

CROMWELL WATER POLLUTION CONTROL AUTHORITY
REGULAR MEETING
MONDAY DECEMBER 13, 2010
7:00PM ROOM 224/225

Minutes

1. Call to Order

Chairwoman Alice Kelly called the meeting to order at 7:03 PM.

2. Roll Call and Seating of Alternates

Present: Chairwoman Alice Kelly, Secretary/Treasurer Tom Gunn, Jonathan Beatty, Peter Keithan

Also Present: BOS Liaison Richard Newton, Sewer Administrator Richard Peck, Commission Clerk Sarah Voog

Excused: Vice Chairman Eric Zeilor, Alternate Robert Jahn

3. Approve/Amend Agenda

Jonathan Beatty made a motion to approve the agenda, 2nd by Peter Keithan.

All in Favor, Motion Passed

4. Approve/Amend Minutes

a. November 8, 2010 Regular Meeting

Peter Keithan made a motion to approve the minutes as presented, 2nd by Tom Gunn.

All in Favor, Motion Passed

5. Report of Chairman

a. Member's Report- None

b. Staff Report- None

6. Citizens Comment

None Present

7. New Business

None

8. Bills and Correspondence

a. Request Approval of Payment of Weston & Sampson Inc, Project #2090639, Invoice #191055, in the amount of \$4,860.00.

Rich Peck said he approves the invoice payment. He indicated that Weston & Sampson are reviewing the project tapes and reports from NEPCCO. He said there will be future billings for Phase 2 of the Sewer Rehab project and that the project is within the costs anticipated.

Jonathan Beatty made a motion to approve payment of Invoice #191055, in the amount of \$4,860.00 as recommended by the Sewer Administrator, 2nd by Peter Keithan.

All in Favor, Motion Passed

b. Request Approval of Payment to NEPCCO, Job #10-08-0005, Estimate of Services in the amount of \$86,920.94.

Rich Peck reviewed each detail of the project reports and indicated that the police duty line item was altered, as Pleasant St and River Rd are roads that did not require uniformed officers but were specified as flagger only roads resulting in a reduction of \$3120 to correct the estimated billable charges. He said there are no flagger charges. He also indicated that the short liner line item went over estimated costs because he required that one short liner be extended beyond the pipe joint, which was not part of the original estimation.

Jonathan Beatty made a motion to approve payment of Estimate of Services in the amount of \$86,920.94, as recommended by the Sewer Administrator, 2nd by Tom Gunn.

All in Favor, Motion Passed

9. Old Business

a. Financial Report

1. Delinquent Assessment & Usage Account Updates- November
2. Budget Update - a. Usage b. Assessment, c. CNR
3. EDU Report Budgeted 09-10 7194.11/Units @ 99% = 7122.17
Current EDU Report 7161.40 @ 99% = 7089.79

4. Bond/SIF Data - 12/10

The Authority members reviewed items 9.a. 1-4 with No Action.

b. FOG Program – S. Voog Memo, Update

Alice Kelly remarked on the efforts staff made to inform the FPEs (food preparation establishments) of the implementation of Cromwell's FOG Program that was initiated in late October 2010. Jonathan Beatty asked about a status update for FPE compliance and Sarah Voog said that January would be a better time for that report as several AGRU's are set to be installed in the next six weeks, which will change compliance status significantly.

c. Phase 2 Sewer Rehab Project – Project Update

Discussion was held on Phase 1 & 2 of the Sewer Rehab Projects.

Alice Kelly asked how the sewer pipes in general are and Rich Peck said with the two phases of the sewer rehabilitation they are in pretty good shape. He said that the next project is to determine the I & I (Infiltration & In-flow) into the system. He plans to recommend hiring a consulting firm to do a limited study of the system. He said that some municipalities have spent \$300,000 or \$400,000 to do full studies on a system approximately the size as ours. He says that we can do most of our study in-house because we have a good handle on the system already. One of the concerns is the in-flow of illegal sump pumps connected directly to the sanitary sewers. He said that once identified we will try to assist the property owners with ideas of an alternate means of disposal of the excess water. Tom Gunn asked how much leakage is caused by high water surcharges to the system and Rich Peck said that at times it can be more than double the normal flow, especially during the high ground water seasons. Richard Newton said that back in the 50's & 60's, in some towns, it was a requirement that sump pumps be connected to the sanitary sewer system. Rich remarked that it has always been illegal according to Cromwell's codes. Jonathan Beatty commented that compared to other Towns Cromwell is in great shape with their sewer system.

- d. Woodside Estates – Project Complete, Maintenance Phase Requested R Peck Memo

Rich Peck said that he is satisfied with the project and that he approves it for use and the bond for reduction. He indicated that the sewer main is completed and the binder is down on the road. Alice Kelly expressed concerns over the road back fill and Rich Peck said he is not concerned as there was no back fill placed over the sewers after they were completed as in some of the other Town projects.

Jonathan Beatty made a motion to accept the sewers for use and to release the Performance/Payment Bond of \$60,000, once the developer submits the required maintenance bond of \$6,000 for a period of two years from acceptance, and to return the unexpended SIF's out of the original retainage amount of \$3,400 keeping the \$340 required for the maintenance phase until final inspection and final release approval, 2nd by Tom Gunn.

All in Favor, Motion Passed

10. Miscellaneous

- a. 2011 Annual Meeting Schedule

Tom Gunn made a motion to approve the 2011 Annual Meeting Schedule as presented, 2nd by Jonathan Beatty.

All in Favor, Motion Passed

11. Adjournment

Jonathan Beatty made a motion to adjourn the meeting, 2nd by Tom Gunn.

The meeting adjourned at 7:33 PM.

Respectfully Submitted By,

Sarah A. Voog
Commission Clerk