

CROMWELL LIBRARY COMMISSION

Regular Meeting

Monday, December 13, 2010 @ 7:30 p.m.

Arch Room

Record of Votes and Minutes

Present: Chairman Al Dickerson, Margaret Colella, Joe Marino, Kathy Newton, Barbara Grotheer, Marie Roberto, Martha Rennie (arrived@ 7:39 p.m.)

Also Present: Eileen Branciforte, Library Director; Allan Spotts, BOS Liaison; Gerald Seagrave

1. Call to Order: The meeting was called to order at 7:36 p.m. by Chairman Al Dickerson.
2. Approve/Amend Agenda: **Marie Roberto moved to approve the agenda for December 13, 2010. Seconded by Barbara Grotheer. In favor: Al Dickerson, Margaret Colella, Joe Marino, Kathy Newton, Barbara Grotheer, Marie Roberto.**
3. Approval of Minutes: **Kathy Newton moved to approve the minutes of November 8, 2010, as amended. Seconded by Margaret Colella. In favor: Al Dickerson, Margaret Colella, Joe Marino, Kathy Newton. Abstained: Barbara Grotheer, Marie Roberto.** Amendment: Item 7. A. should read: ...hire some **additional** help.
4. Citizens' Comments: None.
5. Board of Selectmen Liaison Comments: Allan Spotts noted: Since the last Library Commission meeting, the Board of Selectmen has met twice. Finally have an Economic Development Coordinator, Craig Stevenson. (Martha Rennie arrived.) A PA system was purchased for Room 224-225 at the Town Hall. It now has a stationary camera but no audio as yet. Hopefully, will be able to access from home through the town website. Two attorneys were hired: one for the new zoning regulations, the other for the Charter Revision Commission. Also, the Police Department has finished their report from Senator Drive.

6. Correspondence: None.

7. Reports:

a. Chairman—None.

b. Library Director—Eileen noted the Elizabeth Maselli Room is in need of some attention. Running out of space and there is a need to address this. Will start with some small projects. Possibly digitizing. Some of the items might go to the Historical Society. Eileen has spoken with Richard Donahue of the Cromwell Historical Society, and hopes there can be a project in the near future to address this situation. Margaret Colella inquired whether a camera could be installed in the room. **Barbara Grotheer then moved to approve the Library Director's Report for November 2010. Seconded by Marie Roberto. In favor: Al Dickerson, Margaret Colella, Joe Marino, Kathy Newton, Barbara Grotheer, Marie Roberto, Martha Rennie.**

c. Finances—Eileen noted spent all but \$100 of the State Grant. Purchased "500 Continuing Education Courses" through Recorded Books for our library patrons. Also starting January 1st will try to work with "micro" businesses. **Martha Rennie then moved to approve the Library Finance Report for November 2010. Seconded by Margaret Colella. In favor: Al Dickerson, Margaret Colella, Joe Marino, Kathy Newton, Barbara Grotheer, Marie Roberto, Martha Rennie.**

8. Old Business:

a. Calendar of Meeting for 2011. The October meeting might be changed as that month draws near.

b. Website—Discussion followed regarding the need to keep library programs, news, announcements updated on a regular, ongoing basis. The possibility was brought up of the Library having its own website that will not interfere with the Town's website but having a link to the Library. **Martha Rennie made a motion that the Library Director research the cost of a website and bring that information to the January meeting. Seconded by**

Barbara Grotheer. In favor: Al Dickerson, Margaret Colella, Joe Marino, Kathy Newton, Barbara Grotheer, Marie Roberto, Martha Rennie.

9. New Business:

- a. 2011-2012 Budget—Eileen had a meeting with John Flanders who noted he will try to find some space for the library.

10. Miscellaneous: Eileen distributed a “Borrower’s Agreement for Electronic Devices” from the Avon library for commission members to look over. Discussion followed on Long-Range Planning and the project for the Library. The heat in the Library has gone off at 4 p.m. for about a week now and there is a leak in the roof and the roof’s warranty is about to expire in 2011. These are issues that need immediate attention. Marie Roberto stated there is a timing issue. Air conditioning in the summer, now heat and a leaky roof. Someone needs to take this seriously. Would like to know what the Town is going to do regarding the condition of this building, and obtain an idea of what this is going to cost to repair. **Martha Rennie then made a motion for Chairman Al Dickerson to write a letter to John Flanders expressing concerns regarding the heat and leaky roof. Seconded by Barbara Grotheer. In favor: Al Dickerson, Margaret Colella, Joe Marino, Kathy Newton, Barbara Grotheer, Marie Roberto, Martha Rennie.**

11. Next Regular Meeting Date: January 10, 2011.

12. Adjournment: Margaret Colella moved to adjourn at 9:15 p.m. Seconded by Kathy Newton. In favor: Al Dickerson, Margaret Colella, Joe Marino, Kathy Newton, Barbara Grotheer, Marie Roberto, Martha Rennie.

Respectfully submitted,

Linda K. Sellew
Library Commission Clerk