

**TOWN OF CROMWELL
BOARD OF SELECTMEN
REGULAR MEETING
WEDNESDAY, DECEMBER 12, 2007
7:10 P.M. TOWN HALL ROOM 224/5**

AGENDA

- A. CALL TO ORDER**
- B. APPROVAL OF AGENDA**
- C. FIRST SELECTMAN'S REPORT**
- D. CITIZEN COMMENTS**
- E. STAFF AND COMMISSION CHAIRMAN REPORTS**
 - 1. First Selectman's Report
 - 2. Economic Development Report
 - 3. Public Works FYI items
 - a. RFQ –Disaster Debris Monitoring Services
 - b. RFQ – Road Rehabilitation & Drainage Design Services
 - c. RFQ – Post Disaster Consulting Engineering Services
 - 4. Long Range Capital Planning
 - a. Discussion of Debt Impact and Proposed Capital Projects Bonding
- F. FINANCIAL**
 - 1. Budget Reports
 - a. November
 - b. December
 - 2. Tax Refunds
 - a. Sold
 - 1. Allen Zolty - \$27.65
 - 2. Sean McCutchan - \$85.45
 - 3. VW Credit Leasing - \$151.49
 - 4. Kenneth W. LaMarr -\$314.21
 - 5. Frank Dworak -\$22.89
 - 6. John Corso -\$119.27
 - 7. GMAC -\$1,464.38
 - 8. Jeffrey M. Culmone -\$130.82
 - b. Donated
 - 1. Cecile Fazio -\$20.55
 - c. Moved
 - 1. Merchants Rent A Car Inc. - \$577.68
 - 2. Toyota Motor Credit Corp. -\$445.30
 - d. Overpayment/Duplicate Billing
 - 1. First Horizon Home Loans -\$1,421.85
 - 2. Shagbark Lumber & Farm Supplies Inc. -\$584.03
 - 3. Rose A. Buckie -\$193.12
 - e. Audit Adjustment

1. Louise B. Macclain, Beautiful People - \$3,743.71
- f. Key Equipment Finance Inc.
 1. Cromwell Printers reported on M-65 -\$249.44
3. Approve request for refund of Building Permit Fee as recommended by David Jolley, Building Official.
 - a. 5 Butternut Drive, Permit #016119, \$2,717.40.
 - b. 2 Applewood Drive, Permit #016118, \$2,545.00.
 - c. 50 Sebeth Drive, Duplicate Payment, \$175.00.
4. Approve expenditure of \$61,000 from Sewer CNR Fund #79260 for CWPCA approved Backhoe/Loader with Mower and Portable Zoom camera.
5. Discussion and action on 08/09 COLA for non-union, elected, part-time and seasonal employees.

G. UNFINISHED BUSINESS

1. Accept Robertson Road and Kelly Lane as Town Roads -Tabled

H. NEW BUSINESS

1. Authorize First Selectman to sign Public Health Preparedness Grant.
2. Various Personnel Matters for review and possible approval.
 - a. Employee Handbook
 - b. Service Agreement with Foley Services to conduct Background Investigations on Employment Applicants.
 - c. Job Description for new Development Compliance and Zoning Enforcement Officer position, approved in budget for January 2008 start.
 - d. Non-union Employees Guidelines, written policy concerning benefits for non-union employees.
3. Authorize First Selectman to sign Assistance Program Memorandum of Understanding with CL&P/Yankee-Gas.

I. RESIGNATIONS

1. Inland Wetlands and Watercourses Agency
 - a. Thomas O'Neill
2. Conservation Commission
 - a. Steven W. Beck
3. Planning and Zoning Commission
 - a. Mark C. Corvo

J. APPOINTMENTS

1. Building Official
 - a. David Jolley
2. Burning Official
 - a. Todd Gagnon
3. Civil Preparedness Director
 - a. Fred Curtin
4. Town Attorney
 - a. John Bradley, Rome McGuigan Sabanosh
5. Labor Attorney
 - a. Kenneth Weinstock, Kainen, Escalera & McHale, P.C.
6. Board of Finance
 - a. Jaimie Lee Kiefer, Alternate, term expires December 2008

7. Cablevision, Comcast, Advisory Council
 - a. Paul Duren, term expires December 2009
8. EMS
 - a. Charles Epstein, term expires October 2008
9. Planning and Zoning
 - a. Linda Duren, Alternate reappointment, term expires December 2009
 - b. Alice Kelly, Regular Member, term expires November 2009
 - c. Steve Donen, Alternate Member, term expires December 2009
10. Zoning Board of Appeals.
 - a. Ann Flaherty, Alternate, term expires November 2009
 - b. Brian Fisk, Alternate, term expires November 2009

K. APPROVAL OF MINUTES

1. Regular Meeting, October 10, 2007
2. Organizational Meeting, November 13, 2007
3. Special Meeting, November 16, 2007

L. EXECUTIVE SESSION

1. Personnel Issue
 - a. Grievance UE #222

M. SELECTMEN COMMISSION REPORTS

N. GOOD AND WELFARE

O. ADJOURNMENT