

09-02-10A11:05 RCVD

**TOWN OF CROMWELL
POLICE COMMISSION
REGULAR MEETING
WEDNESDAY, SEPTEMBER 8, 2010
7:00 P.M. TOWN HALL ROOM 224/5**

RECEIVED FOR FILING
9-2 2010 at 11:05aM.
**TOWN CLERK'S OFFICE
CROMWELL, CONN.**

Jean August, Clerk
TOWN CLERK

AGENDA

- A. CALL TO ORDER**
- B. APPROVAL OF AGENDA**
- C. CITIZENS COMMENTS**
- D. APPROVAL OF PREVIOUS MINUTES**
 - 1. Regular Meeting, August 11, 2010**
- E. CHIEF SALVATORE'S REPORT**
- F. OLD BUSINESS**
- G. NEW BUSINESS**
- H. CORRESPONDENCE**
- I. GOOD AND WELFARE**
- J. ADJOURNMENT**

RECEIVED FOR FILING
08/13 2010 at 3:25 P.M.
TOWN CLERK'S OFFICE
CROMWELL, CONN.

Gloria Brendegast, Asst.
TOWN CLERK

**TOWN OF CROMWELL
POLICE COMMISSION
REGULAR MEETING
WEDNESDAY, AUGUST 11, 2010
7:00 P.M. TOWN HALL ROOM 224/5**

MINUTES

Present: Chairman R. Newton, First Selectman J. Flanders, A. Varricchio, A. Halibozek,
A. Waters, A. Spotts, P. Ahlquist

Absent:

Also Present: Chief of Police A. Salvatore, Captain E. Kosinski, Public and Press

A. CALL TO ORDER

Chairman Newton called the meeting to order at 7:00 p.m.

B. APPROVAL OF AGENDA

There being no additions or changes the agenda stands approved as published.

C. CITIZENS COMMENTS

1. H. Zalewski, Geer Street –Spoke on the topic of the Cromwell Police Department being called to a Democratic Town Committee Meeting.
2. A. Thomas, Cedar Land Court –Thanked the Cromwell Police Department, especially Detective Cornell, for the excellent job done in apprehending the individual who stole her purse.
3. B. Jahn, Woodside Road –Thanked the Chief and his staff for providing the information that he requested at the previous meeting.

D. APPROVAL OF PREVIOUS MINUTES

1. Regular Meeting, July 14, 2010

Motion made by J. Flanders seconded by A. Spotts and *unanimously carried* to approve the minutes of July 14, 2010.

E. CHIEF SALVATORE'S REPORT

The monthly incident was distributed for the month of July.

Chief Salvatore reported:

- They have started the process to fill the vacant Officer's position that was created by the recent promotions to Captain and Sergeant. They will be looking to hire an officer that is already certified.
- Officer Borgeson is in the final week of the FTO Program and appears to be doing very well.
- The accident that occurred on Main Street and Golf Club Road has now unfortunately turned into a fatal accident. The investigation should be

completed in a week or so. Chief Salvatore reported that they expect to apply for a warrant on various charges.

- Chief Salvatore thanked everyone for the praise for the Department and Detective Cornell and advised that they are preparing to request a warrant for another purse snatching that occurred recently at Stop & Shop.
- Thanks to Mr. Jahn they did do the speed survey on various and assorted roads; since Officer Dorais has returned from training they will be able to do more monitoring of traffic and traffic enforcement.

Chairman Newton inquired how much time remains on the Covenant Ministries contract. Chief Salvatore stated that he check with the Finance Director last week and there is approximately two years left to the contract.

P. Ahlquist stated that the Department did great work on the purse snatching and wanted to make sure that the Wethersfield Police Department received a letter of thanks for their assistance.

F. OLD BUSINESS

None

G. NEW BUSINESS

None

H. CORRESPONDENCE

None

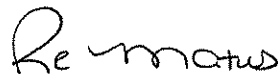
I. GOOD AND WELFARE

None

J. ADJOURNMENT

Motion made by A. Spotts seconded by A. Waters and *unanimously carried* to adjourn the meeting at 7:10 p.m.

Respectfully submitted,



Re Matus
Secretary

Cromwell Police Department
Incident Analysis

7/1/10...7/30/10

		Shift		
1st	10	2nd	3rd	Total
396		351	293	1041

UCR	Nature	1st	2nd	3rd	Total
11	Escort	2	4	6	12
120	Robbery	0	1	0	1
13B	Assault, Simple	1	1	2	4
13C	Harass/Threaten/Intimid	2	0	0	2
13PH	Harrassing Phone Calls	3	1	0	4
14	MV Parking Violation	0	4	1	5
16	MV Violation	33	54	57	144
17	Traffic Assignment	3	0	3	6
19	Assist Motorist	14	8	0	22
19CS	Car Seat Installation	1	1	0	2
20	See Complainant	6	18	3	27
20K	K-9 Assist	0	1	2	3
20P	FV Protocol / P.A.	8	1	0	9
20U	Unfounded Complaint	14	5	5	24
21	Domestic Incident	1	5	2	8
22	Fight/Disturbance	1	1	1	3
220	Burglary	0	0	4	4
23B	Larceny -Purse-snatch	1	0	0	1
23C	Larceny -Shoplifting	2	0	0	2
23D	Larceny - From Building	3	0	1	4
23F	Larceny - From MV	5	1	1	7
23G	Larceny - MV Parts/Access	1	1	0	2
23H	Larceny- Other	3	0	0	3
24	Missing Person	1	0	0	1
240	MV Theft	1	0	1	2
24R	Runaway	0	1	0	1
250	Counterfeit/Forgery	0	1	0	1
26	Impaired / Intox Person	0	2	1	3
26B	Credit Card/ATM Fraud	0	1	0	1
270	Larceny - Embezzlement	0	1	0	1
28F	Follow Up	60	29	6	95
29	Suspicious Activity	16	32	31	79
290	Criminal Mischief / Vandalism	10	4	2	16
30	Alarm - All types	29	36	33	98
34	Patient Dispute	2	0	0	2
35A	Drug/Narcotic Violation	1	1	2	4
42	Untimely Death	1	0	0	1
48	Medical Emergency	23	22	11	56
51	MV Accident	28	20	4	52
63	Noise Complaint	0	3	5	8
64	Unwanted Person	1	4	4	9

**Cromwell Police Department
Incident Analysis**

7/1/10...7/30/10

67	Juvenile Incident	1	0	0	1
71	Property Check	15	12	68	95
71W	Well Being Check	9	3	2	14
72	Neighbor Dispute	1	4	0	5
73	Road Cond/TCS Out	4	13	6	23
75	Assist Other Agency	13	12	5	30
81	Serve Warrant INFO	1	4	4	9
82	Property Lost/Found	10	8	0	18
84	Animal Complaint	21	16	3	40
88	Town Ordinance	1	0	0	1
89	Civil Matter	3	0	0	3
89ID	Identity Theft	1	0	0	1
90D	DWI	0	0	1	1
90J	Trespassing	1	0	3	4
90Z	All Other Offenses	3	3	2	8
91	911 Hang Up Call	4	4	0	8
911	911 Hang Up Call	1	0	2	3
91A	Administrative Matter	6	0	0	6
92	Fingerprinting	10	2	0	12
93	Record Only Call	12	5	7	24
Sup	FOLLOW UP OFF SUPP				1
XX	Test	2	1	2	5

TOWN OF CROMWELL
BOARD OF SELECTMEN
REGULAR MEETING
WEDNESDAY SEPTEMBER 8, 2010
7:10 P.M. TOWN HALL ROOM 224/5
AGENDA

RECEIVED FOR FILING
9/2 2010 at 10:41 A.M.
TOWN CLERK'S OFFICE
CROMWELL, CONN.

Carlene A. DiProto
TOWN CLERK

A. CALL TO ORDER
B. APPROVAL OF AGENDA
C. CITIZENS COMMENTS
D. STAFF REPORTS
E. FINANCIAL

1. Tax Refunds

- | | |
|---|--------------------------------------|
| a. Chase Auto Finance Corp. -\$257.39 | b. CAB East LLC -\$445.64 |
| c. Claudia R. Elfreich -\$13.37 | d. Michael C. Elfreich -\$105.60 |
| e. Michael J. Pinardi -\$67.59 | f. Michael C. Rowland -\$32.27 |
| g. XDF NET LLC -\$139.18 | h. Nissan Infiniti LT -\$394.94 |
| i. Ryan S. Santiago -\$26.75 | j. Jeanne M. Ryan -\$14.86 |
| k. Ryan T. Ahlquist -\$59.12 | l. David M. Sasinouski -\$234.82 |
| m. Olga Bazhenova -\$61.93 | n. GMAC -\$271.02 |
| o. Douglas M. Paradore -\$34.14 | p. Financial Ser Veh Trust -\$238.25 |
| q. Antonio Santos -\$5.67 | r. Melvin Hathorn -\$25.63 |
| s. Paul E. McFarlin Jr. -\$35.80 | t. Olga Bazhenova -\$61.93 |
| u. Sebastian Carta -\$14.29 | v. Heather Westcott -\$920.88 |
| w. Delores A. James -\$42.05 | x. Stanley E. Schulman -\$134.02 |
| y. Leo E. Day -\$186.62 | z. Bottling Group LLC -\$372.89 |
| aa. Helene & Stanley Schulman -\$113.58 | bb. Nancy C. King -\$11.43 |

2. Authorize First Selectman to sign MOA between the State of Connecticut, Department of Emergency Management & Homeland Security (DEMHS) and the Town of Cromwell, located in DEMHS Region 3, regarding State Use of Funding Granted by the Department of Homeland Security.
3. Approve 2009-2010 interdepartmental transfers, per attached.
4. Appropriate \$45,000 within the CNR Fund for the purchase of a replacement SUV for the Police Department.

F. UNFINISHED BUSINESS

G. NEW BUSINESS

- Grievance Step 3 (possible Executive Session)
 - Lori Labbadia, Records Clerk Cromwell Police Department
- Approve request for Educational Assistance from Officer Matthew McCarter for the Fall 2010 session -\$1,000.
- Authorize First Selectman to sign contract for EDC Coordinator.
- Discussion and adoption of recommendations for Charter Revision.

H. APPROVAL OF MINUTES

- Regular Meeting, August 11, 2010

I. FIRST SELECTMAN'S COMMENTS

J. GOOD & WELFARE

K. COMMISSION REPORTS

L. RESIGNATIONS
M. APPOINTMENTS
N. ADJOURNMENT



Town of Cromwell

NATHANIEL WHITE BUILDING
41 WEST STREET
CROMWELL, CONNECTICUT 06416

DATE: 8/31/2010
TO: BOARD OF SELECTMEN
FROM: MARIANNE SYLVESTER, FINANCE DIRECTOR
RE: DONATION ACCOUNTS - 6/30/2010 BALANCES

In response to the request made by Selectman Varricchio at the August 11th meeting, attached please find a copy of the schedule we produce for our auditors pertaining to the Town's donations accounts.

The Town currently has 24 separate accounts. Each account has the direct oversight of a department head. The department head is responsible for making sure the funds are used for the purpose that they were donated. At the close of each fiscal year, the department heads are given a report detailing the activity for the year and asked to verify the transactions for their accounts.

Please let me know if you have any specific questions.

ATTACHMENT

Selectman's Office 632-3410 / Finance 632-3414 / Public Works 632-3420 / Town Planner 632-3422 / Building Department 632-3428
Sewer Department 632-3430 / Town Clerk 632-3440 / Assessor 632-3442 / Tax Collector 632-3445 / Zoning Officer 632-3422
Health Department 632-3426 / Registrars 632-3418 / Youth 632-3448 / Elderly 632-3447 / Human Services 632-3449
Engineering 632-3420 / Library 632-3460 / Recreation 632-3467 / Emergency Management 632-3422
Human Resources Director 632-3497 / Risk Manager 632-3497

TOWN OF CROMWELL, CONNECTICUT

PUBLIC DONATIONS GRANT FUND

SCHEDULE OF REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCE
FOR THE YEAR ENDED JUNE 30, 2010

	BALANCE JULY 1, 2009	REVENUES	EXPENDITURES	BALANCE JUNE 30, 2010
Library donations.....	\$8,493	\$9,552	\$10,305	\$7,739.89
Senior donations.....	26,987	12,966	13,809	\$26,144.55
Emergency Fuel.....	1,108	1,317	1,931	\$493.27
Youth services.....	10,798	5,555	5,990	\$10,362.56
Emergency Food.....	130	0	0	\$130.12
Park and recreation.....	18,615	5,007	1,910	\$21,712.64
Handicapped donations.....	1	0	0	\$0.56
Human service donations.....	8,357	10,805	7,531	\$11,630.87
Drug and alcohol program.....	17	0	0	\$17.00
Police Department.....	9,305	4,056	3,557	\$9,804.41
Carbon monoxide program.....	4,606	0	120	\$4,486.30
Riverport festival.....	22,219	10,516	14,051	\$18,683.39
Operation fuel.....	5	0	0	\$5.28
CT Clean Energy.....	3,645	0	0	\$3,644.54
Rose Garden.....	208	0	0	\$208.00
Flag fund.....	1,911	0	0	\$1,910.67
Charter revision.....	100	0	0	\$100.00
Inland Wetlands.....	4,381	0	0	\$4,381.45
Adopt-a-Family	246	0	0	\$246.08
Town Historic Preservation	0	1,933	0	\$1,933.16
Library Building	0	500	0	\$500.00
Dog Park	0	532	0	\$532.00
Economic Development	0	300	0	\$300.00
First Tee	0	80	0	\$80.00
TOTAL	\$121,132	\$63,119	\$59,205	\$125,047

FOR 2011 13

	ORIGINAL APPROP	TRANSRS/ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
001 FIRST SELECTMAN'S OFFICE	255,521	0	255,521	36,169.43	1,000.00	218,351.57	14.5%
002 TOWN CLERK'S OFFICE	205,537	0	205,537	23,845.86	20,451.47	161,239.67	21.6%
003 REGISTRAR OF VOTERS	58,426	0	58,426	11,473.65	400.00	46,552.35	20.3%
004 PLANNING COMMISSION	2,140	0	2,140	262.13	.00	1,877.87	12.2%
005 ECONOMIC DEVELOPMENT	40,200	0	40,200	150.00	.00	40,050.00	.4%
006 BOARD OF FINANCE	29,080	0	29,080	9,000.00	18,450.00	1,630.00	94.4%
007 CAPITAL EXPENDITURE COMM	90	0	90	.00	.00	90.00	.0%
008 CHARTER REVISION COMM	571	0	571	.00	.00	571.00	.0%
009 BOARD OF ASSESSMENT APPEALS	1,300	0	1,300	.00	.00	1,300.00	.0%
010 ZONING BOARD OF APPEALS	1,100	0	1,100	75.00	.00	1,025.00	6.8%
011 INLAND WETLANDS	1,685	0	1,685	150.00	.00	1,535.00	8.9%
012 COMM. FOR DISABLED PEOPLE	525	0	525	.00	.00	525.00	.0%
013 DONATIONS AND DUES	37,863	0	37,863	20,925.58	.00	16,937.42	55.3%
014 BOARD OF SELECTMEN	9,384	0	9,384	675.00	.00	8,709.00	7.2%
015 LEGAL EXPENSE	166,636	0	166,636	143.50	155,442.50	11,050.00	93.4%
016 CENTRAL SERVICES	97,700	0	97,700	14,340.39	69,751.39	13,608.22	86.1%
017 INSURANCE EXPENSE	436,158	0	436,158	159,149.41	240,519.79	36,488.80	91.6%
018 GENERAL EXPENSE	86,650	0	86,650	115,597.00	29,474.00	18,579.00	88.6%
019 DEVELOPER/PLANNER	85,288	77,000	85,288	.00	.00	85,288.00	.0%
020 FINANCE DEPARTMENT	323,719	0	323,719	54,242.43	1,909.00	267,567.57	17.3%
021 TAX COLLECTOR	177,652	0	177,652	33,025.21	4,719.62	139,907.17	21.2%
022 ASSESSOR'S OFFICE	186,628	0	186,628	29,856.14	17,861.00	138,910.86	25.6%
023 TREASURER'S OFFICE	300	0	300	14.21	.00	285.79	4.7%
030 PUBLIC WORKS ADMIN.	174,806	0	174,806	19,058.79	21,226.93	134,520.28	23.0%
031 ENGINEERING	335,698	0	335,698	52,140.24	1,074.85	282,482.91	15.9%
032 SOLID WASTE REMOVAL	687,860	0	687,860	72,889.75	495,530.32	119,439.93	82.6%
033 BUILDING INSPECTION	153,066	0	153,066	21,326.25	516.00	131,223.75	14.3%
034 HIGHWAY DEPT.	1,148,772	0	1,148,772	108,857.66	262,848.51	777,065.83	32.4%
035 BUILDING MAINTENANCE	504,663	0	504,663	64,874.02	48,522.89	391,266.09	22.5%
036 PARKS & GROUNDS	278,094	0	278,094	42,128.29	9,782.16	226,183.55	18.7%
037 PUBLIC WORKS-OTHER	438,125	0	438,125	34,688.90	380,955.10	22,481.00	94.9%
038 VEHICLE MAINTENANCE	267,427	0	267,427	28,113.07	69,851.53	169,462.40	36.6%
040 POLICE DEPARTMENT	2,721,469	0	2,721,469	412,288.97	28,006.57	2,281,173.46	16.2%
041 EMERGENCY MANAGEMENT	9,700	0	9,700	956.16	.00	8,743.84	9.9%
042 ANIMAL CONTROL	80,441	0	80,441	9,865.01	.00	70,575.99	12.3%
050 HEALTH DEPARTMENT	149,255	0	149,255	22,212.21	36,312.51	90,730.28	39.2%
051 HUMAN SERVICES	95,975	0	95,975	13,595.71	779.59	81,599.70	15.0%
053 SENIOR SERVICES	77,648	0	77,648	9,423.47	9,325.53	58,899.90	24.1%
054 YOUTH SERVICES	101,392	0	101,392	13,844.56	5,831.96	81,715.48	19.4%
055 TRANSPORTATION SERVICES	95,464	0	95,464	12,039.88	3,504.57	79,919.94	16.3%
060 RECREATION DEPARTMENT	366,188	0	366,188	107,040.12	6,733.18	252,414.31	31.1%
061 LIBRARY	525,309	0	525,309	100,531.93	51,076.14	373,700.93	28.9%
070 BONDED DEBT	4,135,977	0	4,135,977	.00	.00	4,135,977.00	.0%
080 EMPLOYEE BENEFITS	2,832,707	0	2,832,707	420,005.25	1,526,421.75	886,280.00	68.7%

08/31/2010-11:28
msylvest

TOWN OF CROMWELL, CT
YEAR-TO-DATE BUDGET REPORT

FOR 2011 13

	ORIGINAL APPROP	TRANERS/ ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
090 BOARD OF EDUCATION							
090 BOARD OF EDUCATION	24,834,587	0	24,834,587	668,059.10	.00	24,166,527.90	2.7%
119 DEVELOPMENT COMPLIANCE	69,048	0	69,048	9,968.77	360.15	58,719.08	15.0%
120 CONSERVATION COMMISSION	1,250	0	1,250	225.00	.00	1,025.00	18.0%
GRAND TOTAL	42,289,074	77,000	42,366,074	2,753,228.05	3,518,639.01	36,094,206.94	14.8%

** END OF REPORT - Generated by marianne sylvester **

FOR 2011 13

	ORIGINAL ESTIM REV	ESTIM REV ADJUSTMTS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT COLL
002 TOWN CLERK'S OFFICE	-290,200	0	-290,200	-36,496.87	-253,703.13	12.6%
TOTAL REVENUES	-290,200	0	-290,200	-36,496.87	-253,703.13	
021 TAX COLLECTOR	-36,847,919	0	-36,847,919	-17,128,137.48	-19,719,781.52	46.5%
TOTAL REVENUES	-36,847,919	0	-36,847,919	-17,128,137.48	-19,719,781.52	
022 ASSESSOR'S OFFICE	-2,000	0	-2,000	-131.00	-1,869.00	6.6%
TOTAL REVENUES	-2,000	0	-2,000	-131.00	-1,869.00	
030 PUBLIC WORKS ADMIN.	-15,300	0	-15,300	-2,303.74	-12,996.26	15.1%
TOTAL REVENUES	-15,300	0	-15,300	-2,303.74	-12,996.26	
033 BUILDING INSPECTION	-200,050	0	-200,050	-23,120.10	-176,929.90	11.6%
TOTAL REVENUES	-200,050	0	-200,050	-23,120.10	-176,929.90	
040 POLICE DEPARTMENT	-74,900	0	-74,900	-3,507.00	-71,393.00	4.7%
TOTAL REVENUES	-74,900	0	-74,900	-3,507.00	-71,393.00	
042 ANIMAL CONTROL	-1,000	0	-1,000	-75.00	-925.00	7.5%
TOTAL REVENUES	-1,000	0	-1,000	-75.00	-925.00	
050 HEALTH DEPARTMENT	-18,560	0	-18,560	-2,125.00	-16,435.00	11.4%
TOTAL REVENUES	-18,560	0	-18,560	-2,125.00	-16,435.00	
053 SENIOR SERVICES	-3,900	0	-3,900	.00	-3,900.00	.0%
TOTAL REVENUES	-3,900	0	-3,900	.00	-3,900.00	
054 YOUTH SERVICES	-1,000	0	-1,000	-220.00	-780.00	22.0%
TOTAL REVENUES	-1,000	0	-1,000	-220.00	-780.00	
060 RECREATION DEPARTMENT	-92,265	0	-92,265	-79,361.00	-12,904.00	86.0%
TOTAL REVENUES	-92,265	0	-92,265	-79,361.00	-12,904.00	
061 LIBRARY	-11,000	0	-11,000	-1,856.27	-9,143.73	16.9%
TOTAL REVENUES	-11,000	0	-11,000	-1,856.27	-9,143.73	
206 BOARDS & COMMISSIONS	-4,090	0	-4,090	.00	-4,090.00	.0%
TOTAL REVENUES	-4,090	0	-4,090	.00	-4,090.00	
207 STATE OF CONNECTICUT	-4,242,556	0	-4,242,556	-10,583.00	-4,231,973.00	.2%
TOTAL REVENUES	-4,242,556	0	-4,242,556	-10,583.00	-4,231,973.00	
208 MISCELLANEOUS SOURCES	-258,223	0	-258,223	-27,875.71	-230,347.29	10.8%
TOTAL REVENUES	-258,223	0	-258,223	-27,875.71	-230,347.29	
999 FUND BALANCE	-226,111	0	-226,111	.00	-226,111.00	.0%
TOTAL REVENUES	-226,111	0	-226,111	.00	-226,111.00	
GRAND TOTAL	-42,289,074	0	-42,289,074	-17,315,792.17	-24,973,281.83	40.9%

** END OF REPORT - Generated by marianne sylvestre **

Curtin, Fred

From: Curtin, Fred
Sent: Monday, August 30, 2010 12:21 PM
To: Matus, Re
Subject: MOA - State of Connecticut - Dept. of Emergency Management and Homeland Security

Re:

Please place on the next Board of Selectman agenda the agreement between the Town of Cromwell and Homeland Security.

I will bring down the signature pages and a copy of the past BOS Minutes from October 14, 2009.

This agreement is done every year.

Thank You

Fred Curtin

RECEIVED FOR FILING
10/16 2009 at 2:33 P.M.
TOWN CLERK'S OFFICE
CROMWELL, CONN.

TOWN OF CROMWELL
BOARD OF SELECTMEN
REGULAR MEETING
WEDNESDAY, OCTOBER 14, 2009
7:10 P.M. TOWN HALL ROOM 224/5

Gloria Brendergast, Asst
TOWN CLERK

MINUTES

Present: First Selectman J. Shingleton, Deputy First Selectman F. Monnes,
R. Newton, D. Murphy, R. Waters, M. Johnson

Absent:

Also Present: Chief of Police A. Salvatore, Captain R. Nelson, Assessor S. O'Neil,
Finance Director M. Sylvester, Director Developmental Services J. Mazurek, Library
Director E. Branciforte, Public and Press

A. CALL TO ORDER

First Selectman Shingleton called the meeting to order at 7:12 p.m.

B. APPROVAL OF AGENDA

Motion made by A. Waters seconded by R. Newton and *unanimously carried* to
approve the agenda.

Motion made by J. Shingleton seconded by F. Monnes and *unanimously carried* to
add:

F. 1. Tax Refund List. Add # 22.CAB EAST LLC -\$240.66 #23.John Lomartra -
\$18.31

F. 4. Correct reimbursed amount to \$27,900.

H. 7. Approve formal statement of project for Energy Efficient Block
Grant application.

Motion made by F. Monnes seconded by D. Murphy and *unanimously carried* to
approve as amended.

C. FIRST SELECTMAN'S REPORT

First Selectman Shingleton updated the board on the following projects:

- Willowbrook Road
- Iron Gate Lane
- Fairview Heights
- Chelsea Estates
- Washington Road Sidewalks
- Announced that the Town received a \$200,000 Steap Grant for Downtown Revitalization.

Motion made by F. Monnes seconded by D. Murphy and *unanimously carried* to come out of Executive Session at 10:10 p.m.

No action taken.

2. Discussion and possible action to approve Ethics Ordinance. -Tabled until December.

Item left on table until the December meeting.

H. NEW BUSINESS

1. Discussion and action on Arborio Tax Abatement Request.

Motion made by R. Waters seconded by A. Waters and *unanimously carried* to approve Tax Abatement for the Arborio Corporation.

2. Discussion and action to approve Farm Building Tax Exemption Ordinance.

Motion made by R. Newton seconded by R. Waters and *unanimously carried* to approve the Farm Building Tax Exemption Ordinance as presented at the Public Hearing.

3. Authorize First Selectman to sign MOA between the State of Connecticut, Dept. of Emergency Management & Homeland Security (DEMHS) and the Town of Cromwell, located in DEMHS Region 3, regarding State Use of Funding Granted by the Department of Homeland Security.

Motion made by F. Monnes seconded by A. Waters and *unanimously carried* to authorize First Selectman to sign MOA between the State of Connecticut, Dept. of Emergency Management & Homeland Security (DEMHS) and the Town of Cromwell, located in DEMHS Region 3, regarding State Use of Funding Granted by the Department of Homeland Security.

4. Authorize First Selectman to sign CRCOG Solid Waste Authority and approve resolution.

Motion made by F. Monnes seconded by D. Murphy and *unanimously carried* to authorize First Selectman to sign CRCOG Solid Waste Authority and approve resolution as attached to the minutes

5. Appoint committee for new Football Field studies.

Park & Recreation: Sue Schein - John Schmaltz

Football: Carl Tavarozzi - Dave Beauchemin

Soccer: Cliff Parker - Sue Iozzo - Stu Elish

BOE: BOE member - Administrator - CHS Athletic Dept. (individuals to be determined).

Motion made by A. Waters seconded by F. Monnes to appoint the committee. Discussion followed.

Motion made by R. Waters seconded by D. Newton and *carried to table.*

Aye: A. Waters, R. Newton, F. Monnes, D. Murphy, R. Waters

Nay: J. Shingleton, M. Johnson

Motion to table carried.



EMPG STATE AND LOCAL ASSISTANCE (SLA) PROGRAM



**ACCEPTANCE OF EMPG PROGRAM CONDITIONS OF ELIGIBILITY
& BUDGET ESTIMATE FOR FFY 2011 (10/1/10 – 9/30/11)**

The _____ accepts these conditions of eligibility to apply for
(Town or City Name)

Emergency Management Performance Grant (EMPG) program funding support for Federal Fiscal Year (FFY) 2011 which begins on October 1st, 2010. (See DEMHS Advisory Bulletin 2010-4 Revised on 8/10/10 for additional guidance).

1. The receipt of EMPG funding brings with it a commitment on the part of the municipality to increase operational capability through the funding of personnel and administrative expenses.
2. The municipality will keep records of expenditures in accordance with the State Single Audit Act and will make records available to representatives of the Federal Emergency Management Agency (FEMA) and the Department of Emergency Management and Homeland Security (DEMHS) during regular business hours. All Federal Emergency Management Agency EMPG guidelines shall also apply.
3. Any individual whose salary is paid on a part-time or full-time basis under the EMPG program will be placed under the merit system personnel procedures promulgated by and meeting the standards of the Federal Office of Management and Budget.
4. The Connecticut Loyalty Oath for Civil Preparedness (C.G.S. Section 28-12) will be taken annually by all local personnel orally before a local civil preparedness officer or officers (emergency management director) empowered by the DEMHS Commissioner. The oath must also be taken orally by all volunteers entering on-duty with DEMHS, regardless of whether or not they are being reimbursed from EMPG funds.
5. Acceptance of an award under this program, as demonstrated in the execution of this application package and the issuance of a sub-grant by DEMHS, constitutes a legally binding agreement, including an agreement to abide by and comply with all relevant and applicable state and federal statutes, regulations and conditions.
6. The municipality will submit promptly to DEMHS excerpts of all audit reports prepared in accordance with the Single Audit Act (P.L. 98-502) and/or State statute, sufficient to identify the jurisdiction, the auditor(s) and the period audited, to include all references to funds received from DEMHS or the Federal Emergency Management Agency.

Signature of Chief Executive Officer indicates acceptance of these six conditions.

Signed: _____
Typed Name: _____ Title: _____

Date: _____

Acknowledged By: _____
Emergency Management Director

Date: _____

If your town has not previously approved a blanket resolution (see next page) which grants the Chief Executive the authority to sign multiple documents with DEMHS on behalf of the municipality (e.g. the Homeland Security Grant Program Memorandum of Agreement) please prepare a blanket resolution for the EMPG.

If your town has an existing blanket resolution, no action is required at this time. Existing resolutions may be used if the following two conditions are met:

1. The resolution may be reused if none of the information contained therein has changed.
2. The Chief Executive Officer has not changed since the resolution was authorized.

If you are unsure if your town has an existing blanket resolution, municipalities may verify if they have submitted a blanket resolution in the past by contacting their DEMHS Regional Coordinator.

and to do and perform all acts and things which he/she deems to be necessary or appropriate to carry out the terms of such documents.

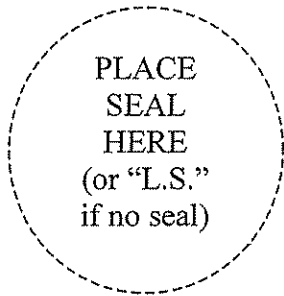
The undersigned further certifies that _____

(name of officer)

now holds the office of _____ and that he/she has held that office since _____.

IN WITNESS WHEREOF: The undersigned has executed this certificate this _____ day of _____ 2010.

(Name and title of record keeper)





EMPG STATE AND LOCAL ASSISTANCE (SLA) PROGRAM

WAIVER OF EXCESS MATCH

The **(Town or City)** verifies that expenses (both cash and in-kind services) submitted for reimbursement under the Emergency Management Performance Grant (EMPG) State and Local Assistance (SLA) program meet the following conditions:

1. Initial payment of the expense that will be submitted for reimbursement will not be made using a Federal source of funding.
2. The expense that will be submitted for reimbursement will not be used as a match against any other State, Federal or Local program.
3. The municipality authorizes the Department of Emergency Management and Homeland Security to use any outstanding expenses as a matching source of funding to capture additional Federal or State Funding.

Signature of Chief Executive Officer indicates acceptance of these three conditions.

Signed: _____
Typed Name: _____ Title: _____

Date: _____

Acknowledged By: _____
Emergency Management Director

Date: _____

Emergency Management Performance Grant Application Package

The DEMHS SPGA Reimbursement Request form must be used to request reimbursement for bills paid or services rendered in support of the municipal emergency management program. The Reimbursement Request form must be signed by the Finance Director, Chief Executive Officer or a duly authorized designee. Municipalities may request reimbursements either quarterly, semi-annually or annually. Towns must have a fully approved sub-grant prior to the expenditure of funding at the start of the Federal Fiscal Year (FFY) on October 1st of each year.

REIMBURSEMENT MUST BE FOR BILLS PAID OR SERVICES RENDERED PRIOR TO THE DATE OF THE SIGNATURE ON THE REIMBURSEMENT REQUEST FORM.

All bills and services that are included on a reimbursement request must already have been paid by the town and the service completed prior to being requested for a reimbursement.

Some examples include:

1. A bill that was paid after the town submitted a request for reimbursement of that bill. An example would be a high speed internet bill for the first quarter. Although the internet service being billed for, ended on 12/31/10, if the bill was paid by the town on January 15th, then the town must wait until January 15th to claim reimbursement. Towns should date their Reimbursement Request forms to end on January 15th, not December 31st in this case.
2. A service that extends beyond the date that the bill was paid by the town. One example of this is a cable TV contract. If the town signs the contract for six months on October 1st and pays for the service through 3/31/11, the town must wait until the service ends on 3/31/11 before claiming reimbursement for the cable bill. Towns should date their Reimbursement Request form to end on March 31, 2011 not October 1st in this case.
3. Any bills or services paid before the first quarter of a fiscal year (paid before October 1st) must be counted in the previous year's reimbursement request (within the 90-day closeout period mentioned below).
4. Some towns may have bills or services that extend beyond the 4th quarter that ends on September 30th. In these cases the towns have a 90-day closeout period to pay the bills or complete the services and request a reimbursement.
5. **All reimbursement requests for Federal Fiscal Year (FFY) 2011 ending on September 30, 2011 must be received by DEMHS by December 31, 2011 in order to be reimbursed.**



State of Connecticut
Department of Emergency Management & Homeland Security
Strategic Planning & Grant Administration Unit



Reimbursement Request

(Revised July 2010)

(For use by State Agencies and All DEMHS Sub-Grantees)

This is an electronic form. It must be completed on the computer and then printed for signatures.

Grantee Name:
Remittance Address:

FEIN # (Mandatory):
Contact Phone Number:
Grant Award Number:

DEMHS USE ONLY
C1#: EHS99530-11-
O#:
Original Signature is required.
Fax copies will not be accepted.

For sub-grantees, a separate reimbursement request is required for each project.

Please select appropriate response from the five (5) required categories below:

- 1. Funding Year: Click Here
2. Funding source supporting activity: Click Here
3. Project best reflecting activity: Click Here
4. Solution area activity is attributed to: Click Here
5. Discipline area activity benefits: Click Here

Mandatory: Please describe project activities that were completed for which reimbursement is requested:

[Empty box for project activities description]

** If this request is a result of Training, Backfill or Overtime, please refer to the DEMHS Coordinating Council Grant Policy #1, relating to \$200.00 per day limitation and approved ODP class restrictions.

Amount seeking reimbursement \$. Attach required supporting documentation (Quarterly Financial and Progress Reports, invoices, proof of payment, packing slips and training cert. (Time & attendance sheets in cases of OT or Backfill reimbursement.) and the FEMA 85-21 form for the EMPG Program.

Mandatory: Please describe the overall success of your project and/or achievement toward project goals. Be sure to include a statement indicating to what extent the project enhances the emergency management, prevention, response or mitigation capabilities in your jurisdiction.

[Empty box for overall success description]

Reimbursements will be payable directly to the municipality and mailed to the finance office address on record or the office of the chief elected official.

Signatures required:

Point of Contact or Sub-Grant Project Director
As Shown on the Sub-Grant Application
(Sign & Print)

Chief Elected Official
(Sign Only)

Date

TOWN OF _____, CONNECTICUT

JOB DESCRIPTION

EMERGENCY MANAGEMENT (CIVIL PREPAREDNESS) DIRECTOR

GENERAL STATEMENT OF DUTIES

The Emergency Management Director (EMD) is appointed by and serves at the pleasure of the Chief Executive Officer (CEO). He or she advises the Chief Executive on all Emergency Management matters and related laws, rules, regulations and requirements of Title 28 and Public Act 87-535 of the Connecticut General Statutes, and the Robert T. Stafford Disaster Relief and Emergency Assistance Act, as Amended (42 U.S.C. 5121 *et seq*), Rev. 1998. She or he develops, organizes, directs and coordinates the town's Emergency Management Program with the goal of saving lives and protecting property by maintaining emergency operational capabilities that mitigate, prepare for, respond to, and recover from any emergency or disaster. The Emergency Management Director is responsible for accomplishing all of the following Emergency Management functions: (1) Emergency Organization, Planning and Management, (2) Direction, Control and Warning, (3) Population Protection, and (4) Training and Exercises. However, those emergency responsibilities assigned to department chiefs by charter or standard procedures remain the responsibilities of department chiefs.

EXAMPLES OF DUTIES

Formulates emergency management policies and procedures related to the functioning of emergency services during emergencies.

Develops and executes a program operating budget.

Plans, organizes, and coordinates the Emergency Management activities of those operating departments, agencies and offices of local government which are responsible for carrying out response operations in an emergency.

Coordinates planning and organization for the use of all public and private resources available to local government to provide the capability of dealing with the effects of peacetime and national security (wartime) disasters.

Updates and conforms the town's Emergency Operations Plan to state and federal criteria including national security (nuclear attack/weapons of mass destruction) risk assumptions.

Maintains a continuous review of the warning system and warning procedures.

Serves as the communications planning coordinator for all town emergency direction and control communications insuring proper design, coordination, maintenance and suitability for emergency operations.

Develops and maintains a training and exercise program to prepare the Emergency Management organization for emergency operations.

Prepares requests for federal financial assistance for emergency management programs.

Emergency Management Performance Grant Application Package

During emergencies, the Emergency Management Director assumes the overall responsibility for the operation of the Emergency Operating Center (EOC) and for advising the Chief Executive on local government emergency operations, including the execution of (1) appropriate Increased Readiness measures should an international crisis occur; (2) such emergency and supporting operations plans and procedures as are appropriate for the emergency; and (3) necessary coordination among the operating departments of town government.

Coordinates, prepares and executes local government programs which involve the training and education of individual citizens and of business, industry, and private organizations in individual and collective survival in an emergency.

Maintains the Emergency Operations Plan, Annexes, and operating procedures (SOP's) updated as required by the Commissioner of the Department of Emergency Management and Homeland Security.

Prepares and submits Emergency Management reports to appropriate town, state and federal agencies as required.

Serves as the liaison between town, state and federal agencies on Emergency Management matters.

Maintains a reference file of general emergency preparedness, emergency response, national security (attack preparedness/weapons of mass destruction), and similar emergency management publications as guidance documents

MINIMUM QUALIFICATIONS

The minimum qualifications of the Emergency Management Director shall be determined by the appointing authority in accordance with local civil service and personnel policies and procedures as well as by the statutory responsibilities and duties found in Connecticut General Statutes Title 28.”

SPECIAL REQUIREMENTS

The Emergency Management Director must be over 18 years of age, a citizen of the United States and should be available to respond to emergencies 24 hours a day, seven days a week.

APPROVED BY CHIEF EXECUTIVE OFFICER:

Signature _____

Date _____

ACKNOWLEDGED BY EMERGENCY MANAGEMENT DIRECTOR:

Signature _____

Date _____

TOWN OF CROMWELL

DATE: AUGUST 20, 2010
TO: JOHN FLANDERS, FIRST SELECTMAN
FROM: MARIANNE SYLVESTER, FINANCE DIRECTOR
RE: INTERDEPARTMENTAL TRANSFERS

I am recommending the following interdepartmental transfers to the Board of Selectmen, for approval at their September 8th regular meeting:

To: Library	\$3,058.00
Economic Development	\$1,765.00
From: Employee Benefits	\$4,823.00
To: Building Maintenance	\$4,227.00
Public Works-Other	\$40,842.00
From: Transfer Station	\$45,069.00

Approved by: Board of Selectmen on _____

Board of Finance on _____

MEMO

TO: First Selectman John Flanders

FROM: Lori L. Labbadia



RE: Grievance Step Two

DATE: August 27, 2010

Please see attached Grievance.

I have submitted my initial Grievance to the Chief and it was denied (copied attached).

I would like to move to step two in our grievance procedures and request a hearing.

Please feel free to contact me with any questions (860-221-5985).



NAGE Local R1-121
GRIEVANCE COMPLAINT FORM

Date: August 27, 2010

Grievant: Lori L. Labbadia

Submitted to: First Selectman John Flanders (Step Two)

Statement of Grievance:

That I am not being allowed to display or cover my tattoo

Violated Contract Articles:

S.O.P. 08-01 Tattoos/body art/body piercing

Article II: Tattoos/Body Art/Branding:

A.: Employees shall not display any tattoos/body art or brandings while on-duty or when wearing any part of the Police uniform or authorized clothing. All visible tattoos and brandings shall be covered by approved uniform or authorized clothing or by wearing a skin patch of neutral tone.

Remedy Requested:

That the Grievant be allowed to display or wear a skin patch of neutral tone over tattoo as per the Cromwell Police Department S.O.P. 08-01 Tattoos/body art/body piercing.

Lori L. Labbadia 8/27/10

Rematus 8/27/10

Memo

TO: Lori Labbadia

FROM: Captain Edwin L. Kosinski Jr. 

SUBJECT: Tattoo

DATE: July 28, 2010

On July 26, 2010, at 0840 hours you advised me you had a tattoo placed on your upper left arm. Prior to receiving the tattoo you did not provide the Chief with a detailed description of the tattoo in an attempt to receive an exemption to display said tattoo. Therefore in accordance with S.O.P. 08-01 II Tattoos/ Body Art/ Branding, The tattoo will remain covered with authorized clothing.

Failure to follow this directive will led to disciplinary action



NAGE Local R1-121
GRIEVANCE COMPLAINT FORM

Date: August 9, 2010

Grievant: Lori L Labbadia

Submitted to: Chief Anthony J Salvatore (Step One)

Statement of Grievance:

That I am not being allowed to display or cover my tattoo.

Violated Contract Articles:

S.O.P. 08-01 Tattoos/body art/body piercing

Article II: Tattoos/Body Art/Branding:

A.: Employees shall not display any tattoos/body art or brandings while on-duty or when wearing any part of the Police uniform or authorized clothing. All visible tattoos and brandings shall be covered by approved uniform or authorized clothing or by wearing a skin patch of neutral tone.

Remedy Requested:

That the Grievant be allowed to display or wear a skin patch of neutral tone over tattoo

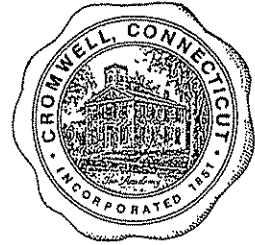
Lori L. Labbadia 8/9/10 Chief Refused to sign 8/9/10

Handed to Chief 8/9/10



CROMWELL POLICE DEPARTMENT

5 WEST STREET
CROMWELL, CT 06416



ANTHONY J. SALVATORE, SR.
CHIEF OF POLICE

PHONE: (860) 635-2256
FAX: (860) 635-8248

TO: Lori Labbadia
Records Clerk

FROM: Chief Anthony J. Salvatore

SUBJECT: Tattoo Grievance

DATE: August 19, 2010

I am in receipt of your grievance complaint, dated August 9, 2010 and, as a result, I have reviewed same and am hereby denying your remedy request.

You shall comply with Captain Edwin Kosinski's directive, dated July 28, 2010.

AJS/md

cc: Captain Edwin Kosinski

Renee Bruscia, President
NAGE Local RI-121

CROMWELL POLICE DEPARTMENT		NUMBER
STANDARD OPERATING PROCEDURES		S.O.P. 08-01
SUBJECT	DATE OF ISSUE	EFFECTIVE DATE
PATROL PROCEDURES Tattoos/body art/body piercing	July 2, 2008	July 2, 2008

Purpose:

To promote the uniformity of appearance, for the purpose of identification of members of the public, to maintain neutrality and the perception of neutrality amongst members of the public, to prevent discrimination or the perception of discrimination amongst members of the public, to encourage esprit de corps, foster discipline and to encourage public confidence in the position of Police Department employees.

I. Rationale for Policy:

The Department already requires of its employees certain uniformity in dress and grooming standards. The purpose of such policies is in part to make Police Department employees readily recognizable to members of the public, to promote the esprit de corps, or is reasonably calculated to be necessary for efficient Department operations, and to enhance safety. These fundamental policy decisions are no less applicable to the issue of employees displaying tattoos/body art and/or body piercing.

It is important that members of the Department realize that presenting a professional appearance to the public is vital in our success of carrying out our mission to protect, serve, and enforce the laws of the community. The Department has a rational belief that allowing its officers to wear different styles or colors of uniforms (or no uniforms at all), to be groomed with significantly different lengths of hair, uniquely colored hair and the like, would have a negative impact upon not only internal esprit de corps, but upon the building of a positive bond with the community as well.

The Department's rational perspective is no less real with regard to tattoos, body art, brandings and body piercing. The wearing by Department employees of visible body art of infinite style and color, as well as the wearing of visible body piercing objects, may reasonably be anticipated to be offensive to one or more members of the public and the Department, and may reasonably be anticipated to be a distraction to the public, whose focus should be upon the Department employee and his or her role, and not upon art which an employee has chosen to decorate him or herself with.

A. Legal Basis for Policy

1. The United States Supreme Court case of *Kelley v. Johnson* (1976) 425 U.S. 238 empowers police departments to make rules and regulations affecting uniformity and esprit de corps, so long as there is a rational justification for the policy. As the High Court stated at 425 U.S. 247:

2. *Inturri v. City of Hartford* (2005)

United States District Court District of Connecticut CV 987(CFD) Chief of Police has the authority to order personnel to cover tattoos that are deemed offensive and/or presenting an unprofessional appearance," as well as issuing an order requiring the employee's to cover certain tattoos.

II. Tattoos/Body Art/Branding:

- A. Employees shall not display any tattoos/body art or brandings while on-duty or when wearing any part of the Police uniform or authorized clothing. All visible tattoos and brandings shall be covered by approved uniform or authorized clothing or by wearing a skin patch of neutral tone.
- B. Any tattoos/body art/branding of the face, head, or below the bottom of the sleeve of summer uniforms or authorized clothing are prohibited.
- C. Sworn employees assigned to specialized units may display visible tattoos while working in an undercover capacity

III. Body Piercing:

- A. Body piercing of the face, head, and mouth detracts from a professional appearance and is not authorized for wear by any personnel when representing the Department to the public.
- B. Any other body piercing, which is not concealed by the authorized uniform or plainclothes, is prohibited for wear by any personnel when representing the Department to the public.

IV. Exemptions:

Employees hired prior to and after April 1, 2008 may apply for a partial exemption to this policy for tattoos/body art and brandings that the employee had prior to April 1, 2008 under the following conditions:

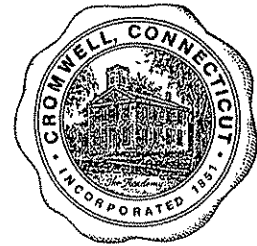
- 1. The tattoos or brandings must be on the arm below the end of the short sleeve uniform shirt and above the wrist.
- 2. Exempted tattoos/body art and brandings shall not detract from the professional image or neat appearance of police employees for the Town of Cromwell.
- 3. Exempted tattoos/body art and brandings shall not depict material that is discriminatory, offensive or derogatory based upon race, gender, ethnicity or religion, or that is obscene or sexually oriented.
- 4. The Chief of Police has the sole discretion and authority to determine which tattoos/body art or brandings will be exempted. Pictures of exempted tattoos or brandings will be placed in the employee's personnel file in order to insure that those exemptions are accurately documented.
- 5. The Chief of Police has the sole discretion and authority to determine a

candidate not be hired because tattoos/body art and brandings that depict material that is discriminatory, offensive or derogatory based upon race, gender, ethnicity or religion, or that is obscene or sexually oriented. This determination is based on the fact that such tattoos/body art and brandings would have a negative impact upon not only internal esprit de corps, but upon the building of a positive bond with the community as well.



CROMWELL POLICE DEPARTMENT

5 WEST STREET
CROMWELL, CT 06416



ANTHONY J. SALVATORE, SR.
CHIEF OF POLICE

PHONE: (860) 635-2256
FAX: (860) 635-8248

TO: John Flanders
First Selectman

FROM: Chief Anthony J. Salvatore

SUBJECT: Educational Assistance

DATE: August 25, 2010

I have been advised by Officer Matthew McCarter that he will be furthering his education at Central Connecticut State University, during the Fall 2010 session, taking courses per his attached memorandum.

The cost for these courses is approximately \$3,430.00 and upon its successful completion he will be forwarding his grades and will be seeking the allowable \$1,000 reimbursement, as stated in the Police Union Contract.

I have approved of this request, and am requesting that this be placed on the September 8, 2010, meeting Agenda of the Board of Selectmen for their approval.

AJS/md

cc: Officer Matthew McCarter

Marianne Sylvester
Director of Finance

To: Chief Salvatore
From: Officer McCarter
Date: 08/24/10
Re: Tuition Reimbursement

Chief,

As per the union contract I am requesting tuition reimbursement for the Fall 2010 semester. I will be attending Central Connecticut State University, an accredited university. I am pursuing a Bachelor of Arts degree in Criminology. I will be taking a Criminology 364 course titled Criminal Justice Risk and Resilience (course number 13657). This class fulfills part of the Criminology requirement of the Criminology curriculum. I am also taking a Sociology 340 course titled Aging in American Society (course number 14549) and a Sociology 460 course titled Social Movements/Social Action (course number 14547). These classes fulfill part of the Minor requirement of the Criminology curriculum. The tuition for these classes is \$3,430.00. I am seeking the maximum reimbursement amount of \$1,000.00 for the Fall 2010 semester.

Respectfully Submitted,



Off. McCarter


Student Detail Schedule:

Fall 2010
Aug 24, 2010 10:12 pm

Click here for textbooks.


Total Credit Hours: 9.000

Crim Justice Risk & Resilience - CRM 364 - 01


Associated Term: Fall 2010
CRN: 13657
Status: **Web Registered** on Apr 15, 2010
Assigned Instructor: Reginald D. Simmons 

Grade Mode: Standard Letter
Credits: 3.000
Level: Undergraduate
Campus: CCSU

Scheduled Meeting Times


Type	Time	Days Where	Date Range	Schedule Type	Instructors
Class	2:00 pm - 3:15 pm	MW	Robert Vance Academic Center 102 Aug 30, 2010 - Dec 18, 2010	Lecture	Reginald D. Simmons (P) 

Aging in American Society - SOC 340 - 01


Associated Term: Fall 2010
CRN: 14549
Status: **Web Registered** on Apr 15, 2010
Assigned Instructor: Michelle A. Pantaleo 

Grade Mode: Standard Letter
Credits: 3.000
Level: Undergraduate
Campus: CCSU

Scheduled Meeting Times


Type	Time	Days Where	Date Range	Schedule Type	Instructors
Class	3:30 pm - 4:45 pm	TR	Marla Sanford Hall 321 Aug 30, 2010 - Dec 18, 2010	Lecture	Michelle A. Pantaleo (P) 

Social Movmnts/Social Action - SOC 460 - 01

Associated Term: Fall 2010
CRN: 14547
Status: **Web Registered** on Apr 15, 2010
Assigned Instructor: Elizabeth A. Kamlnski 

Grade Mode: Standard Letter
Credits: 3.000
Level: Undergraduate
Campus: CCSU

Scheduled Meeting Times

Type	Time	Days Where	Date Range	Schedule Type	Instructors
Class	3:30 pm - 4:45 pm	MW	Marla Sanford Hall 117 Aug 30, 2010 - Dec 18, 2010	Lecture	Elizabeth A. Kamlnski (P) 

Return to Previous

RELEASE: 8.1.1

From: Handers, John

Sent: Wednesday, August 18, 2010 2:02 PM

To: Ahlquist, Pat; Flanders, John; Halibozek, Ann; Matus, Re; Newton, Richard; Spotts, Allan; Varricchio, Anthony; Waters, Al

Subject: Charter revision

As you know we have appointed a Charter Revision Commission. I would like them to begin their work as soon as possible. So, since we are supposed to provide them with any proposals we deem important I would like to suggest that we have a discussion and possible action during the September meeting. To help that I suggest that we share any ideas with the Board prior to the meeting.

The freedom of Information Act prohibits us from discussing these ideas as a Board outside of a properly noticed meeting, but I think it would be fair to share lists of the ideas we would like to discuss. I would post these on the web site

Let me know if you have any questions, and I'll be looking forward to reading your ideas.

JMF

John M. Flanders Esq.
First Selectman
Town of Cromwell
41 West Street
Cromwell, CT 06416
(860)632-3410

This electronic message is a public record as defined by the Connecticut Freedom of Information Act Section 1-200(5). A copy of this message and any reply will be retained by the Town of Cromwell and will be accessible to the public unless exempted by law.

9/2/2010

TOWN OF CROMWELL
BOARD OF SELECTMEN
REGULAR MEETING
WEDNESDAY AUGUST 11, 2010
7:10 P.M. TOWN HALL ROOM 224/5
MINUTES

RECEIVED FOR FILING
8-18 2010 at 3:40 P.M.
TOWN CLERK'S OFFICE
CROMWELL, CONN.

Jan Ahlquist
TOWN CLERK

Present: First Selectman J. Flanders, Deputy First Selectman R. Newton,
A. Varricchio, A. Halibozek, A. Waters, A. Spotts, P. Ahlquist

Absent:

Also Present: Chief of Police A. Salvatore, Tax Collector S. Ramsay, Town Clerk D. DiProto, Director of Finance M. Sylvester, Director Community Services J. Mazurek, Public and Press

A. CALL TO ORDER

First Selectman Flanders called the meeting to order at 7:10 p.m.

B. APPROVAL OF AGENDA

Motion made by R. Newton seconded by A. Varricchio to approve the agenda. First Selectman Flanders added F8. Resolution of thanks for Betty Gaulton's many years of service to the town. Selectman Halibozek added F9. Discuss inspection responsibilities in regard to developments in the town.

Selectman Waters added E4. Status of GKN.

Motion made by R. Newton seconded by A. Varricchio and *unanimously carried* to approve the amendments.

Main Motion unanimously carried.

C. CITIZENS COMMENTS

1. H. Zalewski, Geer Street - Against item Lb.
2. A. Thomas, Cedar Lane Court - Gave an update regarding the Dog Park Committee's progress, thanked the First Selectman for obtaining mediation for the repair of Cromwell Hills Drive and requested an update regarding 30 Berlin Road.
3. F. Seidel, Cross Street - Asked that his name be considered for appointment to the Charter Revision Commission.
4. **Staff Report** regarding several road projects was given by Community Development Director J. Mazurek. Mr. Mazurek also clarified statements and addressed accusations that were made during the Cider Hill Information Meeting that was held the previous week. Discussion followed regarding the report.
5. Budget Report was given by Finance Director M. Sylvester. Discussion followed.

D. FINANCIAL

1. Tax Refunds

- | | |
|--|---|
| a. Richard S. or Candace E. Uliano -\$225.68 | b. Ronald J. Wasserman -\$18.81 |
| c. CAB East LLC -\$289.26 | d. Michael R. Francoeur -\$6.44 |
| e. Cromwell Square Liquors -\$14.31 | f. Earl F. or Alice M. Lassen -\$339.99 |
| g. Richard S. Uliano -\$170.98 | h. Gary A. Kelly -\$19.94 |
| i. Brandon Ireton -\$32.57 | j. Robert or Dorothy Bernier -\$144.92 |
| k. DCFS Trust -\$260.63 | l. Christopher J. Mason -\$20.76 |
| m. DCFS Trust -\$91.36 | n. Armand A. or Sherry M. Menard -\$21.94 |
| o. Helen C. Liistro -\$37.98 | p. John Lomartra -\$16.33 |
| q. Roy J. Rowland -\$29.82 | r. Michael J. Harrington -\$19.94 |
| s. Peter J. Stoker -\$41.10 | t. GMAC -\$157.48 |
| u. GMAC -\$247.64 | v. Evelyn M. Stross -\$74.64 |
| w. Brian C. Cota -\$15.27 | x. Daniel Lapin -\$1,150.00 |
| y. Raymond & Gail Gill -\$84.18 | z. Toyota Motor Credit Corp. -\$519.47 |
| aa. Toyota Motor Credit Corp. -\$129.89 | bb. Toyota Motor Credit Corp. -\$111.50 |
| cc. Steven M. Libera -\$8.65 | dd. Kathryn K. Or Gary M. Nennering -\$14.25 |
| ee. CT Law Group -\$1,738.30 | ff. CT Law Group -\$116.58 Fire Dist |

Motion made by A. Waters seconded by R. Newton and *unanimously carried* to approve tax refunds a -ee.

E. UNFINISHED BUSINESS

1. Acceptance of Spur Road in Newbury Estates by the Town of Cromwell. -Tabled

Motion made by A. Waters seconded by R. Newton and *unanimously carried* to remove from the table.

Motion from previous meeting to accept Spur Road *unanimously failed*.

2. Authorization to establish a special revenue fund dedicated for communication improvements for the police department to be funded by the revenue generated from the tower site. -Tabled

Motion made by A. Varricchio seconded by R. Newton and *unanimously carried* to remove from the table.

Chief Salvatore and Finance Director Sylvester presented the request. A lengthy discussion followed regarding creating a special fund for the communications improvements.

Motion made by R. Newton seconded by A. Varricchio and *unanimously carried* to set a sunset date of five years for this fund at which time the board of selectmen seated at that time has to review and reauthorize.

Main Motion carried

Aye: A. Varricchio, J. Flanders, R. Newton, A. Waters, A. Spotts, P. Ahlquist
Nay: A. Halibozek

3. Appoint a Charter Revision Committee. -Tabled

Motion made by A. Waters seconded by A. Spotts and *unanimously carried* to remove from the table.

The consensus of the board was that each member chooses five names from the list of candidates:

A. Halibozek: J. Polke, M. Salamacha, R. Duffy, S. Bayley, F. Seidl
 A. Varricchio: J. Polke, L. Worden, C. Banic, F. Seidel, R. Duffy
 J. Flanders: J. Polke, L. Worden, R. Duffy, R. Donahue, F. Seidl
 R. Newton: J. Polke, C. Banic, R. Duffy, S. Bayley, F. Seidl
 A. Waters: R. Donahue, J. Polke, R. Duffy, F. Seidl, M. Salamacha
 A. Spotts: R. Donahue, J. Polke, M. Salamacha, C. Banic, F. Seidel
 P. Ahlquist: R. Donahue, J. Polke, M. Salamacha, C. Banic, F. Seidel

J. Polke	7 votes
M. Salamacha	4 votes
R. Duffy	5 votes
S. Bayley	2 votes
F. Seidl	7 votes
L. Worden	2 votes
R. Donahue	4 votes
C. Banic	4 votes

J. Polke, F. Seidl and R. Duffy selected for appointment to the Charter Revision Commission from the first round of votes.

The consensus of the board was that each member should now choose two names:

A. Halibozek: M. Salamacha, C. Banic
 A. Varricchio: C. Banic, R. Donahue
 J. Flanders: L. Worden, C. Banic
 R. Newton: R. Donahue, C. Banic
 A. Waters: R. Donahue, C. Banic
 A. Spotts: R. Donahue, M. Salamacha
 P. Ahlquist: R. Donahue, M. Salamacha

M. Salamacha	3 votes
C. Banic	5 votes
R. Donahue	5 votes
L. Worden	1 vote

C. Banic and R. Donahue were selected for appointment to the Charter Revision Commission on the second round of votes.

Charter Revision Commission

1. Ed Maley Appointed July 14, 2010
2. Enzo Faienza Appointed July 14, 2010
3. Jay Polke Appointed August 11, 2010
4. Richard Duffy Appointed August 11, 2010
5. Frank Seidel Appointed August 11, 2010
6. Robert Donahue Appointed August 11, 2010
7. Carl Banic Appointed August 11, 2010

4. Update GKN

First Selectman Flanders advised that several options were being considered to obtain high speed internet to the GKN facilities.

F. NEW BUSINESS

1. Approve Tax Collector's request to hire Michael Serrantino as a part time/seasonal tax office worker.

Motion made by A. Waters seconded by R. Newton and *unanimously carried* to approve hiring Michael Serrantino as a part time/seasonal tax office worker.

2. Approve Town Clerk's request to hire Lori Caracoglia to replace part time position.

Motion made by A. Waters seconded by A. Varricchio and *carried* to approve hiring Lori Caracoglia to replace part time position in the Town Clerk's Office.

Aye: A. Halibozek, A. Varricchio, J. Flanders, R. Newton, A. Waters, A. Spotts
Abstained: P. Ahlquist

3. Authorize First Selectman to sign agreement with Benner Associates to mediate road repair of Cromwell Hill's Drive.

First Selectman Flanders impressed on the board that the town's only participation was to cover the cost to mediate a resolution of road repair to Cromwell Hill's Drive, which is a private road. Discussion followed.

Motion made by R. Newton seconded by P. Ahlquist and *unanimously carried* to authorize First Selectman to sign agreement with Benner Associates to mediate road repair of Cromwell Hill's Drive.

4. Approve bid waiver for Inspector for Iron Gate Lane project.

Community Services Director J. Mazurek presented the request.

Motion made by A. Waters seconded by A. Varricchio and *unanimously carried* to approve bid waiver for Inspector for Iron Gate Lane project.

R. Newton stated that the next time inspection services are needed the town should put the project out to bid so other companies would be given an opportunity to bid on future town projects.

5. Reconsider request to transfer \$20,000 from the General Fund fund balance to the CNR Fund fund balance.

First Selectman Flanders stated that the information given may not have been clear as presented and asked the board to reconsider the previous vote that had failed. Since the former Board of Selectmen approved applying and accepting the Incentive Housing Grant this request is to put the funds in place.

Motion made by A. Waters seconded by A. Halibozek and *carried* to approve request to transfer \$20,000 from the General Fund fund balance to the CNR Fund fund balance.

Aye: A. Halibozek, J. Flanders, R. Newton, A. Waters, A. Spotts
Nay: A. Varricchio, P. Ahlquist

Motion carried

- a. Appropriate \$20,000 within the CNR fund for reimbursable Incentive Housing Zone Regulations Grant.

Motion made by A. Halibozek seconded by R. Newton and *carried* to appropriate \$20,000 within the CNR fund for reimbursable Incentive Housing Zone Regulations Grant.

Aye: A. Halibozek, J. Flanders, R. Newton, A. Waters, A. Spotts

Nay: A. Varricchio, P. Ahlquist

Motion carried

6. Discussion and possible action on the Frisbee Wall at River Road. Community Services Director J. Mazurek presented the request. Discussion followed. The consensus of the board was to go forward with the drawings and prepare the bid documents in phases.
No action necessary

7. Discussion and possible action on Emergency Generator Grant Award.
Motion made by R. Newton seconded by A. Varricchio and *unanimously carried* to approve request to transfer \$143,000 from the General Fund fund balance to the CNR Fund fund balance.

- a. Appropriate \$143,000 within the CNR fund for the Emergency Generator Grant Award.

Motion made by R. Newton seconded by A. Varricchio and *unanimously carried* to appropriate \$143,000 within the CNR fund for the Emergency Generator Grant Award contingent on Capital Expenditure Committee review and Board of Finance approval. Approximately \$46,000 will be reimbursed by the grant.

8. Resolution of thanks for Betty Gaulton for her many years of service to the town.
Motion made by R. Newton seconded by A. Varricchio and *unanimously carried* to approve resolution of thanks for Betty Gaulton for her many years of service to the town.

9. Discuss inspection responsibilities in regards to developments in the town. Selectman Halibozek spoke regarding the inspection process. Discussion followed regarding taking steps that would clarify which departments are responsible for the various aspects of each project. The consensus of the board was that changes have to be made to prevent similar problems from occurring in the future.
No action taken

G. APPROVAL OF MINUTES

1. Regular Meeting July 14, 2010.

Motion made by A. Waters seconded by A. Spotts and *unanimously carried* to approve the July 14, 2010 minutes.

H. FIRST SELECTMAN'S COMMENTS

First Selectman Flanders updated the board on several issues:

- Requested that the Cromwell Police Department perform an Administrative Investigation of all aspects of the Cider Hill Project.
- Informed the board that he has visited several residents on Cider Hill and is in the process of scheduling additional appointments for both Cider Hill and Capilos Drive residents that are interested in meeting with him.
- Informed the board that five RFP's were received for the EDC coordinators position. Interviews should begin next week or as soon as the interview committee is ready to go. Mr. Flanders is waiting for the Cromwell Chamber Division to find someone that is interested in serving on the panel.

I. GOOD & WELFARE

None

J. COMMISSION REPORTS

None

K. RESIGNATIONS

1. Economic Development Commission

a. Richard Duffy, Alternate

Motion made by A. Waters seconded by R. Newton and *unanimously carried* to accept Mr. Duffy's resignation with regret.

L. APPOINTMENTS

1. Senior Services Commission

a. Mertie Terry

(or)

b. Alice Kelly

Motion made by A. Spotts seconded by A. Waters and *carried* to appoint Mertie Terry to the Senior Services Commission.

Aye: A. Halibozek, A. Varricchio, R. Newton, A. Waters, A. Spotts, P. Ahlquist

Nay: J. Flanders

Motion carried

2. Committee to Support People with Disabilities

a. Pat Sienna, Term expires June 2012

b. Dan Delisle, Term expires June 2011

Motion made by A. Varricchio seconded by R. Newton and *unanimously carried* to approve the appointment of Pat Sienna and Dan Delisle to the Committee to Support People with Disabilities.

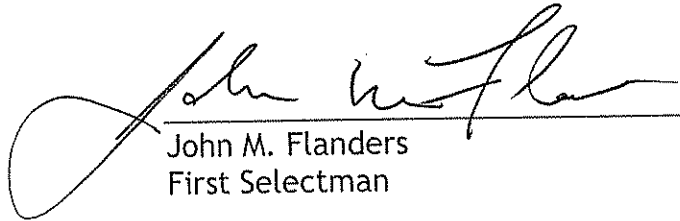
M. ADJOURNMENT

Motion made by A. Varricchio seconded by A. Waters and *unanimously carried* to adjourn the meeting at 10:00 p.m.

Respectfully submitted,

Re Matus

Re Matus
Secretary



John M. Flanders
First Selectman