

**TOWN OF CROMWELL  
BOARD OF SELECTMEN  
SPECIAL MEETING  
MONDAY, MARCH 29, 2010  
7:00 P.M. TOWN HALL ROOM 224/5  
MINUTES**

Present: First Selectman J. Flanders, Deputy First Selectman R. Newton,  
A. Varricchio, A. Halibozek, A. Waters, A. Spotts,

Absent: P. Ahlquist

Also Present: Senior Services Director T. Strong, Finance Director M. Sylvester, Public  
and Press

**A. CALL TO ORDER**

First Selectman Flanders called the Special Meeting to order at 7:02 p.m.

**B. APPROVAL OF AGENDA**

This being a Special Meeting the agenda stands approved as posted.

**C. CITIZENS COMMENTS**

1. R. Duffy, Oxford Lane -Spoke regarding several topics including the Public Health Director's credentials, Ethics draft and renaming the Board of Selectmen to the Board of Selectpersons.
2. B. Jahn, Woodside Road-Inquired regarding the status of appointing a Charter Revision Commission, the proposed location of the Senior Center/Community Center and questioned an item on the Audit Report concerning the Geer Street Project.
3. A. Thomas, President Cromwell Hill Assoc. -Spoke regarding F.5, tipping fees.
4. J. Rude, Highridge Road -Found that information pertaining to the Referendum is inaccessible to the public.
5. Girish Behal, President Skyview Association - Spoke regarding F.5, tipping fees and also stated that he would like to see better communications with the town.
6. G. Macko, Arrowwood Drive -Spoke regarding Roberts Rules of Order during citizens comments and also thanked the board for separating the referendum questions.
7. F. Hayward, Holly Hill -Spoke regarding the noise ordinance and motorcycles.
8. J. Kaminsky, Property Manager for Fox Meadow and Oxford Park- Spoke regarding F.5, tipping fees.
9. S. Bayley-Chestnut Court-stated that it is a hardship for working residents to return the Community Garden Applications to town hall in person.
10. R. Duffy, Oxford Lane -Spoke further regarding Health Director, the noise ordinance and motorcycles and offered to purchase a new name plate for Ms. Halibozek.

11. B. Jahn, Woodside Road- Advised that the Public Works Department should take a look at Cromwell Hills Drive. Mr. Jahn also suggested that a sign should be purchased stating; QUIET, Meetings in session.

#### D. FINANCIAL

1. Approve Tax Refund List
  - a. Coreen Webb -\$72.76
  - b. Alice Kelly -\$45.29
  - c. Honda Lease Trust -\$90.43
  - d. Bethany Housing Corp. -\$4,740.72
  - e. GMAC -\$110.95
  - f. Deborah Dahlgren -\$192.27
  - g. Cromwell Concrete -\$144.68
  - h. VW Credit Leasing LTD -\$173.70
  - i. Wells Fargo Real Estate Tax Service LLC -\$11,263.69
  - j. Abraham Adzenyah -\$40.10
  - k. Adelle Migacz -\$35.01
  - l. Donald J. Crescimanno -\$117.88

Motion made by R. Newton seconded by A. Waters and *unanimously carried* to approve tax refunds a-l.

#### E. UNFINISHED BUSINESS

1. Acceptance of Spur Road in Newbury Estates by the Town of Cromwell.-Tabled *Item left on table.*
2. Discussion and possible action to approve Street-Scape Dining Policy-Tabled *Item left on table.*
3. Town Improvement Fund Request Fuel Management System.-Tabled *Item left on table.*

#### F. NEW BUSINESS

1. Approval of contract amount for the Edna C. Stevens Elementary School and Cromwell Middle School Roofing and new Solar Energy System project per bid submitted on March 23, 2010.

Motion made by A. Waters seconded by A. Spotts for the purpose of discussion. School Roof Committee Chairman P. Hanson presented the request and explained the process that was used to the board. Chairman Hanson advised that in the future the committee would be bringing additional projects to the board A short discussion followed. Ms. Halibozek researched Silktown Roofing and couldn't find anything wrong with them.

Motion made by A. Halibozek seconded by A. Waters and *unanimously carried* to award bid to Silktown Roofing Inc. and approve contract amount of \$4,279,000.00, which includes bid alternates and #1 and #2 for increased solar capacity and to authorize First Selectman to sign the contract.

2. Approve resolution authorizing the First Selectman, John M. Flanders, to negotiate and execute all necessary Agreement/Contract documents on behalf of the Town of Cromwell with the Department of Transportation of the State of Connecticut in regards to the State Matching Grant Program for Elderly and Disabled Demand Responsive Transportation (Municipal Grant Program GY 2011). Senior Services Director T. Strong was present to answer the board's questions. **Motion** made by A. Waters seconded by A. Varricchio and *unanimously carried* to approve resolution authorizing the First Selectman, John M. Flanders, to negotiate and execute all necessary Agreement/Contract documents on behalf of the Town of Cromwell with the Department of Transportation of the State of Connecticut in regards to the State Matching Grant Program for Elderly and Disabled Demand Responsive Transportation (Municipal Grant Program GY 2011).

3. Approve request for bid waiver for fireworks from the Riverport Festival Committee.

A short discussion followed. Ms. Halibozek inquired if this request is normal procedure and asked for the history of the request. Mr. Spotts advised that the Riverport Festival has used this outfit in the past and received more bang for their buck. The other bidders informed the committee that they could not provide the same show for that amount, which is \$10,000.

**Motion** made by A. Waters seconded by R. Newton and *unanimously carried* to approve request for bid waiver for fireworks from the Riverport Festival Committee.

4. Approve transfer from General Fund fund balance to CNR Fund fund balance of \$64,241.

First Selectman Flanders presented the request and suggested that two separate motions should be entertained. Ms. Halibozek inquired if the Public Works Department would be trained to maintain the system. First Selectman Flanders advised that there would not be a need to hire new staff.

**Motion** made by R. Newton seconded by A. Waters and *unanimously carried* to approve transfer from General Fund fund balance to CNR Fund fund balance of \$64,241.

**Motion** made by R. Newton seconded by A. Waters and *unanimously carried* to appropriate \$64,241 within the CNR Fund to pre-fund the Municipal Energy Efficiency and Conservation Block Grant.

5. Discussion and action regarding Condo tipping fee adjustment.

A short discussion followed.

First Selectman Flanders found that the proposed adjustment would not be transparent to the Condo Associations and since the town has already budgeted for the full amount he recommended not adjusting the tipping fee.

**Motion** made by A. Halibozek seconded by R. Newton and *unanimously carried* to take no action.

6. Authorize First Selectman to sign 2010 Household Hazardous Waste Collection agreement between The Metropolitan District and the Town of Cromwell.

Selectman Newton advised that Cromwell residents are able to utilize all locations of the collections. Ms. Halibozek inquired if this item is accommodated for in the budget. First Selectman Flanders replied that it is a budgeted item.

**Motion** made by A. Waters seconded by R. Newton and *unanimously carried* to authorize First Selectman to sign 2010 Household Hazardous Waste Collection agreement between The Metropolitan District and the Town of Cromwell.

7. Discussion and action to modify Sidewalk Ordinance by adding; such snow and ice shall be removed so that a 4 foot wide cleared strip runs the entire length of the sidewalk.

a. Authorize the First Selectman to set time and date of Public Hearing.

A. Waters has a problem because we have an ordinance for cleaning sidewalks and it is not enforced. People have to make a phone call to the Police Department and complain for action to be taken. It's not up to the citizens to complain; the Police should be enforcing it.

**Motion** made by A. Waters seconded by R. Newton and *unanimously carried* to approve with the following amendment; such snow and ice shall be removed the entire length of the sidewalk to a full width of the sidewalk or four feet whichever is less and authorize the First Selectman to set the time and date of a Public Hearing.

**Main Motion** *unanimously carried*

**Motion** made by A. Waters seconded by A. Spotts and *unanimously carried* to authorize the First Selectman to call a Public Hearing.

8. Approve waiving local Building Permit fees for the School Roof Project and the Middle School Emergency Generator CNR project.

**Motion** made by A. Varricchio seconded by R. Newton and *unanimously carried* to approve waiving local Building Permit fees for the School Roof Project and the Middle School Emergency Generator CNR project.

9. Approve placing Referendum information on the town's web site.

**Motion** made by A. Varricchio seconded by A. Spotts and *unanimously carried* to approve placing Referendum information on the town's web site.

A. Halibozek suggested that the proposed location of the Senior Center and what's going into the Courtyard for the Library expansion should be presented at the Special Town Meeting.

10. Approve resolution stating that the Town of Cromwell will not attempt to modify the contracts of any Board of Education employee beyond the limits written into a memorandum of understanding.

**Motion** made by A. Waters seconded by R. Newton and *unanimously carried* to

approve resolution stating that the Town of Cromwell will not attempt to modify the contracts of any Board of Education employee beyond the limits written into a memorandum of understanding.

#### G. MINUTES

1. Regular Meeting, February 10, 2010
2. Special Meeting, February 25, 2010
3. Special Meeting, Budget Workshop, March 1, 2010
4. Special Meeting, Budget Workshop, March 4, 2010
5. Special Meeting, March 15, 2010

Motion made by R. Newton seconded by A. Halibozek and *unanimously carried to* approve the minute's #1 - #4.

#5 *carried* with all in favor and with the exception of J. Flanders abstaining

#### H. FIRST SELECTMAN'S COMMENTS

None

#### I. RESIGNATIONS

1. Library Commission
  - a. Wynn Muller

Motion made by A. Waters seconded by R. Newton and *unanimously carried to* accept Mr. Muller's resignation with regret.

#### J. APPOINTMENTS

1. Second Sub-Registrar
  - a. Louis Sarno, D'Angelo Funeral Home,
2. Inland Wetlands and Watercourses Agency
  - a. Amanda Thomas, Alternate, term expires January 2014
3. Water Pollution Control Authority
  - a. Robert Jahn, Alternate, term expires December 2011
  - b. Jonathan Beatty, regular member, term expires January 2014
  - c. Peter Keithan, regular member, term expires January 2011
4. Parks & Recreation Commission
  - a. Brenda Zeilor, term expires December 2013
5. Board of Finance
  - a. Daniel Kelly, Alternate, term expires December 2011
6. Connecticut River Assembly
  - a. Joseph R. Morin, term expires January 2013

A. Halibozek stated that she would like to see new people appointed to boards and commissions rather than the same people being appointed to multiple land-use boards.

A short discussion followed.

Motion made by R. Newton seconded by A. Spotts and *unanimously carried to* approve appointments 1, 2, 4, 5 and 6.

#3 *carried* with all in favor with the exception of A. Halibozek opposing appointments 3 b. and 3c.

7. Economic Development Commission
  - a. Regular Member
  - b. Regular Member
  - c. Regular Member
  - d. Alternate Member
  - e. Alternate Member

**Request from Democratic Town Committee - Economic Development**

- a. Richard Duffy, reappointment regular member, term expires March 2014
- b. Stanley Stachura, regular member, term expires March 2014 (to fill expired term).

**Request from Republican Town Committee - Economic Development**

- a. Dick Nobile, regular member, (Democratic position reappointment -Mr. Nobile now a Republican)
- b. Mertie Terry, regular member, (presently an alternate)
- c. Joe Fazekas, regular member, (presently an alternate)

Motion made by R. Newton seconded by A. Waters and *unanimously carried to table*.

**K. ADJOURNMENT**

The meeting was adjourned by general consent at 8:15 p.m.

Respectfully submitted,

---

Re Matus  
Secretary

---

John M. Flanders  
First Selectman