

CROMWELL WATER POLLUTION CONTROL AUTHORITY
PUBLIC HEARING/REGULAR MEETING
MONDAY, AUGUST 8, 2011
7:00PM ROOM 224/225
Amended Minutes

Public Hearing

1. Call Hearing to Order

Chairwoman Alice Kelly called the Public Hearing to order at 7:00 PM.

2. Introduction of Authority Members

Alice Kelly introduced the members as follows:

Chairwoman Alice Kelly, Vice Chairman Eric Zeilor, Secretary/Treasurer Robert Jahn, Alternate Tom Gunn (Jonathan Beatty arrived at 7:05 PM)

3. Reading of the Call of Hearing

Notice is hereby given that the Cromwell Water Pollution Control Authority will hold a Public Hearing, at which all parties desiring to be heard will be afforded the opportunity to be heard, at 7:00PM in Room 224/225 of the Cromwell Town Hall, 41 West Street, Cromwell, Connecticut, 06416 on August 8, 2011.

For the purpose of considering the establishment, making and levying of certain assessments for a portion of the cost of laying out and constructing a trunk and local sanitary sewer system project and extensions thereof and extensions thereto.

A copy of the Proposed Caveat and Final Assessments to be considered at said Public Hearing is on file and available for inspection at the office of the Cromwell Town Clerk. No other assessments will be considered at said Public Hearing.

CROMWELL WATER POLLUTION CONTROL AUTHORITY

By: Alice Kelly, Chairwoman

Dated at Cromwell, Connecticut

August 11, 2011

Commission Clerk Sarah Voog read the call of the meeting in to the record.

Robert Jahn made a motion to accept the call, 2nd by Eric Zeilor.

All in Favor. Motion Passed.

4. Citizens Comments

The purpose of this hearing is to receive comments on the item(s) in the call only, comments on other matters will not be allowed. To be fair to all those in attendance a time limit of five (5) minutes for each comment will be established, a person speaking that has met the limit will have to wait until all others have commented to be recognized again. All persons commenting must identify themselves by name and address so that their comments can be recognized in the meeting's recording.

Attorney Sal Petrella representing Charlotte Whitney for the 33 Coles Road assessment showed the Board members a map of the parcel and asked if the assessment could be reduced based on the fact that the State of CT realigned Coles Road causing several parcels to be reconfigured, which changed the grade of the parcels and effectively reduced their value to the point where 33 Coles Road is almost unsellable. He said the

property owner is considering restoring this parcel that was split from 3 Christian Hill Road back to the original parcel. He stated that he understands that the assessment figures are based on a flat rate structure and that they are correct but on behalf of his client he is compelled to request a reduction of the property's sewer assessment.

Alan Carpenter, Project Engineer, representing Wal-Mart at 161 Berlin Rd said he is attending the meeting not to dispute the assessment charge but rather to answer any questions the Board members may have on the project. There were no questions.

5. Read Any Correspondence Into Record

There were no correspondences.

6. Close Hearing- Thank all in Attendance

Jonathan Beatty made a motion to close the public hearing, 2nd by Eric Zeilor. All in Favor. Motion Passed.

Alice Kelly thanked all in attendance of the Public Hearing.

Regular Meeting

1. Call to Order

Chairwoman Alice Kelly called the regular meeting to order at 7:14 PM.

2. Roll Call and Seating of Alternates

Present: Chairwoman Alice Kelly, Vice Chairman Eric Zeilor, Secretary/Treasurer Robert Jahn, Jonathan Beatty, Alternate Tom Gunn

Also Present: Commission Clerk Sarah Voog

Excused: Peter Keithan

Robert Jahn made a motion to seat Alternate Tom Gunn, 2nd by Eric Zeilor. All in Favor. Motion Passed.

3. Approve/Amend Agenda

Eric Zeilor made a motion to remove from the agenda Items 9.e. Mattabasset Project and 10.a. Sewer Service Area Map, 2nd by Robert Jahn. All in Favor. Motion Passed.

4. Approve/Amend Minutes

a. July 11, 2011 Annual Meeting

Robert Jahn asked that the minutes of July 11, 2011 under Item 10. 2. a. Old Business represent that the line item transfer was a request from Fiscal Year 2010-2011.

Eric Zeilor made a motion to approve the proposed amendment to the minutes and to accept the minutes as amended, 2nd by Tom Gunn.

Vote: Yes: Alice Kelly, Eric Zeilor, Robert Jahn, Tom Gunn

Abstain: Jonathan Beatty (not present at minutes meeting)

5. Report of Chairman

a. Member's Report

b. Staff Report

There were no reports not covered on the agenda.

6. Citizens Comment - None

7. New Business - None

8. Bills and Correspondence - None

9. Old Business

a. Financial Report

1. Receivables/Delinquent Assessment & Usage Account Updates- July Reviewed, No Action
2. Budget Update Revenues & Expenses - a. Usage, b. Assessment, Discussion was held on the Proposed 2011 Caveat & Final Assessments. Sarah Voog explained that the benefit to 33 Coles Road was based on an established Rule of Apportionment and that upon request the property was serviced with a lateral in December of 2010. She also said that if there is no improvement/CO to the property then the assessment will remain deferred and that it is to the benefit not to the detriment of the property owner that the assessment is established and recorded now as the charge bases increases with the CPI each year. Attorney Sal Petrella said he could not argue the point as it is valid. Alice Kelly read into the record the Proposed 2011 Caveat and Final Assessments.

**Jonathan Beatty made a motion to accept the Proposed 2011 Caveat and Final Assessments, 2nd by Robert Jahn.
All in Favor. Motion Passed.**

c. CNR

Robert Jahn asked about the CNR report and Sarah Voog said that she is still waiting on a different type of report from the Finance Department. Alice Kelly said that she would be requesting a meeting with Marianne Sylvester and that Sarah Voog and Robert Jahn should attend.

3. EDU Report - Budgeted 04-11 7247.98 @ 99% = 7175.50
Current EDU 7255.54, 99% = 7182.98 - Reviewed, No Action
4. Bond/SIF Data - 08/11- Reviewed, No Action

b. 48 Pasco Hill Rd – Pending Final Release

Sarah Voog indicated that the project is being finalized and is not ready for final release.

c. FOG Program – Inspections to Begin in August- R. Peck Memo to BOS, Part-Time FPE Inspector

**Jonathan Beatty made a motion to approve a transfer within the FY 2011-2012 Budget from Line Item #75600, Outside Services, Item f. Health Department Funding for FSE Inspector for FOG Inspections, in the amount of ~~\$7,000~~ \$8,000 to Line Item #71200, Part-Time Wages, 2nd by Tom Gunn.
All in Favor. Motion Passed**

d. Lowes- Final Release Review/Approval

Alice Kelly tabled the release approval as the Sewer Administrator is on vacation and he needs to report to the Board on the project status before it will be released.

e. Mattabassett Project- Discussion – Removed from Agenda

f. Northern Industrial Tier (NIT)- Project Update - No Action

g. Northbrook Estates – Project Update

Sarah Voog said that there is a meeting handout from the Developer's Engineer and that the As-Builts should be ready for the September meeting. Robert Jahn suggested that there should be a cutoff date for submitting the documents and by general consensus the Board members set September 1, 2011 as the cutoff date. Alice Kelly asked that a letter be sent to the Developer notifying him of the date and that the Board will take action at the next meeting.

h. Sewer Rehabilitation Phase II- Will Finalize by September Meeting – No Action

10. Miscellaneous

a. Sewer Service Area Map- Discussion – Removed from Agenda

11. Adjournment

Tom Gunn made a motion to adjourn the meeting, 2nd by Jonathan Beatty.

The meeting adjourned at 7:38 PM.

Respectfully Submitted By,

Sarah A. Voog
Commission Clerk