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TOWN CLERK'S OFFICE
CROMWELL, CONN.

**SENIOR SERVICES COMMISSION
MEETING
NOVEMBER 8, 2010**

Jan Ahlquist
TOWN CLERK

Chairman Mary Konopka called meeting to order at 11:00 AM.

PRESENT: Larry Anderson, Loris Balkun, Theresa Fucini, James Gere, Claire Hickey, Jane Johnson, Cathy Kelley, Mary Konopka, Madeline Lowry, Mertie Terry, Helen Zalewski. EX-OFFICIO members present: Claire Hickey, Cathi Jackson, Joyce Norman, Theresa Strong, Selectman Liaison Patrick Ahlquist. Wesley Bell was absent.

APPROVAL OF AGENDA: Claire Hickey moved to accept, second Helen Zalewski, so moved.

APPROVAL OF MINUTES: Revisions made to SC Dir. Report - (1) Item 3 - \$77,000 grant was received for "Rental Rebate claims", not Transportation Services. (2) Classes & Programs - Theresa will deliver only Christmas baskets Dec. 23; Human Services will deliver Thanksgiving and Christmas baskets. Helen Zalewski moved to accept Oct. 18 minutes, seconded Jane Johnson, so moved.

SC DIRECTOR'S REPORT: * Energy Assistance - Theresa expects to process 200 applications this winter. * Senior Classes and Programs - Transportation totals - 768; Program participants - 1425; Volunteer hours - 195.75. Dec. 8 is "Holiday Ham" dinner. Theresa expects to deliver 100 Senior Christmas baskets; this will be done by registration form with proof of income for eligibility by deadline of Dec. 1. * Transportation - Predetermined event date for new bus is Jan. 27; actual procurement date to order vehicle is Feb. 1 or 2, with proper signage. * Budget preparation for 2011-12 is in process; will be discussed under new business. Theresa reviewed financial reports for transportation, senior services, and senior donations. Revenue is "incoming donations"; Expenditures is "outgoing" funds. * The FRIENDS checking account is in place; 501(3c) status is moving ahead. Loris Balkun moved to accept report, seconded Helen Zalewski, so moved.

MUNICIPAL AGENT: Cathi Jackson reported a total of 22 inquiries for Oct. about Medicare Part D, home repairs, affordable senior housing, assisted living, food pantry, meals on wheels, if Cromwell has a senior center, senior transportation, and energy assistance. These are all "new calls", people who have never used services. Claire Hickey moved to accept report, second Helen Zalewski, so moved.

FRIENDS OF THE SENIOR CENTER: Theresa thanked Pat for moving along on the 501(3c) status; a State filing fee, plus a Fed. Gov. fee is required to be classified a not-for-profit entity. By-laws, Checking Account and Officers are in place, eventually will acquire own shopping cards. The Friends will hold quarterly meetings prior to the SSC meeting beginning in January. Claire reported store is doing very well, she has made and sold 200 lollipops; baked goods are needed for the bake sale/craft fair Wed., Nov. 24.

BD OF SELECTMAN LIAISON: At Bd. Of Selectman special meeting items were discussed; inspection of town vehicles and needs/replacements, various Depts. requests; Senior center vehicle maintenance issues, possibly contract out routine service, and "trade in" of replaced vehicle rather than it going to auction due to safety issues for buyer. Theresa noted this has already been tried; wheelchair repairs go out to Simsbury. Construction issues with Senator Drive, Cider Hill, Nooks Hill are ongoing; replacement of Selectmen's sound system; internet availability of board meetings; GKN internet hookup issues continue. Pat confirmed Walmart expansion, and a new Gym floor is approved. Helen Zalewski moved to accept report, second Loris Balkun, so moved.

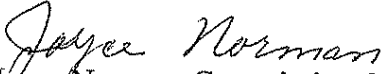
OLD BUSINESS: Adoption of Senior Services Department as a "Town Ordinance" in Charter Revision is ongoing Agenda item.

NEW BUSINESS: Budget: Theresa will be using donation account for operational expenses by April. She is always looking for State subsidies/grants, plus local donations to provide senior programs/classes. Theresa asked that the Board look at the resources for operation covering three units of Human Services Dept., Transportation and Senior Center services, all provided for by Senior Services Commission Budget. Theresa will prepare a "Line Item" budget for Commission review and approval at Dec. 13 meeting.

CITIZEN COMMENTS: Citizens asked for copies of meeting agenda and minutes be available for those who may have missed the previous meeting. Theresa noted they are available on the internet for those on line.

GOOD AND WELFARE: Helen asked about Stop and Shop's "Food for Friends" monetary donation program. Theresa explained they match proceeds and in return support the Senior Center and Human Services holiday basket program. Larry noted that the American Legion sponsored Veterans Day Service is 11:00 A.M. on Thurs., Nov. 11 at Town Hall; followed with refreshments. Next Commission meeting is Dec. 13. Claire Hickey moved to adjourn at 12:10, seconded Cathy Kelley, so moved.

Respectfully submitted,


Joyce Norman, Commission Clerk