

TOWN OF CROMWELL
CHARTER REVISION COMMISSION
REGULAR MEETING
WEDNESDAY, OCTOBER 27, 2010
7:00 P.M. TOWN HALL ROOM 222

UNAPPROVED MINUTES

A. CALL TO ORDER - The meeting was called to order at 7:02 pm. Present were Ed Maley, Richard Duffy, Enzo Faienza, Frank Seidl, Jay Polke, Carl Banic and Phil Gagnon.

B. APPROVAL OF MINUTES

1. **Special Meeting, October 6, 2010** - There was a motion to accept the amended minutes for the October 6, 2010 meeting by Jay Polke and seconded by Carl Banic. The motion carried 5-0-1 with Phil Gagnon abstaining.

2. **Regular Meeting, October 13, 2010** - A motion was made to accept the October 13, 2010 minutes by Frank Seidl and seconded by Rich Duffy. There was no discussion on the minutes. The motion carried 5-0-1 with Phil Gagnon abstaining.

C. NEW BUSINESS

1. **Discuss Charter Revision recommendations.**

The commission held a discussion on the need and function of different boards and commissions - Park and Recreation, EDC, Inland Wetland and Watercourse Agency, Water Pollution Control Authority, Jury Commission, Inter-Local Agreements, Alternates, Zoning Board of Appeals, Planning and Zoning, Insurance Commission, Library Board, Conservation Commission. The commission went on to further discuss whether positions are elected or appointed and the number of members on each commission.

Enzo Faienza read an e-mail letter from Craig Minor regarding Capital Expenditures Commission. (attached)

No meeting on November 24, 2010.

D.ADJOURNMENT - A motion to adjourn was made by Jay Polke at 8:47 pm. The motion was seconded by Carl Banic. All were in favor.

Respectfully Submitted,

Patricia Kratochvil

Enzo and Jennifer:

I would like to suggest the Charter Revision Commission consider amending the Capital Expenditures Commission's duties to include responsibility for preparing a multi-year Capital Improvement Plan (CIP). For the definition of Capital Improvement Plan go to http://en.wikipedia.org/wiki/Capital_Improvement_Plan For an example, see West Hartford's current CIP at http://www.west-hartford.com/veterans/BUDGET/CIP/CIP_Adopted_2011-22.pdf This is a ten year plan, but most towns just go five years.

My understanding is that the Capital Expenditures Commission meets once a year, and at that one meeting ranks all the various capital requests submitted by department heads and forwards its recommendations to the Board of Finance. I know the Commission takes this task seriously, but this is not "planning". I believe the previous First Selectman tried to get something like this adopted, but it did not happen.

In many towns that have a CIP, the Planning Commission takes an active role in developing it because the POCD often contains recommendations that require capital funding.

- Craig