

CROMWELL WATER POLLUTION CONTROL AUTHORITY
REGULAR MEETING
Monday, January 14, 2008
7:00PM ROOM 224/225

Minutes

1. Call to Order

Vice Chair, Alice Kelly, calls the meeting to order at 7:00PM

2. Roll Call and Seating of Alternates

Present: Vice Chair, Alice Kelly, Tom Gunn, Jonathan Beatty

Excused: Chairman, William Pie', Secretary/Treasurer, Eric Zeilor

Also Present: Public Works Director, Robert Jahn, Sewer Administrator, Richard Peck, Commission Clerk, Sarah Voog, Town Engineer, Joseph Mazurek
BOS Liaison, David Murphy arrives at the meeting at 7:20PM.

3. Approve/Amend Agenda

Jonathan Beatty makes a motion to move item 9.a. Nooks Hill Town Proposed Sewer Construction Project- Email & Article to right after the agenda item #3., and to approve the agenda as amended, 2nd by Tom Gunn. All in Favor, Motion Passes

9.a Nooks Hill Town Proposed Sewer Construction Project- Email & Article

Robert Jahn explains that the project was originally presented in 1991 as a road improvement project but was reject by the Town's people in a referendum. The current projected cost for the proposed road improvement, which includes the proposed sewer infrastructure, is about \$5 Million dollars and is part of a larger scale project of road improvements within Cromwell. The cost is so as it is to include large segments of retaining walls and widening of segments of the road, as well as, sidewalks, sanitary sewers up to Riverpark Drive and 2 pump stations that will service the general area.

Rich Peck explains the proposed sewer project scope as beginning at 104 Nooks Hill Road heading east and ending at Riverpark Drive for an approximate 5,200 ft of sewer line with approximately 2,100 feet of force main and 3,100 ft of gravity sewers with a few homes needing grinder pumps.

Joe Mazurek explains that there are two segments to the proposed project, one is the actual Nooks Hill proposed sewer line and pumpstations comprised of 38 properties, 7 of which are undeveloped and will have deferred assessments, and the other is the 59 existing downstream properties of the River* Drives, that will receive benefit from the 2 pumpstations intended to service the area, and are to be included in the construction cost recovery, but as deferred until sewers are installed in those areas and a portion of the cost from the Nooks project will be assessed at that time. It is noted that the total affected properties are projected to be 97, 31-developed, and 66-deferred, approximately 6 homes will require grinder pumps for sewer service.

The Authority discusses the proposed project scope in detail.

Jonathan Beatty makes a motion to send the proposed Sewer Project to Public Hearing, to be held on February 4, 2008, at 7PM, 2nd by Tom Gunn. All in Favor, Motion Passes

Alice Kelly comments that provided the sewer project is approved by the Authority at the Special Meeting to be held immediately following the public hearing on February 4, 2008, that the entire proposed road reconstruction project, including the sewer project, will then be scheduled, by the Town, for a referendum vote.

It is noted that there will be no quorum for the Regular meeting on February 11, 2008, therefore it will be cancelled.

4. Approval of Minutes

- a. December 10, 2007 Regular Meeting

Jonathan Beatty makes motion to accept the minutes as present, 2nd by Tom Gunn. All in Favor, Motion Passes

- b. November 19, 2007 Regular Meeting (WP,EZ,TG)

Meeting minutes remain on the table due to lack of quorum for the minutes only.

5. Report of Chairman

- a. Member's Report - None

- b. Staff Report – Robert Jahn indicates that the Northern Industrial Tier proposed sewer designs and bids are due on Friday, January 18, 2008, by 4PM, and will be reviewed by staff and the Board of Selectman. A firm will be selected from the three firms eligible with respect to low bid and scope of work content.

6. Citizens Comment –None

7. Bills and Correspondence

- a. Request for payment approval of Weston & Sampson Inc., Project #2070113, Invoice #156023 in the amount of \$1,694.00. The Authority reviews the request.

Tom Gunn makes a motion to approve the request for payment of Weston & Sampson Inc., Project #2070113, Invoice #156023 in the amount of \$1,694.00, 2nd by Jonathan Beatty. All in Favor, Motion Passes

8. Old Business

- a. Financial Report

1. Delinquent Assessment & Usage Account Updates December
2. Budget Update Reports- Assessment, Usage, CNR Report
3. EDU Report Budgeted 2007-2008 7167.80 Units @ 95%= 6809.41
Current EDU Report 7222.20 Units @ 95% = 6863.94

4. Current Bond/SIF Data - 01/08
The Authority reviews items 8.a. 1-4 with no action.
- b. Assessment Study –Exploring Phase 2, New Town Projects-ROA, Meeting Held w/ Stearns & Wheler
Rich Peck indicates that a brief discussion was held regarding the Assessment Study with Stearns & Wheler and that there was nothing significant to report at this time.
- c. Sewer Line Rehab – Request for Approval of Change Order Requests
Dennis Obie, of Weston & Sampson explains why the project will require change orders (see attached Memo Dated January 9, 2008).
**Jonathan Beatty makes a motion to approve the change order request for Weston & Sampson not to exceed \$45,000, 2nd by Tom Gunn.
All in Favor, Motion Passes**
- d. User Charge Study – System Ready to Run Queries for the Full Pilot Study, Meeting Held w/ Stearns & Wheler
Sarah Voog explains that the pilot study is in progress and many different phase of queries will be needed to complete the full pilot study, and that the anticipated completion of pilot is early to mid July.
- e. Evergreen Active Adult – Phase 1 Complete, Project Proceeding Forward
Rich Peck indicates that the project is on hold at this time
- f. Harper’s Meadow Subdivision – Approval/Reduction Request
Discussion is held.
**Jonathan Beatty makes motion to accept the sewers for use and to release the Performance and Payment Bond of \$38,500, once the developer submits the required maintenance bond of \$3,850 for a period of two years from acceptance and to return unexpended SIF’s out of the original retainage amount of \$3,500 and keep the \$350 for maintenance phase retainage until final inspection, 2nd by Tom Gunn
All in Favor, Motion Passes**
- g. Brother’s Automotive 45 Commerce Drive – Approval/Reduction Request
Discussion is held.
**Jonathan Beatty makes a motion to accept the sewers for use and to release the Performance and Payment Bond of \$25,000 minus the required \$2,500 maintenance bond that shall be held for a period of two years from acceptance, and to return unexpended SIF’s out of the original retainage amount of \$1,600 and keep the \$160 for maintenance phase retainage until final inspection, 2nd by Tom Gunn.
All in Favor, Motion Passes**

9. New Business

- a. Nooks Hill Town Proposed Sewer Construction Project- Email & Article
Move to after Item 3. Approve/Amend Agenda

10. Miscellaneous

a. Mattabassett/Middletown Issue- Article

A lengthy discussion is held in which the Authority does not wish to take a formal position on the issue at this time.

11. Adjournment

Alice Kelly tells Robert Jahn that it has been a pleasure to work with him and thanks him for the support he has given the department for training and update equipment for the sewer personnel to do their jobs in a safe and professional environment. On behalf of the Authority, she wishes him well in his future endeavors.

Robert Jahn responds by thanking the CWPCA commission members for all their hard work and diligence as it has greatly contributed to the betterment of the department. He comments that they are one of the most professional commissions he has ever had to work with. He also thanks the CWPCA personnel for being one of the best teams he has worked with.

Alice Kelly makes a motion to adjourn the meeting at 843PM, 2nd by Jonathan Beatty.

Respectfully Submitted By,

Sarah A. Voog
CWPCA Commission Clerk