


**CROMWELL WATER POLLUTION CONTROL AUTHORITY  
PUBLIC HEARING / REGULAR MEETING  
MONDAY, MARCH 11, 2024  
6:00PM COUNCIL CHAMBERS  
MINUTES**

RECEIVED FOR RECORD  
Mar 12, 2024 08:43A  
JoAnn Doyle  
TOWN CLERK  
CROMWELL, CT 

**1. Call Public Hearing to Order**

Chairman Alice Kelly called the meeting to order at 6:01PM

**2. Introduction of Authority Members**

Present: Chairman Alice Kelly, Vice Chairman Eric Zeilor, Member Geoff Oryell,  
Also Present: Sewer Administrator Daniel Parisi, Clerk Laura Criscuolo

**3. Reading of Call of Hearing**

Read by Chairman Alice Kelly: Notice is hereby given that a Public Hearing, at which all interested parties desiring to be heard will be afforded the opportunity to be heard, will be held by the Cromwell Water Pollution Control Authority at 6:00 PM on Monday, March 11, 2024, in Council Chambers of the Cromwell Town Hall, 41 West Street, Cromwell, Connecticut for the purpose of:

1. Consideration of the Proposed 2024/2025 Sewer Assessment Budget
2. Consideration of the Proposed 2024/2025 Sewer Usage Budget
3. Consideration of the Proposed 2024/2025 Sewer CNR Fund
4. Consideration of the Proposed 2024/2025 Sewer User EDU Rate

Copies of the Proposed Sewer Assessment, Sewer Usage Budget, Sewer CNR Fund and Sewer User EDU Rate are on file in the office of the Cromwell Town Clerk and will be available for inspection by the public during normal business hours beginning on Friday, February 20, 2024.

Dated at Cromwell, Connecticut this 20th day of February 2024  
Alice Kelly, CWPCA Chairman

**4. Citizen Comments: None**

**Vice Chairman Eric Zeilor made a motion to open the public hearing; 2nd by Member Geoff Oryell. All in Favor. Motion Passed.**

The purpose of this hearing is to receive comments on the item(s) in the call only, comments on other matters will not be allowed. To be fair to all those in attendance a time limit of five (5) minutes for each comment will be established, a person speaking that has met the limit will have to wait until all others have commented to be recognized again. All persons commenting must identify themselves by name and address so that their comments can be recognized in the recordings.

**5. Read Any Correspondence Into Record**

No Correspondences were read into Record

**6. Close Hearing: Vice Chairman Eric Zeilor made a motion to close the hearing at 6:03PM; 2nd by Member Geoff Oryell. All in Favor. Motion Passed.**

**Cromwell Water Pollution Control Authority  
Regular Meeting  
Monday, March 11, 2024  
6:00PM Council Chambers**

**Minutes**

**1. Call to Order**

Chairman Alice Kelly called the meeting to order at 6:04PM

**2. Roll Call and Seating of Alternates**

Present: Chairman Alice Kelly, Vice Chairman Eric Zeilor, Member Geoff Oryell, Also  
Present: Sewer Administrator Daniel Parisi, Clerk Laura Criscuolo

**3. Approve/Amend Agenda**

**Vice Chairman Eric Zeilor made a motion to approve the agenda with the amendment to add to the agenda item 8B Under Old Business- Breakdown of Sewer Fund Balance Spent; 2nd by Member Geoff Oryell All in Favor. Motion Passed.**

**4. Approve/Amend Minutes**

1. February 12, 2024 Regular Meeting: **Vice Chairman Eric Zeilor made a motion to approve the February 12, 2024 Regular Meeting Minutes; 2nd by Member Geoff Oryell. All in Favor. Motion Passed.**

**5. Report of Chairman**

1. Member's Report: Per Chairman Alice Kelly, CWPCA will be going before Town Council regarding our Attorney
2. Staff Report: Nothing to report at this time

**6. Citizen Comments: None at this time**

**7. New Business:**

- a. 170 Evergreen Road Subdivision-DP-A Agreement: **Vice Chairman Eric Zeilor made a motion to approve the 170 Evergreen Road Subdivision-DP-A Agreement as outlined in attachment 7A and with all the accompaniments reviewed by Sewer Administrator Daniel Parisi, pending the Town of Cromwell Attorney's approval of the easement; 2nd by Member Geoff Oryell. All in Favor. Motion Passed.**
- b. CWPCA 2024-2025 Proposed Sewer Assessment Budget, Usage Budget, CNR Fund and EDU Rate- Review & Action:
  - **Vice Chairman Eric Zeilor made a motion to approve the Sewer Assessment Budget 2024-2025 for a budget total of \$33K; 2nd by Member Geoff Oryell. All in Favor. Motion Passed.**

- **Vice Chairman Eric Zeilor made a motion to approve the Sewer Usage Budget 2024-2025 for a budget total of \$2,701,302.00; 2nd by Member Geoff Oryell. All in Favor. Motion Passed.**
- **Vice Chairman Eric Zeilor made a motion to approve the 2024-2025 CNR Rate 5-Year Total \$200,000.00; 2nd by Member Geoff Oryell. All in Favor. Motion Passed.**
- **Vice Chairman Eric Zeilor made a motion to approve the Sewer Usage EDU Rate for 2024-2025 of \$295.00; 2nd by Member Geoff Oryell. All in Favor. Motion Passed.**

#### **8. Old Business:**

- a. **Evergreen Road Relief Sewer:** Sewer Administrator Daniel Parisi provided an update; the permits have been submitted to DEEP & Army Core of Engineers. The permits, DEEP and Army Core questions are pending return. The decision to go out to bid will be based on easements and permits.
- b. **Breakdown of Sewer Fund Balance Spent:** Sewer Administrator Daniel Parisi provided a response from Sharon. The Sewer Fund Balance Spent decreased from \$3Million Dollars to \$2Million Dollars. The question is what caused \$1Million Dollars to leave our fund balance. Sewer Administrator, Daniel Parisi; to follow up on this and ask this question.

#### **9. Bills & Correspondence:**

- a. **Cardinal Engineering Associates-Evergreen Relief Sewer Invoice# 8-2482, \$5,850.00; Member Geoff Oryell made a motion to approve the Cardinal Engineering Associates-Evergreen Relief Sewer Invoice# 8-2482 in the amount of \$5,850.00; 2nd by Vice Chairman Eric Zeilor. All in Favor. Motion Passed.**

#### **10. Financial Reports**

- a. **Receivables/Delinquent Assessments & Usage Account Updates:** Report provided in CWPCA Packet.
- b. **Budget Update Revenues/Expenditures-Assessment, Usage & CNR:** Report provided in CWPCA Packet
- c. **Bond & SIF Status:** No Change

#### **11. Miscellaneous:**

- **Chairman Alice Kelly is requesting a monthly QDS Report to review to show each amount of money coming into the Tax Collector Office and what is being put on the books.**
- **Sewer Administrator Daniel Parisi provided a status update per Vice Chairman Eric Zeilor request, regarding the status of Wayne Pierson, Sewer Foreman; public comments at a CWPCA Meeting**

**12. Adjournment: Vice Chairman Eric Zeilor made a motion to adjourn the meeting at 6:22PM, 2nd by Member Geoff Oryell. All in favor. Meeting adjourned.**

Respectfully Submitted By: Laura Criscuolo, CWPCA Commission Clerk