accountant Janet Murphy

replied that it was and discussed that the bottom line Munis Total on the report now matches the YTD revenue budget report with the exception of the miscellaneous revenue collected by the Tax office in the amount of \$699.97. There were several questions regarding the top portion of the report, which is produced by the Tax Department. Chairman Maley requested that he wished to have both the Tax Collector and Finance Director at the next meeting so they could go through this report.

I) OLD BUSINESS: none

J) NEW BUSINESS:

1) Discussion and action on \$42,000 appropriation within the Sewer CNR Fund for a pick-up truck with plow. Sewer Foreman Curtis Rooth discussed the need for a new pick-up truck with plow. The current truck is 12 year old and both the body and chaise are in bad shape. Julius Neto inquired as to why in supporting documentation was quoted as \$47,000 but they are only requesting \$42,000. Curtis Rooth responded that the \$47,000 was for a diesel engine and the \$42,000 is a gas engine as per state low bid. They had decided to go with the gas engine after discussing options with the town mechanic. Loraine Caruso asked several questions regarding the vehicles current mileage, where the vehicle is stored, and what their current maintenance program is for the vehicles. Curtis Rooth did not know what the exact mileage on the vehicle was but it was over 75,000. He also replied that the new vehicle would be housed in the garage and that they do have a maintenance program that includes spraying the underside of the vehicles regularly to prevent rust and corrosion. Comments followed regarding the benefits of diesel engine versus gas.

A **motion** was made by Michael Gengler and **seconded** by Joe Corlis to appropriate \$42,000 out of the Sewer CNR fund to pay for the pick-up truck with plow. The transfer of funds to cover this request was approved as part of the Sewer Usage 2011-2012 budget. *All were in favor; the motion passed.*

2) Discussion and action on \$25,000 appropriation within the Sewer CNR Fund for a 25 KW Garage Generator & Transfer Switch. Sewer Foreman Curtis Rooth discussed the need for a new generator for the sewer garage. The current generator is from 1979, is only 15KW, and has not replacement parts if it breaks down. Julius Neto asked how often they need to use this backup power source. Curtis Rooth replied maybe 4 to 5 times per year.

A **motion** was made by Loraine Caruso and **seconded** by Julius Neto to appropriate \$25,000 out of the Sewer CNR fund to pay for the 25 KW Garage Generator & Transfer Switch. The transfer of funds to cover this request was approved as part of the Sewer Usage 2011-2012 budget. *All were in favor, the motion passed.*

K) BOARD OF EDUCATION – LIASON REPORT – none

L) CHAIRMAN'S COMMENTS – Chairman Maley stated that unless something comes up, they might not be having an August meeting. Michael Gengler inquired

on how the Charter Commission is coming along. Chairman Maley replied that it was coming along and he expects it to be a much longer process.

- M) VICE CHAIRMAN'S COMMENTS – Loraine Caruso asked that we get nameplates for Julius Neto, Joe Corlis and Dan Kelly. The Finance Department will look into getting this taken care of.
- N) GOOD AND WELFARE - none
- O) ADJOURNMENT

A **motion** was made by Julius Neto and **seconded** by Loraine Caruso to adjourn the meeting at 8:01p.m. *All were in favor; the **motion passed**.*

Respectfully Submitted,

Janet Murphy
Recording Clerk