

CROMWELL WATER POLLUTION CONTROL AUTHORITY
PUBLIC HEARING/REGULAR MEETING
MONDAY SEPTEMBER 13, 2010
7:00PM ROOM 224/225

MINUTES

Public Hearing

1. Call Hearing to Order

Chairwoman Alice Kelly called the Public Hearing to order at 7:00 PM.

2. Introduction of Authority Members

Alice Kelly Introduced the members as follows:

Chairwoman Alice Kelly, Vice Chairman Eric Zeilor, Jonathan Beatty, Peter Keithan,
Alternate Robert Jahn

**Eric Zeilor made a motion to seat Alternate Robert Jahn as a voting member, 2nd
by Peter Keithan.**

All in Favor, Motion Passed

3. Reading of the Call of Hearing

Notice is hereby given that the Cromwell Water Pollution Control Authority will hold a Public Hearing, at which all parties desiring to be heard will be afforded the opportunity to be heard, at 7:00PM in Room 224/225 of the Cromwell Town Hall, 41 West Street, Cromwell, Connecticut, 06416 on September 13, 2010.

For the purpose of considering the establishment, making and levying of certain assessments for a portion of the cost of laying out and constructing a trunk and local sanitary sewer system project and extensions thereof and extensions thereto.

A copy of the Proposed Caveat and Final Assessments to be considered at said Public Hearing is on file and available for inspection at the office of the Cromwell Town Clerk. No other assessments will be considered at said Public Hearing.

CROMWELL WATER POLLUTION CONTROL AUTHORITY

By: Alice Kelly, Chairwoman

Dated at Cromwell, Connecticut

August 27, 2010

Commission Clerk Sarah Voog reads the call of the meeting in to the record.

4. Citizens Comments

The purpose of this hearing is to receive comments on the item(s) in the call only, comments on other matters will not be allowed. To be fair to all those in attendance a time limit of five (5) minutes for each comment will be established, a person speaking that has met the limit will have to wait until all others have commented to be recognized again. All persons commenting must identify themselves by name and address so that their comments can be recognized in the meeting's recording.

William Campbell of 87 Willowbrook Rd said that his assessment of an outlet charge of \$2874 is unfair and he asked what an outlet charge was. Accounting Clerk Sarah Voog

explained the assessment charge basis and procedures and she stated that all connections to the sewer are required to pay an outlet charge including each lot in a development where the developer has born all cost associated with the sewer infrastructure. She said an outlet charge is the downstream benefit to the sewer infrastructure to which the developer connected.

Teresa Andrecheck of 96 North Rd asked when the sewer assessment payment is due. Sarah Voog said properties with a certificate of occupancy (CO) will be billed October 1, 2010 for the 1st installment that represent 10% of the total charge. She said that the payment does not become delinquent until November 1, 2010.

Gilbert Bironi of 78 Timber Hill Rd asked why he is charged any assessment as he paid for the frontage when he paid for his assessment for 78 Timber Hill Rd and this is a rear lot (78R). Sarah Voog explained that fill-in properties on existing lines must pay an assessment based on the current charge basis and the new home is on a Town installed line so it is subject to a full assessment.

Soraya Haglund of 94 North Rd asked why the payment is due so soon. Sarah Voog explained that the property owners have been aware of the pending assessment for over a year and that the certified letter informing of the pending assessment was mailed in mid-August. She also explained the assessment charge basis and billing options.

5. **Read Any Correspondence Into Record - None**
6. **Close Hearing- Thank all in Attendance**
Robert Jahn made a motion to close the Public Hearing at 7:30 PM, 2nd by Jonathan Beatty.
All in Favor Motion Passed

Alice Kelly thanked all in attendance of the Public Hearing.

Regular Meeting

1. **Call to Order**
 Chairwoman Alice Kelly called the meeting to order at 7:31 PM.
2. **Roll Call and Seating of Alternates**
 Present: Chairwoman Alice Kelly, Vice Chairman Eric Zeilor, Jonathan Beatty, Peter Keithan, Alternate Robert Jahn
 Also Present: Sewer Administrator Richard Peck, Commission Clerk Sarah Voog
 Excused: Secretary/Treasurer Tom Gunn

Eric Zeilor made a motion to seat Alternate Robert Jahn, 2nd by Jonathan Beatty.
All in Favor, Motion Passed
3. **Approve/Amend Agenda**
Eric Zeilor made a motion amend the Agenda by adding Rome McGuigan PC, Invoice #316510 in the amount of \$150.00 to the payment of Invoice #316059 \$330.00 for a total payment of \$480.00, 2nd by Robert Jahn
All in Favor, Motion Passed

4. Approve/Amend Minutes

- a. August 9, 2010 Regular Meeting

**Robert Jahn made a motion to accept the minutes as presented, 2nd by Eric Zeilor.
All in Favor, Motion Passed**

5. Report of Chairman

- a. Member's Report - None
b. Staff Report - None

6. Citizens Comment - None

7. New Business - None

8. Bills and Correspondence

- a. Request Approval of Payment of Rome McGuigan, PC Invoice #316059, in the Amount of \$330.00.

As amended to include Invoice #316510 in the amount of \$150.00 to the payment of Invoice #316059 \$330.00 for a total payment of \$480.00.

**Robert Jahn made a motion to approve payment of \$480.00 to Rome McGuigan PC, 2nd by Eric Zeilor.
All in Favor, Motion Passed**

9. Old Business

- a. Financial Report

1. Delinquent Assessment & Usage Account Updates- August
2. Budget Update - a. Usage b. Assessment, c. CNR
3. EDU Report Budgeted 09-10 7194.11/Units @ 99% = 7122.17
Current EDU Report 7147.40 @ 99% = 7075.93

4. Bond/SIF Data - 09/10

The Authority reviewed with no action Items 9.a.1.-4.

- b. Proposed Sewer Final Assessment and Caveat Review/Approval

**Jonathan Beatty made a motion to approve the proposed Caveat & Final Assessments 2010 as final assessments, 2nd by Robert Jahn.
All in Favor, Motion Passed**

- c. FOG Program – List of Franchises/Restaurants in Compliance

Discussion is held on which FSEs (restaurants) are in/not in compliance.

Jonathan Beatty said he is concerned that some local restaurants may go bankrupt because of the cost of the FOG program requirements. Alice Kelly said that she wants the following put on record. She stated that this is a State mandate that the CWPCA must comply with and that we have done our due diligence to give notice for more than 5 years that this program was coming. She said that if a restaurant must go bankrupt as a result of this State mandate then the CWPCA is not responsible as it was not our decision but rather a requirement to enact the FOG program.

- d. Phase 2 Sewer Rehab Project – Cleaning of Lines & Preparation for Relining

Rich Peck said that cleaning, testing and sealing of the rehab sewers are completed and that root-killing agent will be applied and must sit for 30 days before the relining process can be done. He said the project is well under way and on schedule.

- e. Cider Hill – Project Update

Rich Peck indicated that the Highway and Sewer Departments are working together to complete the project and no funds have been taken from the sewer bond money. He said if the Town needs the money it is available with the exception of what it will cost to have as-built plans made for the project. Jonathan Beatty asked if there has been any TVing of the sewer lines and Rich Peck said "Yes" at least 3 times and there are no concerns with the sewer integrity.

- f. Cromwell Chase (formerly PVE)- Acceptance of Sewers & Approval of Bond Reduction

Rich Peck said that all the sewer lines are installed, TV'd and air tested and are ready for use.

Robert Jahn made a motion to accept the sewers for use and to release the Performance/Payment Bond of \$108,000, once the developer submits the required maintenance bond of \$10,800 for a period of two years from acceptance, and to return unexpended SIF's out of the original retainage amount of \$4,080 and keep the \$408 for the maintenance phase retainage until final inspection as recommended by the Sewer Administrator, 2nd by Eric Zeilor.

All in Favor, Motion Passed

- g. Northbrook Estates - Holding Cash Bond, Pending Rd Repair & Sewer Asbuilts.
Rich Peck said that Bill Coons and Eric Hood are working together. He said Pasco Hill is to be paved to the intersection if Robertson Rd and North Rd and the project should be completed within the next two weeks.
- h. Northwoods Estate – DP-A Pending Developer Approval/Signing – No Movement
- i. Woodside Estates – Copy of DP-A, Sewer Project Under Construction
Rich Peck indicated that the sewers in the road were completed and rough paved in time for the start of school and they are now inside the project working on the sewers.

10. Miscellaneous - None

11. Adjournment

Robert Jahn made a motion to adjourn the meeting, 2nd by Jonathan Beatty. The meeting adjourned at 7:55 PM.

Respectfully Submitted By,

Sarah A. Voog
Commission Clerk