

CROMWELL WATER POLLUTION CONTROL AUTHORITY
REGULAR MEETING
MONDAY, APRIL 14, 2008
7:00PM ROOM 224/225

Minutes

1. Call to Order

Vice Chair, Alice Kelly calls the meeting to order at 7:03PM.

2. Roll Call and Seating of Alternates

Present: Vice Chair, Alice Kelly, Secretary/Treasurer, Eric Zeilor, Tom Gunn

Excused: Chairman, William Pie', Jonathan Beatty

Also Present: Director of Public Works, Eric Wood, Sewer Administrator, Richard Peck, Commission Clerk, Sarah Voog, BOS Liaison, Dave Murphy

3. Approve/Amend Agenda

Rich Peck asks that 150 Sebeth, Account #105881, request for an adjustment to EDU's for 2008 billing be added to New Business, item a.

Eric Zeilor makes a motion accept the agenda as amended, 2nd by Tom Gunn.

All in Favor, Motion Passes

4. Approval of Minutes

a. March 10, 2008 Public Hearing/Regular Meeting

Eric Zeilor makes a motion to accept the minutes as presented. 2nd by Tom Gunn

All in Favor, Motion Passes

5. Report of Chairman

a. Member's Report- Alice Kelly indicates that at a recent meeting of the Board of Selectman, Bob Jahn of 3 Woodside Road asked that the forensic audit that was requested for the sewer assessment fund back in 2000 be conducted and that the Usage CNR fund be checked for irregularities in procedure.

The Board of Selectman approves the other fund budgets to go to a Town Special Meeting for approval by the public. Alice asks Rich Peck to coordinate a meeting with Finance Director, Marianne Sylvester, staff and herself to go over what resources will be needed for the meeting.

b. Staff Report - none

6. Citizens Comment – None

7. Bills and Correspondence

- a. Request for payment approval of Weston & Sampson Project #2070113, Invoice #159043 in the amount of \$2,416.22.

Eric Zeilor makes a motion to approve payment of invoice #159043, 2nd by Tom Gunn.

All in Favor, Motion Passes

8. Old Business

- a. Financial Report

1. Delinquent Assessment & Usage Account Updates March- Reviewed, No Action

2. Budget Update- a. Usage, b. Assessment, c. CNR – Reports- Reviewed, No Action

3. EDU Report Budgeted 2007-2008 7167.80/Units @ 95% = 6809.41, Current EDU Report 7171.9 @ 95% = 6813.3

4. Current Bond/SIF Data - 04/08- Reviewed, No Action

- b. Assessment Study – Phase 2, Town Installed Charge Methodology Consultants, Stearns & Wheeler, are working on providing options for the next phase. Staff will need recommendations on creating a charge methodology for new Town sewer construction projects.

- c. Sewer Line Rehab – Project Update, Memo from R. Peck Rich Peck remarks that the project is 80% done and moving along toward completion. The work at 302 to 310 Main Street is underway and expected to be completed by summer. Alice Kelly thanks Rich for the information provided and comments on how it voiced the Authorities concerns very clearly.

- d. User Charge Study –Project Update Discussion was held. Sarah Voog explains where the project is at this point and some of the challenges that have arisen as a result of running the various queries on the consumption data provided. Rich Peck agrees to set a special meeting to discuss the next step in the process of implementing the consumption charge basis.

- e. Cobblestone Plaza –DP-A Pending Developer Approval/Signing- Reviewed, No Action

- f. Evergreen Active Adult – Phase 1 Complete, Project Continues- Reviewed, No Action

- g. Lowes Home Improvement –DP-A Pending Developer Approval/Signing- Reviewed, No Action

- h. Pond View Estates – DP-A Pending Developer Approval/Signing (CPI 2008 DP-A Numbers updated and sent to Developer)- Reviewed, No Action

9. New Business

Added a. 150 Sebethe Drive, Account #105881, request for an adjustment to EDU's for 2008 billing.

Staff discusses, on behalf of the owner, his concerns over the amount of water that is not conveyed into the sewer system, which is a result of seasonal irrigation. He provided water reads from the previous seven years as proof that the consumption is dramatically lower during the winter season than the time when irrigation is being done on the golf range. The problem was detected and thoroughly discussed with the owner last year. It was staff's understanding that a meter would be installed to determine the flow that conveys into the sewer system, however it wasn't done. Staff recommends using one of the lower, but not the lowest quarters, and multiply it by four to arrive at a more equitable sewer usage volume. Eric Zeilor suggests that last year's consumption be used to as an adjust EDU value. Staff agrees and explains that it was one of the options that were explored by them.

A Motion is made by Eric Zeilor that the EDU rate be set at the 2007 billing rate with the caveat that this is the only year that this adjustment will be given and one of the three option the property owner has available to isolate the consumption conveyed to the sewer system be utilized, 2nd by Tom Gunn.

All in Favor, Motion Passes

10. Miscellaneous

- a. Grinder Pump Information- Alice Kelly thanks the staff for providing the helpful information.

11. Adjournment

Alice Kelly makes a motion to close the meeting at 7:40PM, 2nd by Eric Zeilor.

Respectfully Submitted By,

Sarah A. Voog
CWPCA Commission Clerk