

**TOWN OF CROMWELL  
CULTURAL DISTRICT COMMISSION  
41 WEST STREET, CROMWELL CT  
TOWN HALL, ROOM 222**

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**SPECIAL MEETING AGENDA  
Tuesday, April 23, 2024 at 6:30 P.M.**

**A. CALL TO ORDER BY MAYOR**

**B. ELECT A CHAIRPERSON** (Responsible for running the meetings and creating, distributing and, posting the agendas with the Town Clerk's Office)

**Once the Chairperson is elected, the Mayor will turn the meeting over to the Chairperson to run the meeting.**

**C. ORGANIZATIONAL**

- 1. Appoint Vice Chairperson** (Assumes the responsibilities of the Chairperson in their absence)
- 2. Appoint Secretary** (Responsible for taking the minutes of each meeting and filing them with the Town Clerk's Office)
- 3. Schedule Future Meeting Dates**

**D. DISCUSSION OF COMMISSION GOALS AND OBJECTIVES**  
(See Attached Ordinance)

**E. ADJOURNMENT**

## Chapter 36. Cultural District

### § 36-1. Cultural district established; Cultural District Commission.

- A. There is, hereby established within the Town of Cromwell, a Cultural District which shall have the following physical boundaries:
- Beginning at the eastern border of Cromwell, at Connecticut River to the southern border, at Route 9, to the western border, beginning at Ranney Road, continuing to Timber Hill Road and the northern border at the Valour Green at Main Street and Prospect Hill Road.
- B. The Town shall prepare a map which shall show the boundaries of the Cultural District set forth in Subsection **A** of this chapter, and shall identify and inventory all cultural assets located within said District, which assets shall include, but not be limited to, all cultural facilities, artistic spaces, creative business, historic sites and location of cultural activities, both indoor and outdoor.
- C. The Town hereby establishes a Cultural District Commission to satisfy the following requirements:
- (1) The Cultural District Commission shall be comprised of seven regular members appointed by the Town Council. The terms of appointment shall be for two years. Any vacancies shall be appointed by the Town Council.
  - (2) As reasonably possible, the membership should include a representative of the following categories: a member of the Cromwell Creative District, a member from a local cultural or arts council, a member from a historical society, museum or ethnic heritage organization, a member from a local veterans organization, an artist who lives or works in the District, a local business owner, and a for-profit creative business.
  - (3) The Cultural District Commission shall provide a report of activities to the Town Council no less than quarterly.
- D. Powers. The Cultural District Commission is to carry out the provisions of Public Act 19-143 in promoting the educational, cultural, economic and general welfare of the public through the marketing of arts and culture attractions, the encouragement of artists and artistic and cultural enterprises and the promotion of tourism. Additionally, the Commission shall consult and collaborate with the Town Manager and with the Commissioner of the Connecticut Department of Economic and Community Development, and regional services organization for any assistance. Under the approval of the Town Manager, the Cultural District Commission shall also apply for or solicit and accept any grants, contributions, gifts, bequests, devise, or any other donations from any source, provided that all requirements of the Town Charter are followed for purposes of accepting and appropriating said funding.
- E. Duties and procedures. In addition to the powers set forth in the subsection above, the duties and procedures of the Cultural District Commission shall include developing goals and objectives for the district, a management plan, a cultural assets map and inventory, a marketing plan in conjunction with the Connecticut Department of Economic and Community Development and a list of goals and success measure for the district.