

Cromwell Water Pollution Control Authority
Regular Meeting
Monday, December 11, 2023
7:00PM Council Chambers
Minutes

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JoAnn Doyle
 TOWN CLERK
 CROMWELL, CT

1. Call to Order

Chairman Alice Kelly called the meeting to order at 7:00PM

2. Roll Call and Seating of Alternates

Present: Chairman Alice Kelly, Vice Chairman Eric Zeilor, Member Bob Donahue, Member Geoff Oryell, Also Present: Sewer Administrator Daniel Parisi, Clerk Laura Criscuolo

3. Approve/Amend Agenda

Vice Chairman Eric Zeilor made a motion to approve the agenda with the amendment to add 170 Evergreen Road Subdivision to New Business (7a); 2nd by Member Geoff Oryell. All in Favor. Motion Passed.

4. Approve/Amend Minutes

- a. November 13, 2023 Regular Meeting: Vice Chairman Eric Zeilor made a motion to approve the November 13, 2023 Regular Meeting Minutes; 2nd by Member Geoff Oryell. All in Favor. Motion Passed.

5. Report of Chairman

- a. Member's Report: Nothing to report at this time
- b. Staff Report-Nothing to report at this time

6. Citizen Comments: No Citizens in Attendance

7. New Business:

- a. 170 Evergreen Road Subdivision-Sewer Administrator Daniel Parisi discussed & provided a new plan design for the 170 Evergreen Road Subdivision Sanitary Sewer: Vice Chairman Eric Zeilor made a motion to approve the conceptual design for 170 Evergreen Road Subdivision Sanitary Sewer; 2nd by Member Geoff Oryell. All in Favor. Motion Passed.

8. Old Business:

- a. Evergreen Road Relief Sewer: Sewer Administrator Daniel Parisi and Cardinal Engineering met with the State of CT on the sewer work that will be needed to be done in the State ROW. The State stated when the work is to commence the contractor will need an Encroachment Permit for the Work. Sewer Administrator Daniel Parisi said there is no sewer easement thru Route 9 for the sewer, the State also looked and found no records of an Easement.
- b. Permit Fees: Sewer Administrator Daniel Parisi surveyed 7 towns to compare permit fees; Cromwell's fees are the least expensive. Sewer Administrator Daniel Parisi is recommending that the Cromwell Permit Fees for Residential &

Commercial increase. The CWPCA will review the increase of the permit fees at the December 2024 CWPCA Meeting and make adjustments as needed. Vice Chairman Eric Zeilor made a motion to increase the Residential Permit Fee from \$25.00 to \$50.00 and to increase the Commercial Permit Fee from \$25.00 to \$150.00 contingent upon a public hearing. If no public hearing is needed, the increase will be effective January 1, 2024; 2nd by Member Bob Donahue. All in Favor. Motion Passed.

9. Bills & Correspondence:

- a. Cardinal Engineering Associates-Evergreen Relief Sewer Invoice# 5-2482, \$20, 830.79: Vice Chairman Eric Zeilor made a motion to approve the Cardinal Engineering Associates-Evergreen Relief Sewer Invoice# 5-2482 in the amount of \$20, 830.79; 2nd by Member Geoff Oryell. All in Favor. Motion Passed.

10. Financial Reports

- a. Receivables/Delinquent Assessments & Usage Account Updates: Report provided by Sewer Administrator Daniel Parisi
- b. Budget Update Revenues/Expenditures-Assessment, Usage & CNR: Sewer Administrator Daniel Parisi provided report.
- c. Bond & SIF Status: No Change-No Report Provided at this time

11. Miscellaneous:

- 12. Adjournment: Member Geoff Oryell made a motion to adjourn the meeting at 7:30PM, 2nd by Vice Chairman Eric Zeilor. All in favor. Meeting adjourned.

Respectfully Submitted By: Laura Criscuolo, CWPCA Commission Clerk